



"The City with a Heart"

Rico Medina, Mayor
Linda Mason, Vice Mayor
Tom Hamilton, Councilmember
Marty Medina, Councilmember
Michael Salazar, Councilmember

AB361 CORONAVIRUS COVID-19

On September 16, 2021, the Governor of California signed AB361 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the CDC's social distancing guidelines which discourage large public gatherings, the San Bruno City Council meetings are being conducted electronically. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda or watch by livestream at www.youtube.com/user/cityofsanbruno. CityNet Services Channel 1 will air the meeting live and the recorded meeting will be made available for viewing on the City's YouTube channel after the meeting has concluded.

If you would like to make a Public Comment on an item not on the agenda, or comment on a particular agenda item, please email mthurman@sanbruno.ca.gov. Emails received before the special or regular meeting start time will be forwarded to the City Council, posted on the City's website and will become part of the public record for that meeting. If emailed comments are received after the meeting start time, or after the meeting ends, they will be forwarded to the City Council and filed with the agenda packet becoming part of the public record for that meeting. Emails received will not be read aloud during the meeting.

Individuals who require special assistance of a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, agenda packet or other writings that may be distributed at the meeting, should contact Melissa Thurman, City Clerk 48 hours prior to the meeting at (650) 619-7070 or by email at mthurman@sanbruno.ca.gov. Notification in advance of the meeting will enable the City of San Bruno to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

AGENDA SAN BRUNO CITY COUNCIL February 22, 2022 7:00 PM

Zoom Meeting Details

<https://sanbruno-ca-gov.zoom.us/j/84731855835?pwd=QktRUENGaEZCUlhzemwzcWFkcVdMZz09>

Webinar or Meeting ID: 847 3185 5835 (audio only)

Participant ID: #

Webinar or Meeting Password: 041320

Zoom Phone Line: 1-669-900-9128 (same webinar ID and password as above)

City Council meetings are conducted in accordance with Roberts Rules of Order. All regular Council meetings are recorded and televised on CityNet Services Channel 1 and replayed the following Thursday, at 2:00 pm.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Individuals allowed three minutes. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendaized pursuant to State Law.

5. **PUBLIC HEARING(S) - 7:10 p.m.**

Note: Public comment will be requested after each topic in this section

- a. Hold Fourth Public Hearing to 1) Receive Public Comments on Proposed Council District Map Alternatives; 2) Identify a Preferred Map; 3) Request Any Revisions to Maps, If Desired, and 4) Provide Direction for Introduction of an Ordinance Adopting One or More Council District Maps
- b. Hold Public Hearing and Waive First Reading and Introduce Ordinance Amending the San Bruno Municipal Code Title 12 (Land Use) Article III (Zoning), Chapter 12.84.030 (Temporary uses), regarding reference to off-site construction staging area

6. **CONSENT CALENDAR**

All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion, unless requested.

Note: There will be a single public comment period for all items in this section unless a Councilmember requests to pull an item for a separate vote.

- a. Approve Accounts Payable for February 7 and February 14, 2022
- b. Accept Payroll for January 30, 2022
- c. Approval the Draft Special and Regular Meeting Minutes for the Meetings of December 14, 2021, February 8, February 16 and 17, 2022.
- d. Receive Written Update on the City's Response Efforts to COVID-19
- e. Adopt Resolution Regarding Policy Amendments for Public Noticing of Development Projects
- f. Adopt Resolution Authorizing the City Manager to Execute an Amendment to the Agreement with Wilsey Ham for Design and Construction Support Services in the Amount Not to Exceed \$150,000 for the Avenues 2-1 and 2-2 Sewer and Water Replacement Project

7. **CONDUCT OF BUSINESS**

Note: Public comment will be requested after each topic in this section

- a. Receive Mid-Year Financial Update Report for FY2021-22 as of December 31,

2021 and Adopt a Resolution Approving a Second-Quarter Budget
Amendment for the FY2021-22 Operating and Capital Budget

8. **COMMENTS FROM COUNCIL MEMBERS**

Note: Public comment will be requested after each topic in this section.

a. **Linda Mason:**

- Request the San Bruno Community Foundation archive and post meetings for the public to access maximizing access and transparency to the public.

b. **Michael Salazar:**

- Ask staff to examine the feasibility of placing a repeal of the use of safe and sane fireworks in San Bruno on the November 2022 ballot.

9. **ADJOURNMENT** – The next Regular City Council Meeting will be held on March 8, 2022 at 7:00 p.m.



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Jovan Grogan, City Manager

PREPARED BY: Jennifer Brizel, Assistant City Manager

SUBJECT: Hold Fourth Public Hearing to 1) Receive Public Comments on Proposed Council District Map Alternatives; 2) Identify a Preferred Map; 3) Request Any Revisions to Maps, If Desired, and 4) Provide Direction for Introduction of an Ordinance Adopting One or More Council District Maps

BACKGROUND: The Public Hearing scheduled for February 22, 2022, represents the fourth in a series of six Public Hearings to create population-balanced districts in San Bruno for the purposes of electing City Council Members, to ensure that each Council Member represents a similar number of constituents. Under a district-based election system, the City of San Bruno would be divided into equally populated districts. A City Council candidate must reside within an election district and is elected only by voters residing within that same election district. Currently, the San Bruno City Council consists of four Council Members and a directly elected Mayor. All five Councilmembers are elected at-large. The districting process will determine which neighborhoods and communities are grouped together into districts for purposes of electing Councilmembers. The City Council sought community input over the past five months so that proposed district-based election maps could be submitted through community workshops and interactive mapping tools. Submitted maps were provided to the City's demographic consultants, NDC, to generate the population numbers for each proposed district and other demographic details, and the proposed maps were then posted for public view on the City's dedicated webpage: <https://districtingsanbruno.org/draft-maps/>. As of February 10, 2022 the City has received 28 unique map submissions from the public. Of the public submissions, a total of 13 maps meet basic requirements for equal population and contiguity. NDC prepared and presented three additional maps for consideration.

DISCUSSION: At the March 10, 2020, meeting, the City Council adopted Resolution 2020-21, which expressed the Council's "intent to transition from an at-large election system to a by-district election system for the City Councilmembers as authorized by Government Code section 34886 for use in the City's General Municipal Election for City Councilmembers commencing in November 2020 or November 2022." Additionally, at the same meeting, the City Council requested that staff bring the item back to the next meeting for further discussion.

On March 24, 2020, the City Council passed a motion to postpone demographic analysis and community meetings on by-district elections in calendar year 2020 and instead “discuss and decide if we are going to go to district elections in 2022 after community outreach and public input.” On June 8, 2021, the City Council received a report confirming a date for transition to a By-District Method of City Elections process and adopted a Resolution appropriating \$46,000 from the General Fund Balance authorizing the City Manager to enter into a contract with National Demographics Corporation for Districting Services for the November 2022 General Municipal Election.

Additionally, the City retained the services of Tripepi Smith to enhance public outreach and community engagement for the districting process. Tripepi Smith has provided facilitation of in-person and virtual public discussions, agenda development, documentation of community feedback, as well as development and hosting of a dedicated districting website, which is required to be publicly available for 10 years. The cost for this work was approximately \$40,000 and funding was included in the adopted FY 2021-22 budget.

The first step in the transition process had been to hold two public hearings to invite public input regarding the composition of the City’s voting districts before any draft maps are drawn.

After those two public hearings were complete, the City Council was required to hold at least two additional public hearings during a 45-day period on the map(s) of the districts themselves. The maps must be publicly available for at least seven days before the public hearing, and if a change is made to the map after the first public hearing, the revised map must be available at least seven days before the districts are adopted by ordinance.

The purpose of the first two public hearings was to inform the public about the districting process and to receive public input on communities of interest in the City. A community of interest is a neighborhood or group that would benefit from being in the same district because of shared interests, views, or characteristics. Possible community features include, but are not limited to:

- A. School attendance areas;
- B. Natural dividing lines such as major roads, hills, or highways;
- C. Areas around parks and other neighborhood landmarks;
- D. Common issues, neighborhood activities, or legislative/election concerns; and
- E. Shared demographic characteristics, such as:
 - (1) Similar levels of income, education, or linguistic insolation;
 - (2) Languages spoken at home; and
 - (3) Single-family and multi-family housing unit areas.

To increase the accessibility of these hearings, the City has taken the following steps throughout the process:

- Held one hearing on a Saturday, in person, and others during evening hours, accessible via

Zoom;

- Districting meetings have been publicly noticed and scheduled for a pre-designated time;
- Provide accessibility for districting hearings to people with disabilities;
- Provide access to information on the districting process to those that speak languages other than English.

Legal Criteria

In creating district boundaries, the City must ensure compliance with the following state and federally-mandated criteria. The City Council is required to draw and adopt boundaries using the following criteria in the listed order of priority (Elections Code 21601(c)):

1. Comply with the federal requirements of equal population and the Voting Rights Act
2. Geographically contiguous
3. Undivided neighborhoods and “communities of interest” (socio-economic geographic areas that should be kept together)
4. Easily identifiable boundaries
5. Compact (do not bypass one group of people to get to a more distant group of people)
6. Shall not favor or discriminate against a political party

Public Engagement

The City has established a timeline for conducting a public process to solicit public input and testimony on proposed district-based electoral maps. The timeline includes the dates for the four required public hearings. As per the draft timeline, on October 19, 2021 the City Council conducted Public Hearing #2 for the purpose of seeking additional public input. Following that hearing, draft district maps and proposed election sequencing were posted to the City website and available at City Hall. The City conducted a virtual Community Workshop to provide an informational presentation and discussion of community interest on November 1, 2021 and an in-person Community Workshop on November 13, 2021 which included informational presentation and demo of public mapping tools located at City Hall. The results of community responses as well as newly presented and revised maps were discussed at the City Council hearing on January 25, 2022. The Councilmembers identified Rollingwood and the east side of the city as Communities of Interest that should not be divided by district boundaries. The final date to submit a map was February 8, 2022. Maps will be discussed during this February 22, 2022 Public Hearing. To increase public awareness of the transition to district elections, the City activated a variety of public communication channels to engage members of the community. Districting information is featured on the City’s website and City social media platforms. Numerous frequently asked questions (FAQs) have been posted on the dedicated districting webpages on the City’s website. Members of the community also visited Tanforan to access the map kiosk.

Directly Elected Mayor & Alternative Voting Mechanisms

The City Council had previously discussed several possible actions in connection with

establishing district elections, including transitioning from a directly elected mayor to an appointed mayor, which would result in establishing five districts instead of four, and implementing alternative voting mechanisms (such as ranked choice voting or some other variant) for district elections, which requires that the voters adopt a charter. As more fully explained below, both of these changes would require a vote of the people.

San Bruno's directly elected mayor was adopted by the people in the 1977 general election (Measure F), and therefore would require a vote of the people to repeal. The districting process must be completed by April 17, 2022, and there is therefore not sufficient time per state law to hold an election before that date to propose the repeal of the directly elected mayoral process. However, **the City Council is not prohibited from considering and adopting at this time both a four-district map that would be used in the November 2022 general election, and a five-district map that could be used in 2024 if the voters repeal the directly elected mayoral process in November 2022.** The five-district map could not be used prior to the 2024 election because if the voters repeal the directly elected mayoral process in 2022, state law requires that the repeal can operate only prospectively, and in the case of the Mayor, at the end of the two year term that will begin after the November 2022 election. It has been suggested that the voters of the City could adopt a Charter at a special election that would by its terms repeal Measure F and establish a rotational Mayor before the November 2022 general election. This is not possible because a Charter must be voted on at a general election. However, at the November 2022 election, the City Council could propose a Charter that itself repeals the directly elected mayoral process, or place a stand-alone measure on the ballot for this purpose, but in either event, the change would operate only prospectively.

Should the City Council desire to utilize the current districting process to adopt a four-district map (that would be used in the November 2022 general election) and a five-district map (that could be used in 2024 if the voters repeal the directly elected mayoral process in November 2022), it would be desirable to receive such direction at the February 22 meeting. If this option is selected, staff recommends that the City Council proceed with identifying a preferred four-district map at the February 22 meeting. This will continue the process of transitioning to district selections for the November 2022 ballot and allow the City to meet all of the statutory and County election requirements. Following the February 22 meeting, the City's demographic consultant will embark on a process to prepare sample five-district maps and staff will develop options for a five-district map that the City Council can consider and receive public comment on at the next Public Hearing, scheduled for March 8, 2022. Staff estimates that this alternative may add approximately \$25,000-30,000 of costs to the current project. This will eliminate the need to redo the full districting process if voters repeal the directly elected mayoral process in November 2022, which would save considerable money and time. As noted in the fiscal impact section of this report, the current districting effort is estimated to cost \$101,000.

Below is a proposed amended schedule, should the City Council decide to proceed with adopting a four-district map (that would be used in the November 2022 general election) and a five-district map (that could be used in 2024 if the voters repeal the directly elected mayoral

process in November 2022).

Proposed Schedule Modification w/ an Alternative 5-District Map

Date	<u>Current Process</u> 4-District Map (w/ directly elected mayor)	<u>Amended Process</u> 4-District Map (w/ directly elected mayor) and 5-District Map* (if directly elected mayoral process is repealed)
February 22	Public Hearing 4 Select Preferred 4-District Map	Public Hearing 4 Select Preferred 4-District Map
March 8	Public Hearing 5 First Reading	Public Hearing 5 Select Alternative 5-District Map
March 22	Second Reading & Ordinance Adoption	Public Hearing 6 First Reading
April 12		Second Reading & Ordinance Adoption
May 12	Deadline to Submit to San Mateo County Registrar	Deadline to Submit to San Mateo County Registrar

*If voters repeal the directly elected mayoral process in November 2022, the 5-District Map will be used for the November 2024 election.

It has also been suggested that the City Council could adopt a four-district map with an at-large district, which could at a later date be assigned either to the fifth councilmember or the at-large Mayor, should that office remain. The CVRA prohibits an at-large district unless it is assigned to a directly elected Mayor.

Staff and the City’s consultants have also examined the possibility of the City Council considering alternative voting mechanisms simultaneous with the districting process. In short, while further research and discussion of alternative voting mechanisms is possible, there are legal and timing hurdles for simultaneous implementation, as detailed below.

Per state law, alternative voting mechanisms (such as “ranked choice,” “approval voting,” or “instant run-off” processes for electing City Council members) are only available to Charter Cities. Because the City of San Bruno is a General Law city, the City Council is not currently empowered to implement alternative voting mechanisms for council member elections.

As noted above, state law requires voters to authorize a transition from a General Law to a Charter City at a regular election. As the next regular election is not until November 2022, the

districting process must be completed in a manner that allows for the election of council members in districts under the current (majority wins) voting system. However, the City Council could propose to the voters at the November 2022 general election a Charter that includes an alternative voting mechanism, or place a separate measure on the ballot to adopt such a system prospectively should the voters also approve the Charter.

Additionally, the City Council has previously directed staff to limit the Charter provisions only to those that are legally mandated and potential implementation of a real estate transfer tax, focused on commercial properties, which can only be adopted by Charter Cities. Including additional policy items in the Charter may jeopardize voter approval of the Charter as a whole, and hence the tax.

Next Steps

Public Hearing 5 will take place on March 8, 2022 at 7:10 p.m. for the first reading and introduction of the ordinance. The second reading/adoption of the ordinance would occur on March 22, 2022. The final map must be posted at least 7 days prior to adoption and the second reading/adoption is at least five days after introduction. The submitted maps can be found on the City's dedicated website: <https://districtingsanbruno.org/draft-maps/>

FISCAL IMPACT: The fiscal impact of voluntarily converting to by-district elections is estimated to be approximately \$101,000 which includes the cost of the consultant demographer, communications firm as well as publication notices, translation fees for communications, and the cost for interpreters at all public hearings. The FY 2021-22 adopted budget includes funds for District Elections. No additional appropriation is required at this time. The fiscal impact of voluntarily converting to by-district elections is estimated to be approximately \$101,000 which includes the cost of the consultant demographer, communications firm as well as publication notices, translation fees for communications, and the cost for interpreters at all public hearings. The FY 2021-22 adopted budget includes funds for District Elections. No additional appropriation is required at this time.

Should the City Council desire to utilize the current districting process to adopt a four-district map (that would be used in the November 2022 general election) and a five-district map (that could be used in 2024 if the voters repeal the directly elected mayoral process in November 2022), it is estimated that the process change may add approximately \$25,000-30,000 of costs to the current project. However, if voters repeal the directly elected mayoral process in November 2022, adding a five-district alternative to the current process will eliminate the need to redo the full districting process.

ENVIRONMENTAL IMPACT: The action is not a project subject to CEQA. City Council's action is not considered a "Project" per CEQA Guidelines and therefore no further environmental analysis is required.

RECOMMENDATION: Hold Fourth Public Hearing to 1) Receive Public Comments on Proposed Council District Map Alternatives; 2) Identify a Preferred Map; 3) Request Any

Revisions to Maps, If Desired, 4) Provide Direction for Introduction of an Ordinance Adopting One or More Council District Maps

ALTERNATIVES:

1. Request Additional Information from the City's Independent Demographer.

ATTACHMENTS:

1. Legally Compliant Draft Maps



CITY OF SAN BRUNO DISTRICTING

SUMMARY OF LEGALLY COMPLIANT DRAFT MAPS

There are three categories of submitted draft maps that are legally compliant, in that they are population balanced and contiguous.

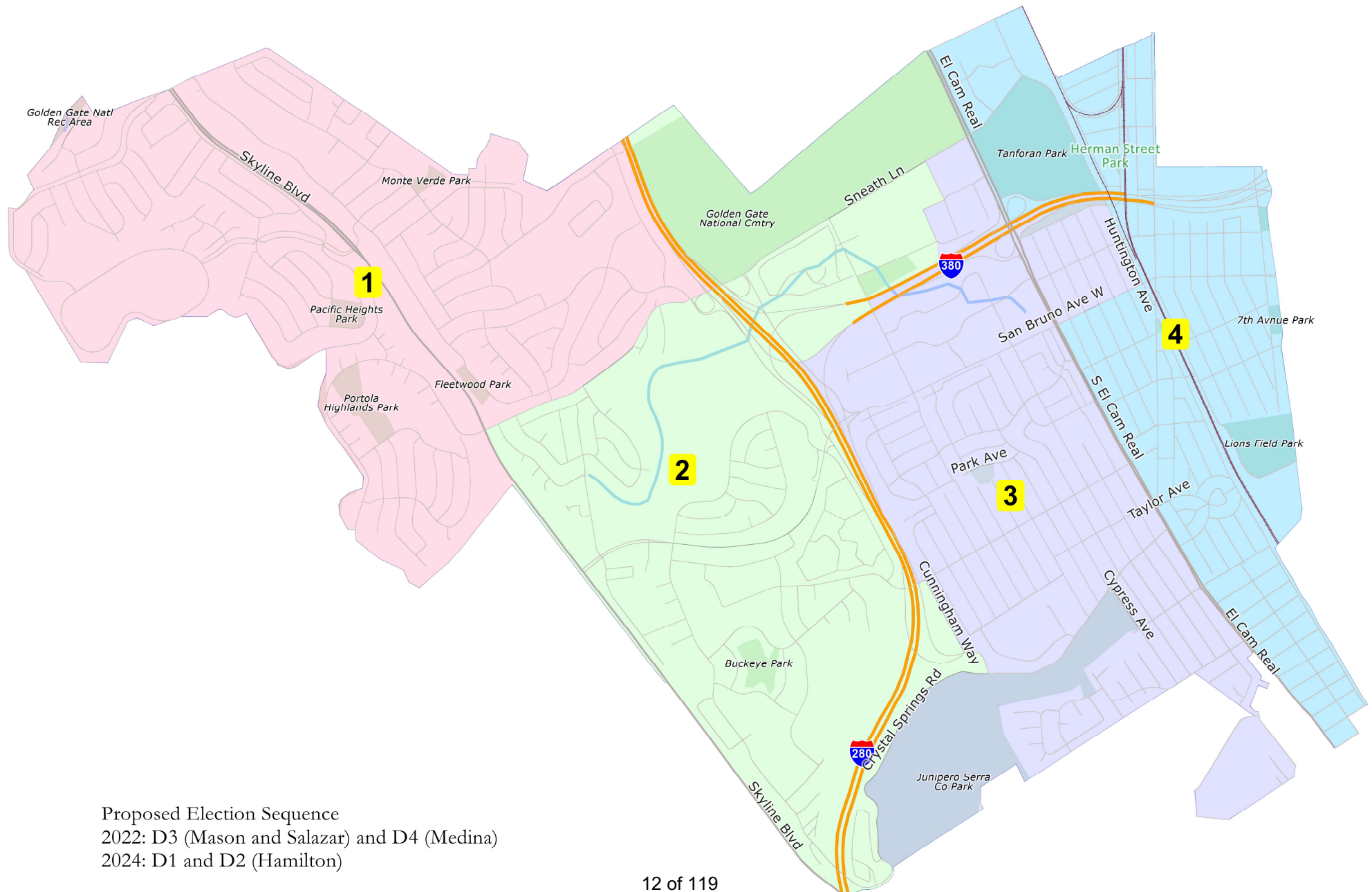
Included in this packet are:

Public Submissions by January 11, 2022	Public Submissions by February 8, 2022	Consultant Generated
Public Map 102	Public Map 121	NDC Green Map
Public Map 103	Public Map 122	NDC Purple Map
Public Map 104	Public Map 123	NDC Orange Map
Public Map 108	Public Map 124	
Public Map 109	Public Map 129	
Public Map 110		
Public Map 111		
Public Map 112		
Public Map 118		

All maps are also available on <https://districtingsanbruno.org/draft-maps/>.

City of San Bruno Districting 2022

Public Map 102

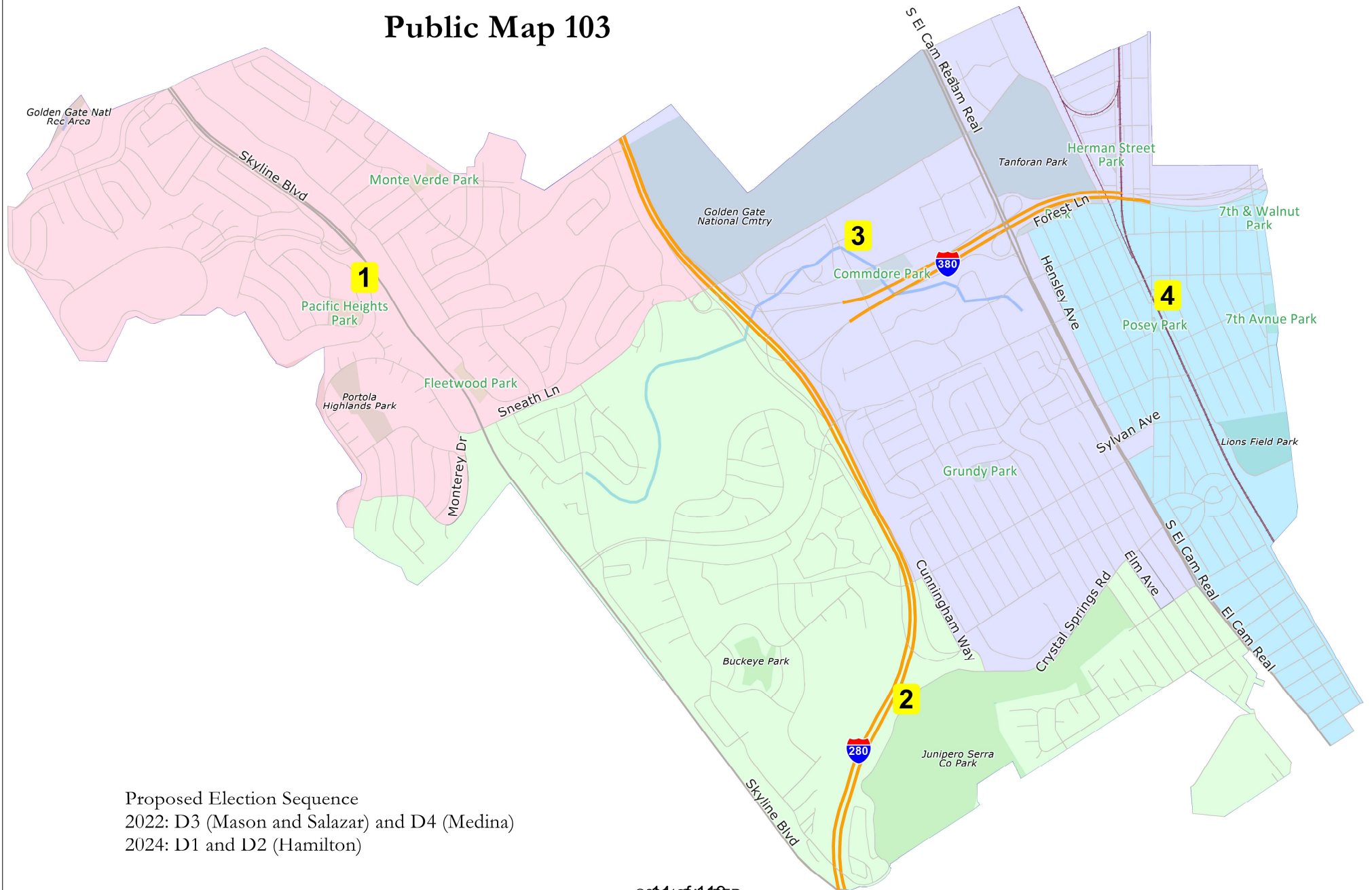


Proposed Election Sequence
2022: D3 (Mason and Salazar) and D4 (Medina)
2024: D1 and D2 (Hamilton)

<i>City of San Bruno - Public 102 - 2020 Census Adjusted</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	11,583	10,966	10,630	10,768	43,947
	Deviation from ideal	596	-21	-357	-219	953
	% Deviation	5.43%	-0.19%	-3.25%	-1.99%	8.67%
2020 Total Pop	% Hisp	18%	17%	27%	51%	28%
	% NH White	27%	37%	39%	15%	30%
	% NH Black	2%	2%	2%	2%	2%
	% Asian-American	47%	38%	27%	22%	34%
	Total	8,098	7,572	7,185	6,921	29,776
Citizen Voting Age Pop	% Hisp	16%	13%	24%	40%	23%
	% NH White	35%	47%	49%	21%	38%
	% NH Black	1%	2%	1%	1%	1%
	% Asian/Pac.Isl.	45%	36%	25%	37%	36%
	Total	7,505	6,403	6,590	4,913	25,411
Voter Registration (Nov 2020)	% Latino est.	25%	20%	20%	42%	26%
	% Spanish-Surnamed	23%	18%	19%	39%	23%
	% Asian-Surnamed	19%	16%	12%	14%	15%
	% Filipino-Surnamed	8%	4%	4%	5%	5%
	% NH White est.	48%	59%	64%	41%	54%
	% NH Black	2%	3%	1%	1%	2%
	Total	6,421	5,499	5,632	3,812	21,364
Voter Turnout (Nov 2020)	% Latino est.	24%	19%	20%	42%	25%
	% Spanish-Surnamed	22%	17%	18%	39%	23%
	% Asian-Surnamed	19%	15%	12%	14%	15%
	% Filipino-Surnamed	8%	3%	4%	4%	5%
	% NH White est.	49%	60%	65%	41%	55%
	% NH Black est.	2%	3%	1%	1%	2%
	Total	6,421	5,499	5,632	3,812	21,364
ACS Pop. Est.	Total	11,449	10,664	10,580	10,343	43,036
Age	age0-19	20%	17%	24%	21%	21%
	age20-60	56%	60%	57%	63%	59%
	age60plus	24%	24%	18%	15%	21%
Immigration	immigrants	37%	35%	34%	44%	37%
	naturalized	72%	63%	63%	69%	67%
Language spoken at home	english	54%	56%	55%	34%	50%
	spanish	13%	10%	17%	37%	19%
	asian-lang	24%	23%	15%	16%	19%
	other lang	9%	12%	13%	13%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	13%	14%	27%	17%
Education (among those age 25+)	hs-grad	33%	31%	34%	43%	35%
	bachelor	34%	29%	33%	19%	29%
	graduatedegree	15%	24%	13%	6%	15%
Child in Household	child-under18	37%	20%	36%	34%	31%
Pct of Pop. Age 16+	employed	68%	73%	69%	76%	72%
Household Income	income 0-25k	9%	8%	9%	11%	9%
	income 25-50k	7%	13%	13%	16%	12%
	income 50-75k	7%	10%	10%	13%	10%
	income 75-200k	54%	50%	45%	50%	50%
	income 200k-plus	24%	19%	23%	10%	19%
Housing Stats	single family	88%	35%	80%	57%	63%
	multi-family	12%	65%	20%	43%	37%
	rented	23%	49%	34%	57%	41%
	owned	77%	51%	66%	43%	59%
Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

City of San Bruno Districting 2022

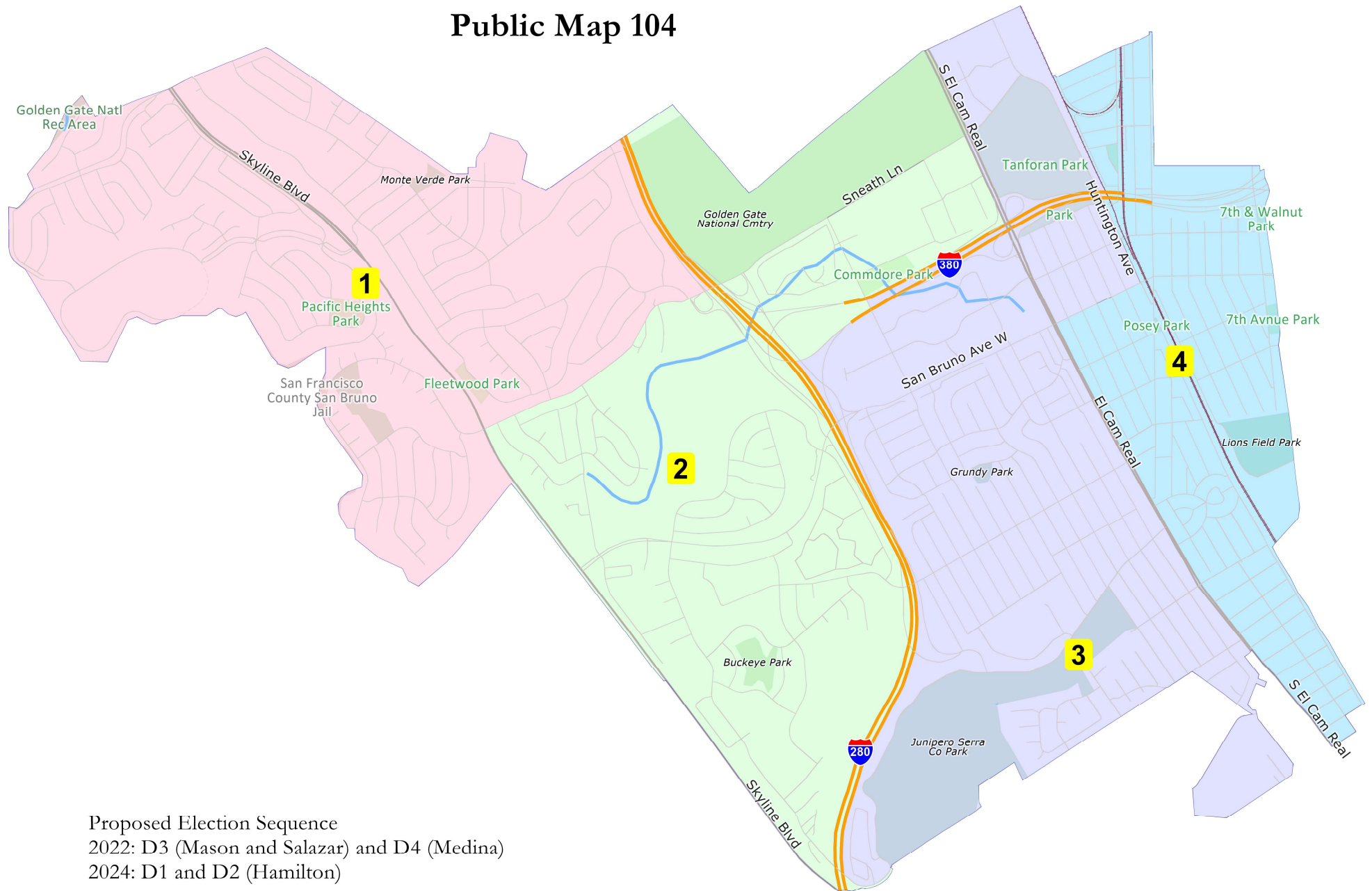
Public Map 103



<i>City of San Bruno - Public 103 - 2020 Census Adjusted</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	11,107	10,961	10,936	10,943	43,947
	Deviation from ideal	120	-26	-51	-44	171
	% Deviation	1.09%	-0.23%	-0.46%	-0.40%	1.56%
2020 Total Pop	% Hisp	18%	18%	25%	51%	28%
	% NH White	27%	42%	34%	16%	30%
	% NH Black	2%	2%	2%	2%	2%
	% Asian-American	47%	33%	33%	22%	34%
	Total	7,823	7,810	6,736	7,408	29,776
Citizen Voting Age Pop	% Hisp	16%	15%	19%	41%	23%
	% NH White	35%	49%	49%	21%	38%
	% NH Black	1%	2%	2%	1%	1%
	% Asian/Pac.Isl.	45%	32%	30%	36%	36%
	Total	7,168	6,903	6,239	5,101	25,411
Voter Registration (Nov 2020)	% Latino est.	25%	18%	22%	41%	26%
	% Spanish-Surnamed	23%	16%	20%	38%	23%
	% Asian-Surnamed	19%	15%	13%	14%	15%
	% Filipino-Surnamed	8%	3%	4%	5%	5%
	% NH White est.	48%	62%	61%	43%	54%
	% NH Black	2%	3%	1%	1%	2%
	Total	6,125	5,952	5,317	3,970	21,364
Voter Turnout (Nov 2020)	% Latino est.	25%	17%	22%	40%	25%
	% Spanish-Surnamed	23%	16%	20%	37%	23%
	% Asian-Surnamed	19%	15%	12%	14%	15%
	% Filipino-Surnamed	8%	3%	4%	5%	5%
	% NH White est.	48%	63%	62%	43%	55%
	% NH Black est.	2%	3%	1%	1%	2%
	Total	6,125	5,952	5,317	3,970	21,364
ACS Pop. Est.	Total	10,993	10,945	9,818	11,279	43,036
Age	age0-19	20%	20%	19%	23%	21%
	age20-60	56%	56%	61%	62%	59%
	age60plus	24%	23%	20%	15%	21%
Immigration	immigrants	37%	33%	36%	45%	37%
	naturalized	72%	65%	60%	70%	67%
Language spoken at home	english	54%	59%	55%	34%	50%
	spanish	13%	10%	14%	37%	19%
	asian-lang	24%	18%	21%	15%	19%
	other lang	9%	13%	10%	14%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	13%	13%	27%	17%
Education (among those age 25+)	hs-grad	33%	30%	35%	41%	35%
	bachelor	34%	30%	32%	21%	29%
	graduatedegree	15%	21%	17%	6%	15%
Child in Household	child-under18	36%	26%	26%	37%	31%
Pct of Pop. Age 16+	employed	68%	72%	70%	75%	72%
Household Income	income 0-25k	9%	6%	12%	9%	9%
	income 25-50k	7%	11%	14%	18%	12%
	income 50-75k	7%	10%	10%	14%	10%
	income 75-200k	54%	54%	41%	50%	50%
	income 200k-plus	24%	19%	23%	10%	19%
Housing Stats	single family	87%	56%	56%	54%	63%
	multi-family	13%	44%	44%	46%	37%
	rented	23%	36%	46%	62%	41%
	owned	77%	64%	54%	38%	59%
Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

City of San Bruno Districting 2022

Public Map 104



Proposed Election Sequence

2022: D3 (Mason and Salazar) and D4 (Medina)

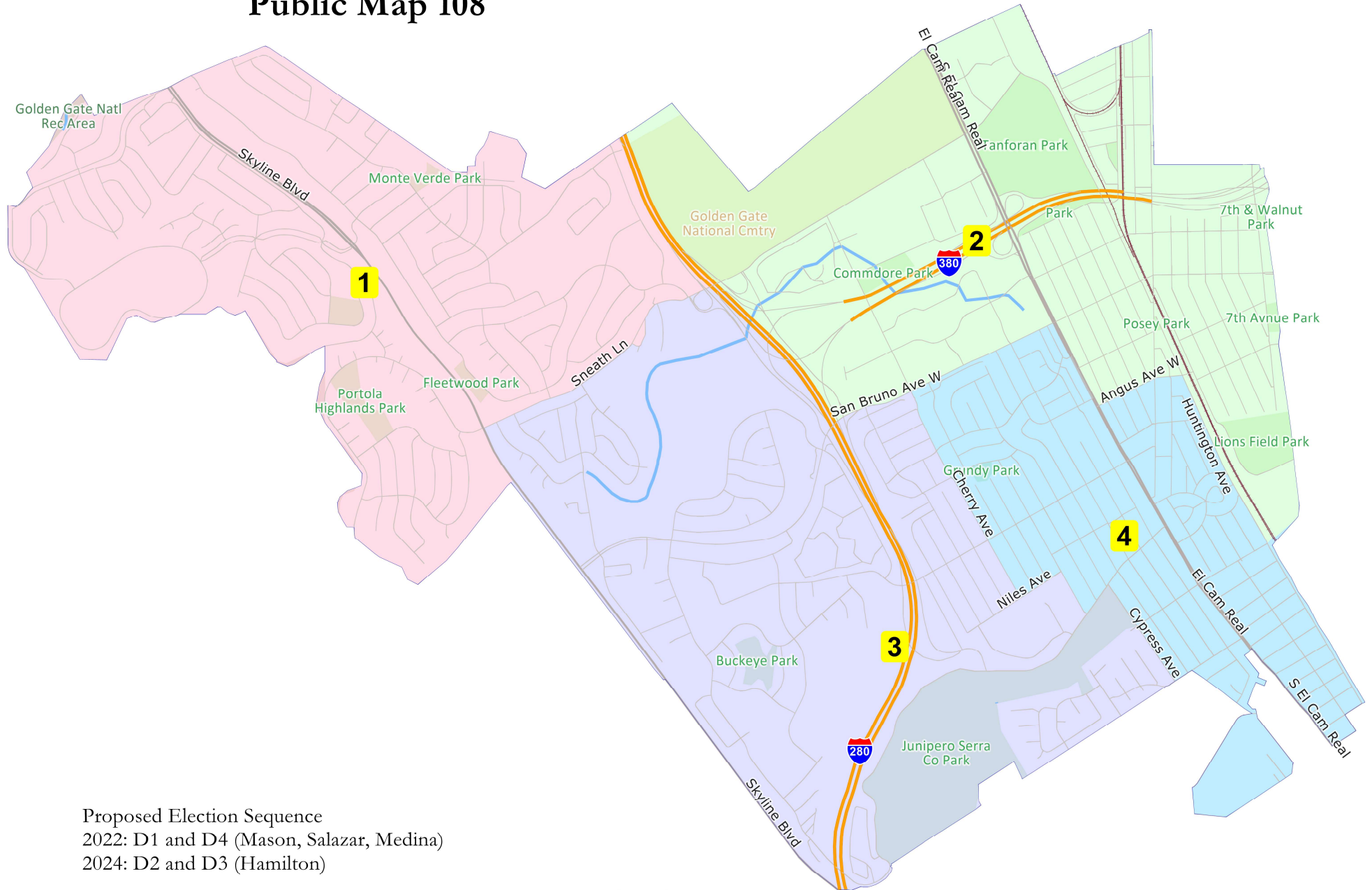
2024: D1 and D2 (Hamilton)

<i>City of San Bruno - Public 104 - 2020 Census Adjusted</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	11,583	11,030	10,607	10,727	43,947
	Deviation from ideal	596	43	-380	-260	0
	% Deviation	5.43%	0.39%	-3.46%	-2.36%	0.00%
2020 Total Pop	% Hisp	18%	17%	27%	51%	28%
	% NH White	27%	36%	41%	15%	30%
	% NH Black	2%	2%	2%	2%	2%
	% Asian-American	47%	40%	25%	22%	34%
Citizen Voting Age Pop	Total	8,098	7,455	7,311	6,912	29,776
	% Hisp	16%	13%	24%	40%	23%
	% NH White	35%	46%	50%	21%	38%
	% NH Black	1%	2%	2%	1%	1%
Voter Registration (Nov 2020)	% Asian/Pac.Isl.	45%	38%	24%	37%	36%
	Total	7,505	6,378	6,618	4,910	25,411
	% Latino est.	25%	20%	20%	42%	26%
	% Spanish-Surnamed	23%	18%	19%	39%	23%
	% Asian-Surnamed	19%	16%	12%	14%	15%
	% Filipino-Surnamed	8%	4%	3%	5%	5%
	% NH White est.	48%	59%	65%	41%	54%
Voter Turnout (Nov 2020)	% NH Black	2%	3%	1%	1%	2%
	Total	6,421	5,464	5,669	3,810	21,364
	% Latino est.	24%	19%	20%	42%	25%
	% Spanish-Surnamed	22%	17%	18%	39%	23%
	% Asian-Surnamed	19%	16%	11%	14%	15%
	% Filipino-Surnamed	8%	4%	3%	4%	5%
	% NH White est.	49%	60%	65%	41%	55%
ACS Pop. Est.	% NH Black est.	2%	3%	1%	1%	2%
	Total	11,449	10,469	10,808	10,310	43,036
Age	age0-19	20%	17%	23%	21%	21%
	age20-60	56%	58%	59%	63%	59%
	age60plus	24%	24%	18%	15%	21%
Immigration	immigrants	37%	36%	33%	44%	37%
	naturalized	72%	62%	63%	69%	67%
Language spoken at home	english	54%	55%	55%	34%	50%
	spanish	13%	10%	16%	37%	19%
	asian-lang	24%	23%	14%	15%	19%
	other lang	9%	11%	14%	13%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	13%	14%	27%	17%
Education (among those age 25+)	hs-grad	33%	32%	32%	43%	35%
	bachelor	34%	30%	32%	19%	29%
	graduatedegree	15%	21%	16%	6%	15%
Child in Household	child-under18	37%	21%	35%	34%	31%
Pct of Pop. Age 16+	employed	68%	72%	71%	76%	72%
Household Income	income 0-25k	9%	9%	7%	11%	9%
	income 25-50k	7%	14%	12%	16%	12%
	income 50-75k	7%	11%	10%	13%	10%
	income 75-200k	54%	47%	48%	50%	50%
	income 200k-plus	24%	19%	23%	10%	19%
Housing Stats	single family	88%	35%	80%	57%	63%
	multi-family	12%	65%	20%	43%	37%
	rented	23%	47%	38%	57%	41%
	owned	77%	53%	62%	43%	59%

Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.

City of San Bruno Districting 2022

Public Map 108

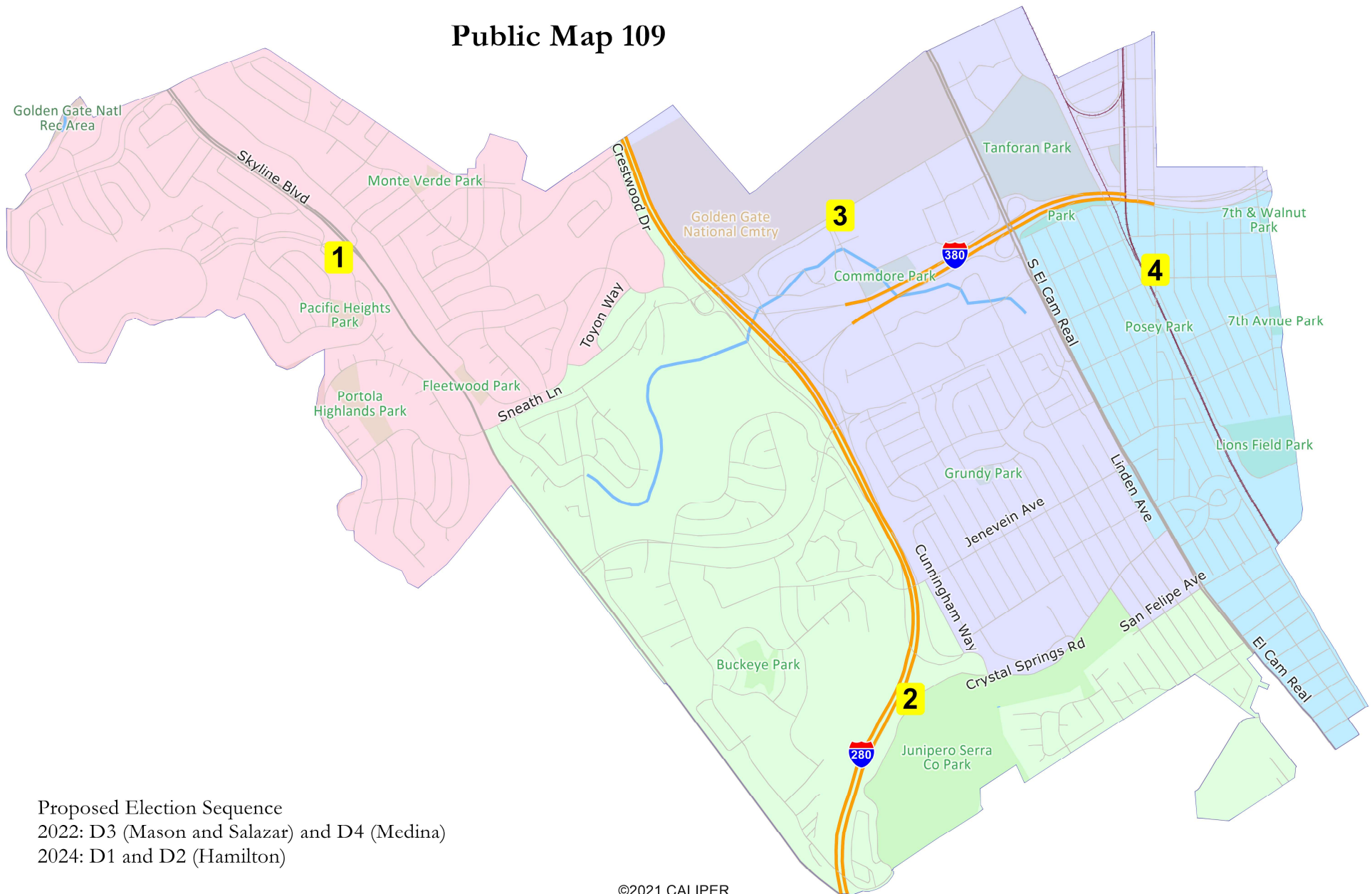


Proposed Election Sequence
2022: D1 and D4 (Mason, Salazar, Medina)
2024: D2 and D3 (Hamilton)

<i>City of San Bruno - Public 108 - 2020 Census Adjusted</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	11,621	10,709	11,079	10,538	43,947
	Deviation from ideal	634	-278	92	-449	1,083
	% Deviation	5.77%	-2.53%	0.84%	-4.08%	9.86%
2020 Total Pop	% Hisp	18%	41%	17%	37%	28%
	% NH White	27%	18%	43%	30%	30%
	% NH Black	2%	2%	2%	2%	2%
	% Asian-American	47%	30%	32%	25%	34%
	Total	8,121	6,863	7,938	6,854	29,776
Citizen Voting Age Pop	% Hisp	16%	38%	15%	24%	23%
	% NH White	35%	27%	50%	40%	38%
	% NH Black	1%	2%	2%	0%	1%
	% Asian/Pac.Isl.	45%	33%	32%	34%	36%
	Total	7,517	5,042	7,120	5,732	25,411
Voter Registration (Nov 2020)	% Latino est.	25%	37%	18%	26%	26%
	% Spanish-Surnamed	23%	34%	16%	24%	23%
	% Asian-Surnamed	19%	14%	15%	12%	15%
	% Filipino-Surnamed	8%	4%	3%	4%	5%
	% NH White est.	48%	45%	63%	58%	54%
	% NH Black	2%	2%	3%	0%	2%
	Total	6,429	3,981	6,161	4,793	21,364
Voter Turnout (Nov 2020)	% Latino est.	24%	36%	17%	26%	25%
	% Spanish-Surnamed	22%	33%	16%	24%	23%
	% Asian-Surnamed	19%	14%	15%	12%	15%
	% Filipino-Surnamed	8%	4%	3%	4%	5%
	% NH White est.	49%	46%	64%	59%	55%
	% NH Black est.	2%	2%	3%	0%	2%
	Total	11,486	10,733	11,088	9,729	43,036
ACS Pop. Est.	Total	11,486	10,733	11,088	9,729	43,036
Age	age0-19	20%	21%	19%	21%	21%
	age20-60	56%	62%	56%	62%	59%
	age60plus	24%	16%	24%	17%	21%
Immigration	immigrants	37%	45%	32%	38%	37%
	naturalized	72%	63%	66%	68%	67%
Language spoken at home	english	54%	35%	61%	49%	50%
	spanish	13%	34%	10%	19%	19%
	asian-lang	24%	15%	18%	21%	19%
	other lang	9%	16%	10%	11%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	22%	12%	20%	17%
Education (among those age 25+)	hs-grad	33%	39%	32%	35%	35%
	bachelor	34%	24%	30%	28%	29%
	graduatedegree	15%	12%	20%	11%	15%
Child in Household	child-under18	37%	30%	26%	32%	31%
Pct of Pop. Age 16+	employed	68%	74%	70%	75%	72%
Household Income	income 0-25k	9%	9%	8%	10%	9%
	income 25-50k	7%	16%	12%	13%	12%
	income 50-75k	7%	11%	11%	11%	10%
	income 75-200k	54%	49%	50%	46%	50%
	income 200k-plus	24%	15%	19%	19%	19%
Housing Stats	single family	88%	39%	58%	68%	63%
	multi-family	12%	61%	42%	32%	37%
	rented	23%	60%	35%	49%	41%
	owned	77%	40%	65%	51%	59%
Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

City of San Bruno Districting 2022

Public Map 109

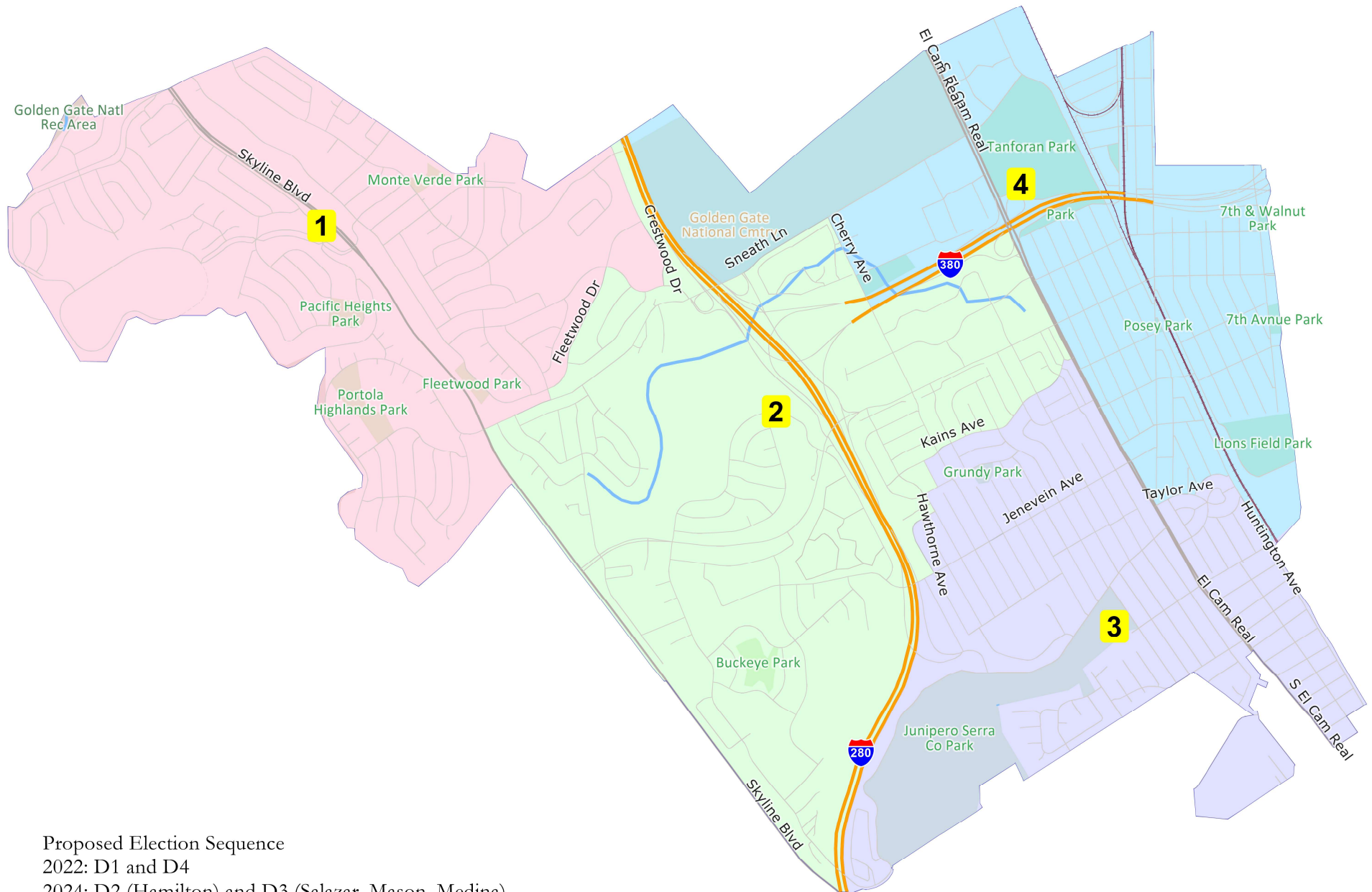


Proposed Election Sequence
2022: D3 (Mason and Salazar) and D4 (Medina)
2024: D1 and D2 (Hamilton)

<i>City of San Bruno - Public 109 - 2020 Census Adjusted</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	11,145	10,722	10,892	11,188	43,947
	Deviation from ideal	158	-265	-95	201	466
	% Deviation	1.44%	-2.41%	-0.86%	1.83%	4.24%
2020 Total Pop	% Hisp	18%	18%	25%	50%	28%
	% NH White	27%	41%	35%	16%	30%
	% NH Black	2%	2%	2%	2%	2%
	% Asian-American	47%	33%	33%	22%	34%
	Total	7,781	7,724	6,693	7,579	29,776
Citizen Voting Age Pop	% Hisp	16%	15%	19%	41%	23%
	% NH White	36%	48%	50%	21%	38%
	% NH Black	1%	2%	2%	1%	1%
	% Asian/Pac.Isl.	45%	33%	29%	36%	36%
	Total	7,204	6,729	6,259	5,219	25,411
Voter Registration (Nov 2020)	% Latino est.	24%	18%	22%	41%	26%
	% Spanish-Surnamed	22%	17%	20%	38%	23%
	% Asian-Surnamed	19%	15%	13%	13%	15%
	% Filipino-Surnamed	8%	3%	4%	5%	5%
	% NH White est.	49%	61%	62%	43%	54%
	% NH Black	2%	3%	1%	1%	2%
	Total	6,182	5,772	5,357	4,053	21,364
Voter Turnout (Nov 2020)	% Latino est.	24%	18%	22%	40%	25%
	% Spanish-Surnamed	22%	16%	20%	37%	23%
	% Asian-Surnamed	19%	15%	12%	14%	15%
	% Filipino-Surnamed	8%	3%	4%	5%	5%
	% NH White est.	49%	62%	63%	43%	55%
	% NH Black est.	2%	3%	1%	1%	2%
	Total	11,016	10,722	9,731	11,566	43,036
ACS Pop. Est.	Total	11,016	10,722	9,731	11,566	43,036
Age	age0-19	20%	20%	19%	23%	21%
	age20-60	56%	56%	61%	62%	59%
	age60plus	24%	24%	20%	15%	21%
Immigration	immigrants	37%	33%	36%	45%	37%
	naturalized	71%	66%	59%	70%	67%
Language spoken at home	english	55%	58%	55%	34%	50%
	spanish	13%	10%	14%	37%	19%
	asian-lang	24%	19%	21%	14%	19%
	other lang	9%	13%	10%	14%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	13%	12%	27%	17%
Education (among those age 25+)	hs-grad	32%	31%	35%	41%	35%
	bachelor	34%	30%	32%	21%	29%
	graduatedegree	15%	21%	17%	6%	15%
Child in Household	child-under18	37%	25%	26%	37%	31%
Pct of Pop. Age 16+	employed	68%	72%	70%	75%	72%
Household Income	income 0-25k	9%	6%	12%	9%	9%
	income 25-50k	7%	11%	14%	18%	12%
	income 50-75k	7%	10%	10%	14%	10%
	income 75-200k	54%	54%	41%	50%	50%
	income 200k-plus	24%	19%	23%	10%	19%
Housing Stats	single family	88%	55%	56%	54%	63%
	multi-family	12%	45%	44%	46%	37%
	rented	23%	36%	45%	62%	41%
	owned	77%	64%	55%	38%	59%
Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

City of San Bruno Districting 2022

Public Map 110



Proposed Election Sequence

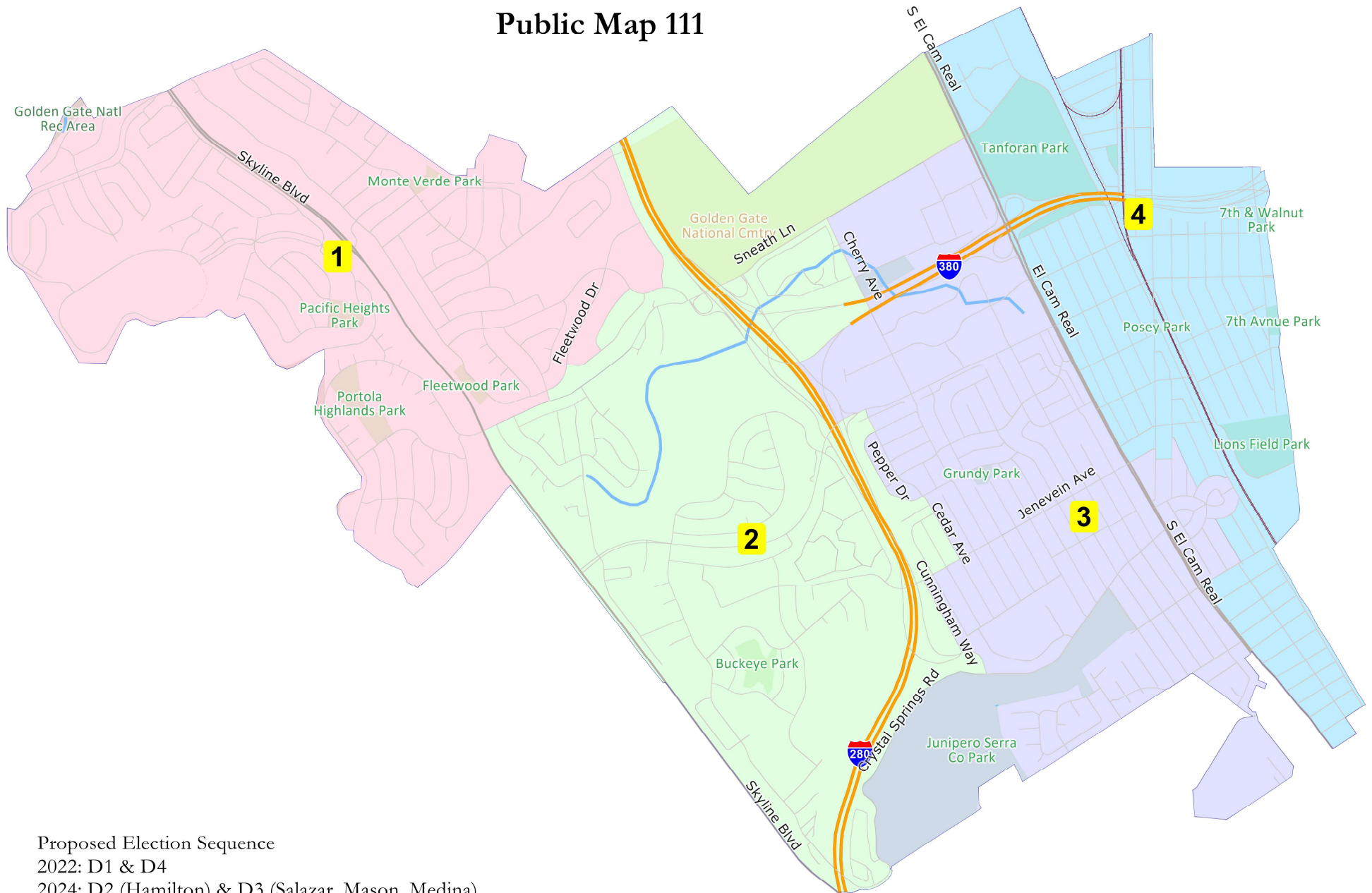
2022: D1 and D4

2024: D2 (Hamilton) and D3 (Salazar, Mason, Medina)

<i>City of San Bruno - Public 110 - 2020 Census Adjusted</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	10,938	11,061	11,052	10,896	43,947
	Deviation from ideal	-49	74	65	-91	123
	% Deviation	-0.44%	0.68%	0.59%	-0.83%	1.50%
2020 Total Pop	% Hisp	18%	17%	31%	45%	28%
	% NH White	27%	39%	36%	17%	30%
	% NH Black	2%	2%	2%	2%	2%
	% Asian-American	47%	37%	25%	28%	34%
Citizen Voting Age Pop	Total	7,621	8,128	7,470	6,557	29,776
	% Hisp	16%	14%	22%	43%	23%
	% NH White	36%	46%	45%	24%	38%
	% NH Black	2%	1%	2%	1%	1%
	% Asian/Pac.Isl.	45%	37%	30%	32%	36%
Voter Registration (Nov 2020)	Total	7,080	7,058	6,442	4,831	25,411
	% Latino est.	24%	20%	23%	40%	26%
	% Spanish-Surnamed	22%	18%	21%	37%	23%
	% Asian-Surnamed	19%	16%	12%	14%	15%
	% Filipino-Surnamed	8%	4%	4%	4%	5%
	% NH White est.	49%	60%	61%	43%	54%
	% NH Black	2%	2%	1%	1%	2%
Voter Turnout (Nov 2020)	Total	6,070	6,100	5,441	3,753	21,364
	% Latino est.	24%	19%	22%	39%	25%
	% Spanish-Surnamed	22%	17%	20%	36%	23%
	% Asian-Surnamed	19%	16%	12%	14%	15%
	% Filipino-Surnamed	8%	4%	4%	4%	5%
	% NH White est.	49%	60%	62%	44%	55%
	% NH Black est.	2%	2%	1%	1%	2%
ACS Pop. Est.	Total	10,811	11,434	10,683	10,108	43,036
Age	age0-19	20%	19%	21%	22%	21%
	age20-60	56%	57%	62%	62%	59%
	age60plus	24%	24%	18%	16%	21%
Immigration	immigrants	37%	33%	36%	45%	37%
	naturalized	71%	67%	65%	66%	67%
Language spoken at home	english	55%	58%	52%	34%	50%
	spanish	13%	11%	15%	38%	19%
	asian-lang	24%	21%	21%	11%	19%
	other lang	9%	9%	11%	17%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	13%	17%	25%	17%
Education (among those age 25+)	hs-grad	32%	33%	33%	41%	35%
	bachelor	34%	31%	29%	22%	29%
	graduatedegree	15%	19%	16%	8%	15%
Child in Household	child-under18	37%	25%	30%	33%	31%
Pct of Pop. Age 16+	employed	68%	71%	73%	75%	72%
Household Income	income 0-25k	9%	9%	9%	9%	9%
	income 25-50k	7%	13%	14%	15%	12%
	income 50-75k	7%	11%	10%	13%	10%
	income 75-200k	54%	47%	47%	52%	50%
	income 200k-plus	24%	20%	21%	11%	19%
Housing Stats	single family	87%	48%	66%	52%	63%
	multi-family	13%	52%	34%	48%	37%
	rented	23%	40%	48%	56%	41%
	owned	77%	60%	52%	44%	59%
Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

City of San Bruno Districting 2022

Public Map 111

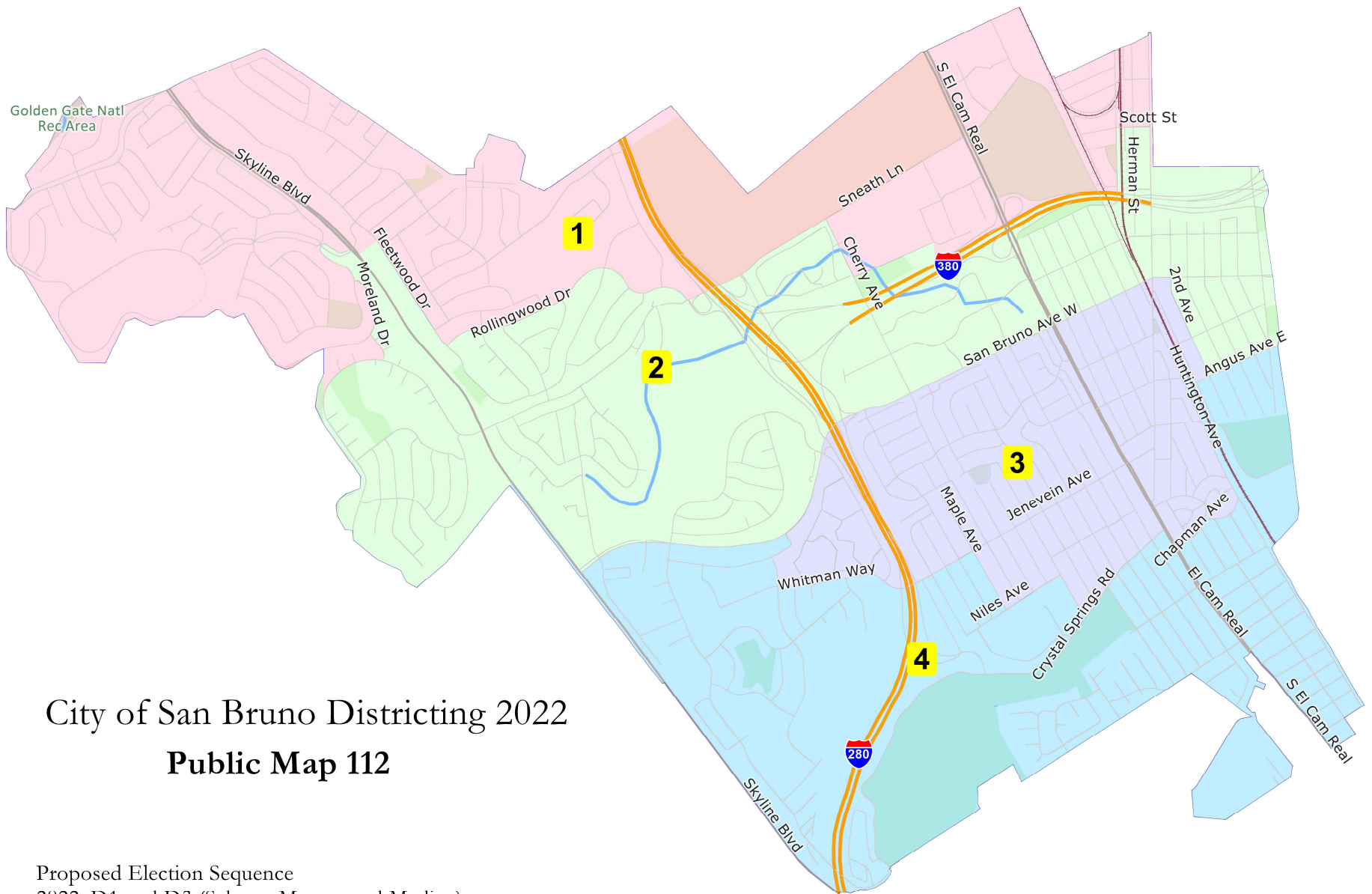


Proposed Election Sequence

2022: D1 & D4

2024: D2 (Hamilton) & D3 (Salazar, Mason, Medina)

<i>City of San Bruno - Public 111 - 2020 Census Adjusted</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	11,145	10,495	11,206	11,101	43,947
	Deviation from ideal	158	-492	219	114	711
	% Deviation	1.44%	-4.48%	2.00%	1.04%	6.47%
2020 Total Pop	% Hisp	18%	17%	24%	52%	28%
	% NH White	27%	39%	37%	15%	30%
	% NH Black	2%	2%	2%	1%	2%
	% Asian-American	47%	37%	31%	22%	34%
Citizen Voting Age Pop	Total	7,781	7,810	6,786	7,400	29,776
	% Hisp	16%	13%	19%	43%	23%
	% NH White	36%	47%	51%	21%	38%
	% NH Black	1%	2%	1%	1%	1%
	% Asian/Pac.Isl.	45%	36%	28%	35%	36%
Voter Registration (Nov 2020)	Total	7,204	6,539	6,586	5,082	25,411
	% Latino est.	24%	20%	20%	42%	26%
	% Spanish-Surnamed	22%	18%	19%	38%	23%
	% Asian-Surnamed	19%	16%	12%	14%	15%
	% Filipino-Surnamed	8%	4%	3%	5%	5%
	% NH White est.	49%	59%	64%	41%	54%
	% NH Black	2%	3%	1%	1%	2%
Voter Turnout (Nov 2020)	Total	6,182	5,616	5,658	3,908	21,364
	% Latino est.	24%	19%	20%	42%	25%
	% Spanish-Surnamed	22%	17%	19%	38%	23%
	% Asian-Surnamed	19%	16%	12%	14%	15%
	% Filipino-Surnamed	8%	4%	3%	5%	5%
	% NH White est.	49%	60%	65%	42%	55%
	% NH Black est.	2%	3%	1%	1%	2%
ACS Pop. Est.	Total	11,016	10,979	9,599	11,442	43,036
Age	age0-19	20%	17%	22%	23%	21%
	age20-60	56%	59%	59%	62%	59%
	age60plus	24%	24%	19%	15%	21%
Immigration	immigrants	37%	34%	35%	44%	37%
	naturalized	71%	65%	61%	69%	67%
Language spoken at home	english	55%	56%	58%	33%	50%
	spanish	13%	10%	12%	38%	19%
	asian-lang	24%	22%	18%	14%	19%
	other lang	9%	11%	12%	14%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	14%	12%	27%	17%
Education (among those age 25+)	hs-grad	32%	31%	34%	41%	35%
	bachelor	34%	30%	33%	21%	29%
	graduatedegree	15%	23%	15%	6%	15%
Child in Household	child-under18	37%	22%	29%	39%	31%
Pct of Pop. Age 16+	employed	68%	73%	71%	74%	72%
Household Income	income 0-25k	9%	8%	10%	9%	9%
	income 25-50k	7%	13%	12%	18%	12%
	income 50-75k	7%	10%	10%	14%	10%
	income 75-200k	54%	50%	45%	50%	50%
	income 200k-plus	24%	19%	23%	10%	19%
Housing Stats	single family	88%	40%	74%	57%	63%
	multi-family	12%	60%	26%	43%	37%
	rented	23%	46%	36%	58%	41%
	owned	77%	54%	64%	42%	59%
Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						



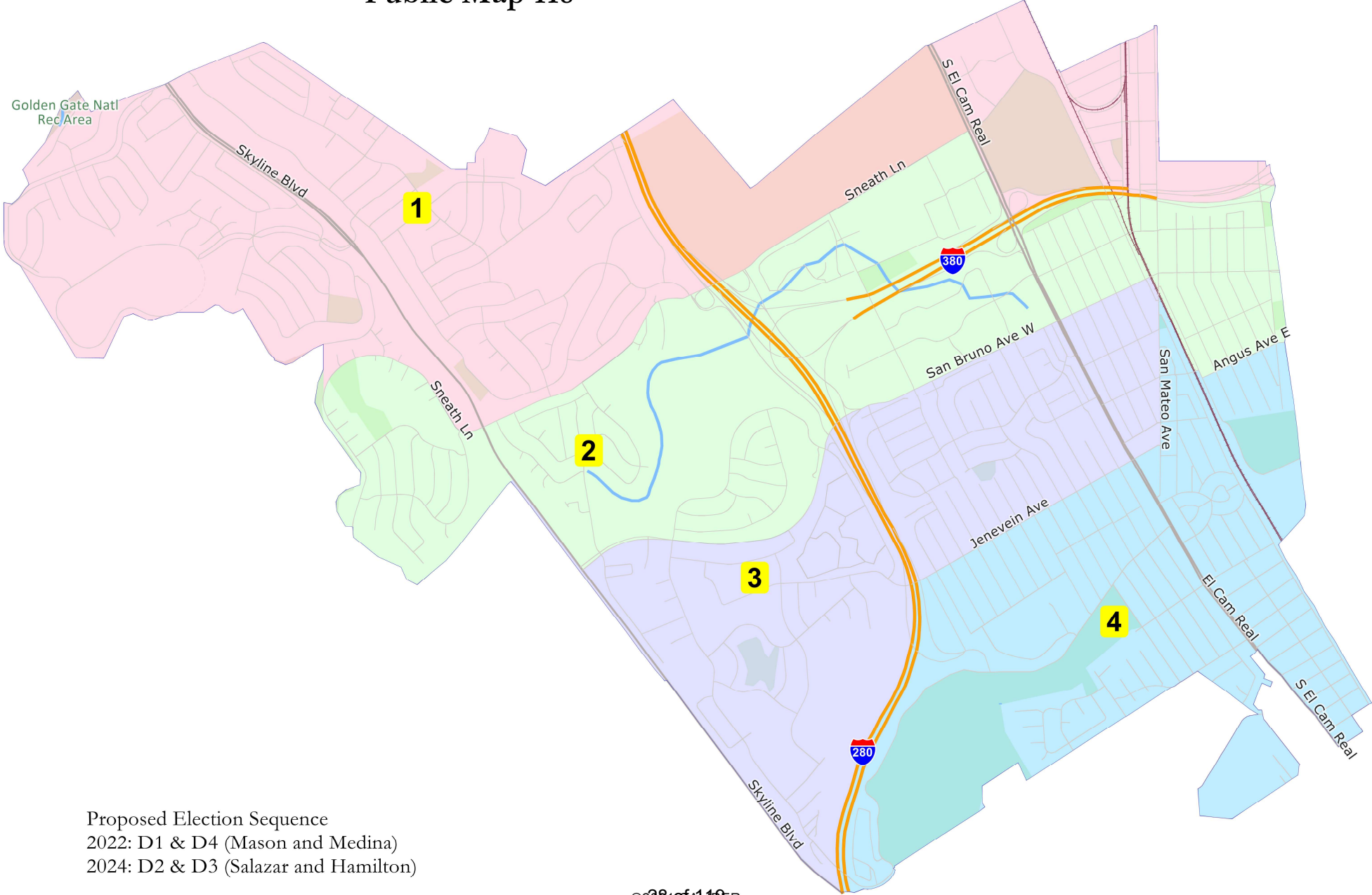
City of San Bruno Districting 2022 Public Map 112

Proposed Election Sequence
 2022: D1 and D3 (Salazar, Mason, and Medina)
 2024: D2 and D4 (Hamilton)

<i>City of San Bruno - Public 112 - 2020 Census Adjusted</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	11,104	11,064	10,924	10,855	43,947
	Deviation from ideal	117	77	-63	-132	249
	% Deviation	1.07%	0.70%	-0.57%	-1.20%	2.27%
2020 Total Pop	% Hisp	21%	30%	31%	30%	28%
	% NH White	25%	26%	33%	35%	30%
	% NH Black	2%	2%	1%	2%	2%
	% Asian-American	45%	35%	28%	26%	34%
Citizen Voting Age Pop	Total	7,168	7,612	7,529	7,467	29,776
	% Hisp	17%	27%	25%	22%	23%
	% NH White	35%	34%	40%	44%	38%
	% NH Black	2%	1%	0%	2%	1%
	% Asian/Pac.Isl.	44%	36%	33%	31%	36%
Voter Registration (Nov 2020)	Total	6,533	6,481	6,232	6,165	25,411
	% Latino est.	25%	29%	25%	23%	26%
	% Spanish-Surnamed	23%	27%	23%	21%	23%
	% Asian-Surnamed	18%	17%	13%	13%	15%
	% Filipino-Surnamed	8%	5%	4%	4%	5%
	% NH White est.	49%	50%	59%	59%	54%
	% NH Black	2%	1%	1%	2%	2%
Voter Turnout (Nov 2020)	Total	5,481	5,458	5,261	5,164	21,364
	% Latino est.	25%	28%	24%	22%	25%
	% Spanish-Surnamed	23%	26%	22%	20%	23%
	% Asian-Surnamed	18%	17%	12%	13%	15%
	% Filipino-Surnamed	7%	5%	4%	4%	5%
	% NH White est.	49%	50%	61%	60%	55%
	% NH Black est.	2%	1%	1%	2%	2%
ACS Pop. Est.	Total	10,028	11,439	10,726	10,842	43,036
Age	age0-19	19%	22%	21%	21%	21%
	age20-60	59%	57%	60%	60%	59%
	age60plus	22%	21%	19%	20%	21%
Immigration	immigrants	38%	38%	40%	34%	37%
	naturalized	68%	65%	70%	64%	67%
Language spoken at home	english	53%	46%	50%	51%	50%
	spanish	13%	24%	20%	18%	19%
	asian-lang	24%	18%	17%	19%	19%
	other lang	11%	11%	12%	12%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	13%	19%	18%	17%	17%
Education (among those age 25+)	hs-grad	34%	36%	34%	35%	35%
	bachelor	32%	27%	33%	25%	29%
	graduatedegree	16%	15%	10%	18%	15%
Child in Household	child-under18	31%	32%	29%	30%	31%
Pct of Pop. Age 16+	employed	69%	71%	73%	73%	72%
Household Income	income 0-25k	11%	8%	9%	8%	9%
	income 25-50k	7%	14%	14%	13%	12%
	income 50-75k	8%	8%	15%	9%	10%
	income 75-200k	54%	47%	46%	53%	50%
	income 200k-plus	21%	22%	17%	18%	19%
Housing Stats	single family	71%	62%	61%	58%	63%
	multi-family	29%	38%	39%	42%	37%
	rented	31%	42%	41%	50%	41%
	owned	69%	58%	59%	50%	59%
Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

City of San Bruno Districting 2022

Public Map 118

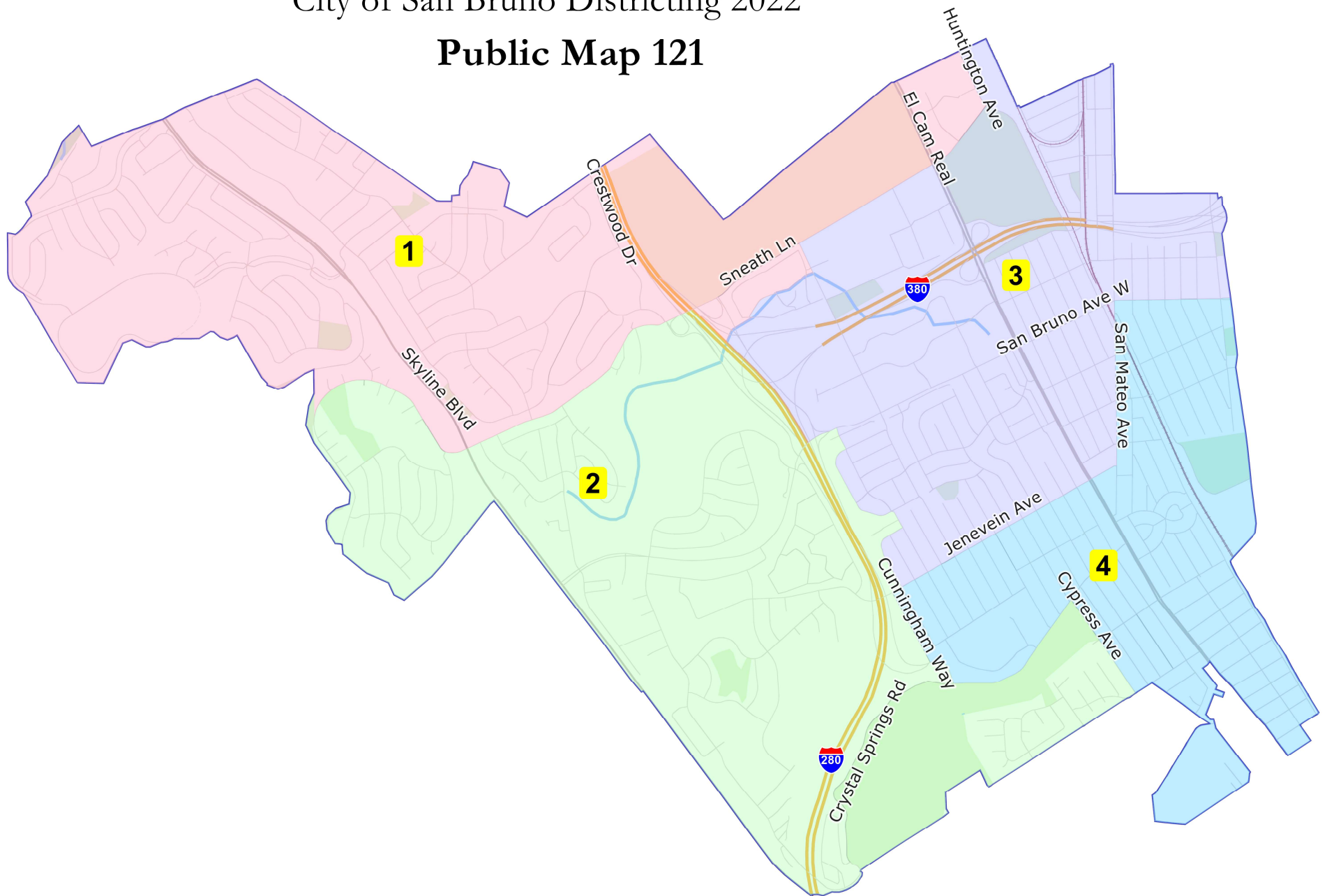


Proposed Election Sequence
2022: D1 & D4 (Mason and Medina)
2024: D2 & D3 (Salazar and Hamilton)

<i>City of San Bruno - Public 118 - 2020 Census Adjusted</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	11,290	11,089	10,416	11,152	43,947
	Deviation from ideal	303	102	-571	165	874
	% Deviation	2.76%	0.93%	-5.19%	1.50%	7.96%
2020 Total Pop	% Hisp	23%	29%	24%	36%	28%
	% NH White	25%	25%	38%	30%	30%
	% NH Black	2%	2%	2%	2%	2%
	% Asian-American	44%	37%	31%	24%	34%
Citizen Voting Age Pop	Total	7,762	7,198	7,512	7,304	29,776
	% Hisp	19%	27%	21%	25%	23%
	% NH White	35%	34%	44%	41%	38%
	% NH Black	1%	2%	1%	2%	1%
	% Asian/Pac.Isl.	43%	37%	33%	31%	36%
Voter Registration (Nov 2020)	Total	6,957	6,177	6,277	6,000	25,411
	% Latino est.	27%	28%	21%	27%	26%
	% Spanish-Surnamed	25%	26%	19%	25%	23%
	% Asian-Surnamed	18%	16%	14%	12%	15%
	% Filipino-Surnamed	7%	5%	3%	4%	5%
	% NH White est.	48%	51%	61%	57%	54%
	% NH Black	1%	2%	2%	2%	2%
Voter Turnout (Nov 2020)	Total	5,880	5,150	5,376	4,958	21,364
	% Latino est.	26%	27%	20%	26%	25%
	% Spanish-Surnamed	24%	25%	18%	24%	23%
	% Asian-Surnamed	18%	16%	14%	12%	15%
	% Filipino-Surnamed	7%	5%	3%	4%	5%
	% NH White est.	48%	51%	62%	58%	55%
	% NH Black est.	1%	2%	2%	2%	2%
ACS Pop. Est.	Total	10,711	11,021	10,768	10,536	43,036
Age	age0-19	19%	21%	22%	20%	21%
	age20-60	57%	59%	57%	63%	59%
	age60plus	24%	20%	21%	17%	21%
Immigration	immigrants	37%	39%	34%	40%	37%
	naturalized	71%	62%	70%	65%	67%
Language spoken at home	english	53%	46%	54%	48%	50%
	spanish	15%	24%	18%	19%	19%
	asian-lang	23%	18%	17%	20%	19%
	other lang	10%	12%	11%	13%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	14%	18%	17%	19%	17%
Education (among those age 25+)	hs-grad	35%	35%	34%	34%	35%
	bachelor	32%	26%	31%	26%	29%
	graduatedegree	14%	17%	14%	14%	15%
Child in Household	child-under18	34%	30%	31%	28%	31%
Pct of Pop. Age 16+	employed	69%	71%	72%	74%	72%
Household Income	income 0-25k	10%	9%	8%	10%	9%
	income 25-50k	6%	16%	13%	14%	12%
	income 50-75k	8%	8%	14%	10%	10%
	income 75-200k	55%	46%	49%	49%	50%
	income 200k-plus	21%	22%	16%	18%	19%
Housing Stats	single family	87%	49%	58%	61%	63%
	multi-family	13%	51%	42%	39%	37%
	rented	23%	48%	38%	53%	41%
	owned	77%	52%	62%	47%	59%
Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

City of San Bruno Districting 2022

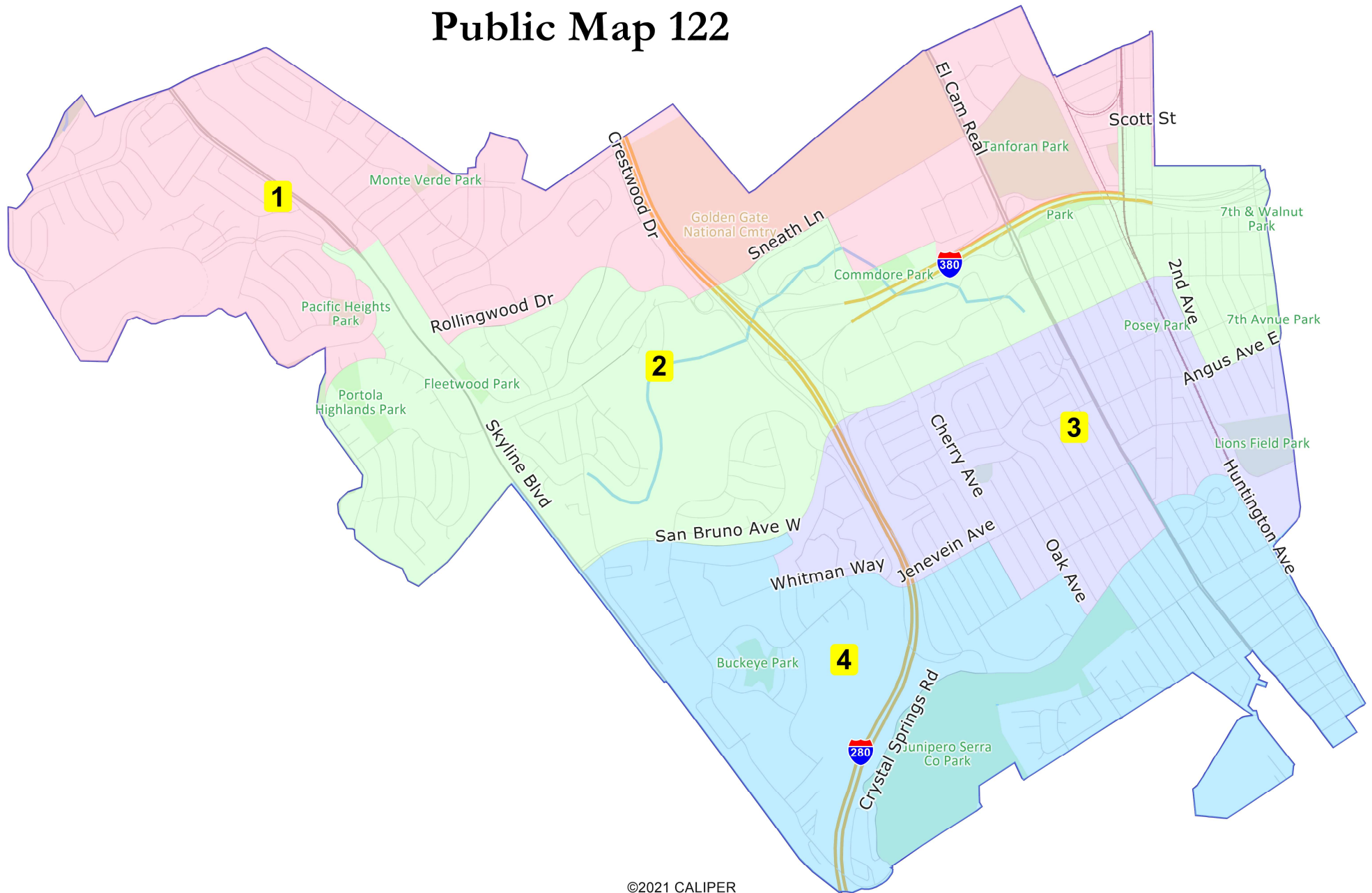
Public Map 121



Public Map 121						
District		1	2	3	4	Total
	Total Pop	10,754	10,936	11,334	10,923	43,947
	Deviation from ideal	-233	-51	347	-64	580
	% Deviation	-2.12%	-0.46%	3.16%	-0.58%	5.28%
Total Pop	% Hisp	18.7%	17%	35%	41%	28%
	% NH White	27%	41%	26%	25%	30%
	% NH Black	2%	2%	2%	2%	2%
	% Asian-American	47%	35%	30%	25%	34%
Citizen Voting Age Pop	Total	7,795	7,738	7,082	7,162	29,776
	% Hisp	16%	14%	33%	30%	23%
	% NH White	36%	47%	35%	35%	38%
	% NH Black	2%	2%	1%	0%	1%
	% Asian/Pac.Isl.	44%	35%	31%	33%	36%
Voter Registration (Nov 2020)	Total	6,882	7,034	5,745	5,750	25,411
	% Latino est.	25%	19%	29%	31%	26%
	% Spanish-Surnamed	23%	17%	27%	29%	23%
	% Asian-Surnamed	18%	16%	13%	13%	15%
	% Filipino-Surnamed	7%	4%	4%	4%	5%
	% NH White est.	49%	59%	54%	53%	54%
	% NH Black	2%	3%	1%	1%	2%
Voter Turnout (Nov 2020)	Total	5,872	6,079	4,723	4,690	21,364
	% Latino est.	25%	18%	28%	30%	25%
	% Spanish-Surnamed	23%	17%	26%	28%	23%
	% Asian-Surnamed	18%	16%	13%	13%	15%
	% Filipino-Surnamed	7%	4%	4%	4%	5%
	% NH White est.	50%	60%	56%	54%	55%
	% NH Black	2%	3%	1%	1%	2%
Voter Turnout (Nov 2018)	Total	4,171	4,447	3,266	3,100	14,984
	% Latino est.	23%	17%	26%	29%	23%
	% Spanish-Surnamed	21%	15%	24%	27%	21%
	% Asian-Surnamed	15%	13%	11%	8%	12%
	% Filipino-Surnamed	6%	4%	3%	3%	4%
	% NH White est.	55%	62%	59%	60%	59%
	% NH Black est.	2%	5%	1%	1%	2%
ACS Pop. Est.	Total	10,919	10,883	10,677	10,557	43,036
Age	age0-19	19%	19%	23%	21%	21%
	age20-60	57%	55%	60%	63%	59%
	age60plus	24%	25%	17%	16%	21%
Immigration	immigrants	36%	32%	40%	42%	37%
	naturalized	71%	66%	65%	66%	67%
Language spoken at home	english	53%	60%	44%	43%	50%
	spanish	13%	11%	27%	26%	19%
	asian-lang	25%	19%	15%	19%	19%
	other lang	10%	10%	14%	12%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	14%	14%	19%	22%	17%
Education (among those age 25+)	hs-grad	34%	30%	37%	39%	35%
	bachelor	33%	30%	27%	26%	29%
	graduatedegree	16%	21%	13%	9%	15%
Child in Household	child-under18	33%	26%	33%	32%	31%
Pct of Pop. Age 16+	employed	69%	71%	72%	74%	72%
Household Income	income 0-25k	10%	6%	10%	10%	9%
	income 25-50k	8%	12%	14%	15%	12%
	income 50-75k	7%	10%	12%	10%	10%
	income 75-200k	53%	52%	46%	47%	50%
	income 200k-plus	22%	20%	17%	17%	19%
Housing Stats	single family	74%	57%	54%	67%	63%
	multi-family	26%	43%	46%	33%	37%
	rented	30%	35%	51%	51%	41%
	owned	70%	65%	49%	49%	59%
Total population data from the 2020 Decennial Census.						
Surname-based Voter Registration and Turnout data from the California Statewide Database.						
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

City of San Bruno Districting 2022

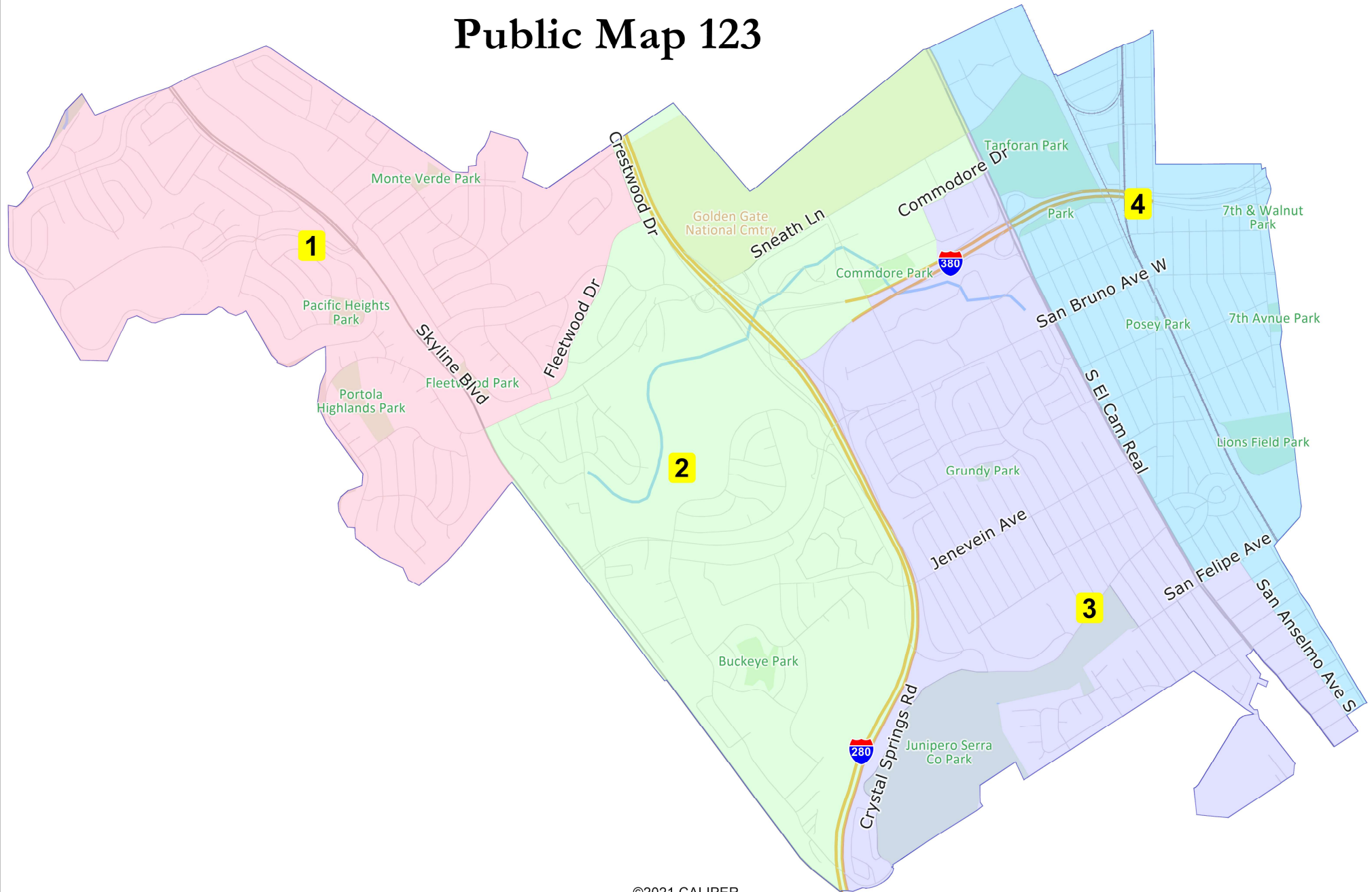
Public Map 122



Public 122						
District		1	2	3	4	Total
	Total Pop	11,104	11,064	10,892	10,887	43,947
	Deviation from ideal	117	77	-95	-100	217
	% Deviation	1.06%	0.70%	-0.86%	-0.91%	1.98%
Total Pop	% Hisp	21.2%	30%	32%	29%	28%
	% NH White	25%	26%	33%	35%	30%
	% NH Black	2%	2%	1%	2%	2%
	% Asian-American	45%	35%	28%	26%	34%
Citizen Voting Age Pop	Total	7,168	7,612	7,680	7,316	29,776
	% Hisp	17%	27%	26%	20%	23%
	% NH White	35%	34%	39%	45%	38%
	% NH Black	2%	1%	1%	2%	1%
	% Asian/Pac.Isl.	44%	36%	32%	32%	36%
Voter Registration (Nov 2020)	Total	6,533	6,481	6,253	6,144	25,411
	% Latino est.	25%	29%	25%	23%	26%
	% Spanish-Surnamed	23%	27%	23%	21%	23%
	% Asian-Surnamed	18%	17%	13%	13%	15%
	% Filipino-Surnamed	8%	5%	4%	4%	5%
	% NH White est.	49%	50%	59%	59%	54%
	% NH Black	2%	1%	2%	2%	2%
Voter Turnout (Nov 2020)	Total	5,481	5,458	5,263	5,162	21,364
	% Latino est.	25%	28%	24%	22%	25%
	% Spanish-Surnamed	23%	26%	22%	20%	23%
	% Asian-Surnamed	18%	17%	12%	13%	15%
	% Filipino-Surnamed	7%	5%	4%	4%	5%
	% NH White est.	49%	50%	60%	60%	55%
	% NH Black	2%	1%	2%	2%	2%
Voter Turnout (Nov 2018)	Total	3,753	3,886	3,434	3,911	14,984
	% Latino est.	23%	26%	22%	20%	23%
	% Spanish-Surnamed	21%	24%	21%	19%	21%
	% Asian-Surnamed	16%	14%	9%	10%	12%
	% Filipino-Surnamed	6%	4%	3%	3%	4%
	% NH White est.	54%	55%	63%	66%	59%
	% NH Black est.	2%	1%	4%	2%	2%
ACS Pop. Est.	Total	10,028	11,439	11,075	10,494	43,036
Age	age0-19	19%	22%	21%	21%	21%
	age20-60	59%	57%	60%	60%	59%
	age60plus	22%	21%	19%	20%	21%
Immigration	immigrants	41%	35%	39%	35%	37%
	naturalized	68%	65%	69%	65%	67%
Language spoken at home	english	53%	46%	49%	52%	50%
	spanish	13%	24%	22%	15%	19%
	asian-lang	24%	18%	16%	20%	19%
	other lang	11%	11%	12%	12%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	13%	19%	19%	17%	17%
Education (among those age 25+)	hs-grad	34%	36%	35%	34%	35%
	bachelor	32%	27%	32%	25%	29%
	graduatedegree	16%	15%	10%	18%	15%
Child in Household	child-under18	31%	32%	31%	29%	31%
Pct of Pop. Age 16+	employed	69%	71%	73%	73%	72%
Household Income	income 0-25k	11%	8%	8%	9%	9%
	income 25-50k	7%	14%	15%	12%	12%
	income 50-75k	8%	8%	14%	9%	10%
	income 75-200k	54%	47%	46%	52%	50%
	income 200k-plus	21%	22%	17%	17%	19%
Housing Stats	single family	71%	62%	62%	57%	63%
	multi-family	29%	38%	38%	43%	37%
	rented	31%	42%	40%	50%	41%
	owned	69%	58%	60%	50%	59%
Total population data from the 2020 Decennial Census.						
Surname-based Voter Registration and Turnout data from the California Statewide Database.						
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

City of San Bruno Districting 2022

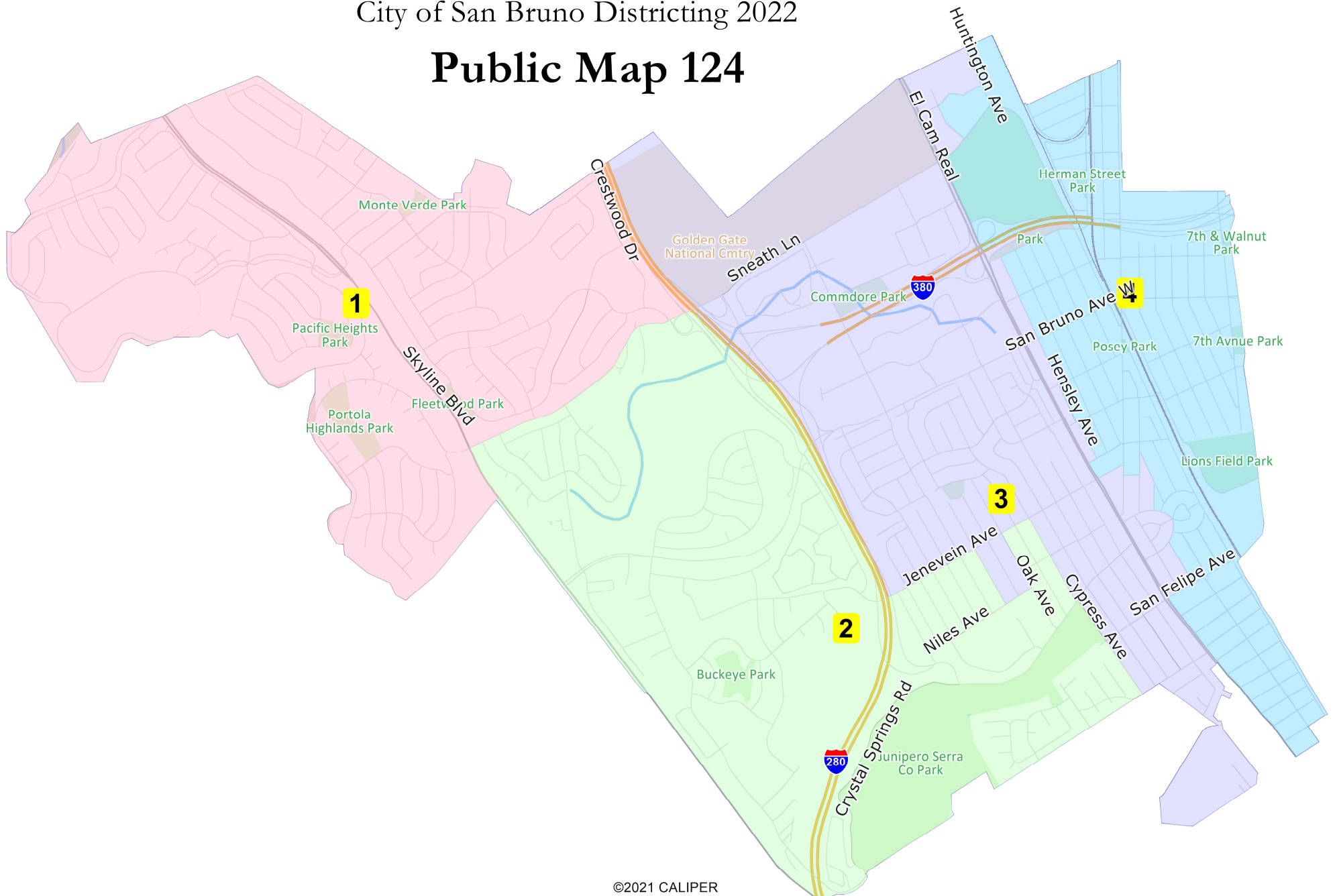
Public Map 123



Public 123						
District		1	2	3	4	Total
	Total Pop	10,814	10,974	11,080	11,079	43,947
	Deviation from ideal	-173	-13	93	92	266
	% Deviation	-1.57%	-0.12%	0.85%	0.84%	2.42%
Total Pop	% Hisp	18.1%	17%	24%	52%	28%
	% NH White	27%	36%	40%	16%	30%
	% NH Black	2%	2%	2%	1%	2%
	% Asian-American	47%	40%	28%	21%	34%
Citizen Voting Age Pop	Total	7,520	7,567	7,543	7,147	29,776
	% Hisp	16%	13%	19%	44%	23%
	% NH White	36%	45%	49%	22%	38%
	% NH Black	2%	1%	2%	0%	1%
	% Asian/Pac.Isl.	45%	38%	29%	32%	36%
Voter Registration (Nov 2020)	Total	6,987	6,769	6,593	5,062	25,411
	% Latino est.	24%	20%	19%	43%	26%
	% Spanish-Surnamed	22%	19%	18%	39%	23%
	% Asian-Surnamed	19%	17%	12%	13%	15%
	% Filipino-Surnamed	8%	4%	3%	5%	5%
	% NH White est.	49%	58%	64%	42%	54%
	% NH Black	2%	2%	2%	1%	2%
Voter Turnout (Nov 2020)	Total	5,991	5,793	5,650	3,930	21,364
	% Latino est.	24%	20%	19%	42%	25%
	% Spanish-Surnamed	22%	18%	18%	39%	23%
	% Asian-Surnamed	19%	16%	12%	13%	15%
	% Filipino-Surnamed	8%	4%	3%	4%	5%
	% NH White est.	49%	59%	65%	42%	55%
	% NH Black	2%	2%	2%	1%	2%
Voter Turnout (Nov 2018)	Total	4,251	4,195	4,063	2,475	14,984
	% Latino est.	21%	18%	18%	40%	23%
	% Spanish-Surnamed	20%	17%	17%	38%	21%
	% Asian-Surnamed	16%	14%	8%	10%	12%
	% Filipino-Surnamed	6%	3%	3%	4%	4%
	% NH White est.	55%	61%	69%	47%	59%
	% NH Black est.	2%	4%	2%	1%	2%
ACS Pop. Est.	Total	10,688	10,552	10,942	10,854	43,036
Age	age0-19	20%	18%	22%	23%	21%
	age20-60	56%	57%	60%	62%	59%
	age60plus	24%	25%	18%	15%	21%
Immigration	immigrants	36%	35%	33%	45%	37%
	naturalized	71%	64%	62%	69%	67%
Language spoken at home	english	55%	56%	57%	34%	50%
	spanish	13%	11%	13%	39%	19%
	asian-lang	24%	23%	20%	11%	19%
	other lang	9%	11%	11%	16%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	14%	14%	27%	17%
Education (among those age 25+)	hs-grad	32%	33%	33%	42%	35%
	bachelor	34%	30%	32%	20%	29%
	graduatedegree	15%	20%	18%	5%	15%
Child in Household	child-under18	37%	22%	31%	36%	31%
Pct of Pop. Age 16+	employed	68%	71%	72%	75%	72%
Household Income	income 0-25k	9%	9%	8%	10%	9%
	income 25-50k	7%	13%	13%	16%	12%
	income 50-75k	7%	11%	9%	14%	10%
	income 75-200k	54%	48%	46%	52%	50%
	income 200k-plus	24%	19%	23%	9%	19%
Housing Stats	single family	87%	40%	69%	61%	63%
	multi-family	13%	60%	31%	39%	37%
	rented	23%	44%	43%	56%	41%
	owned	77%	56%	57%	44%	59%
Total population data from the 2020 Decennial Census.						
Surname-based Voter Registration and Turnout data from the California Statewide Database.						
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

City of San Bruno Districting 2022

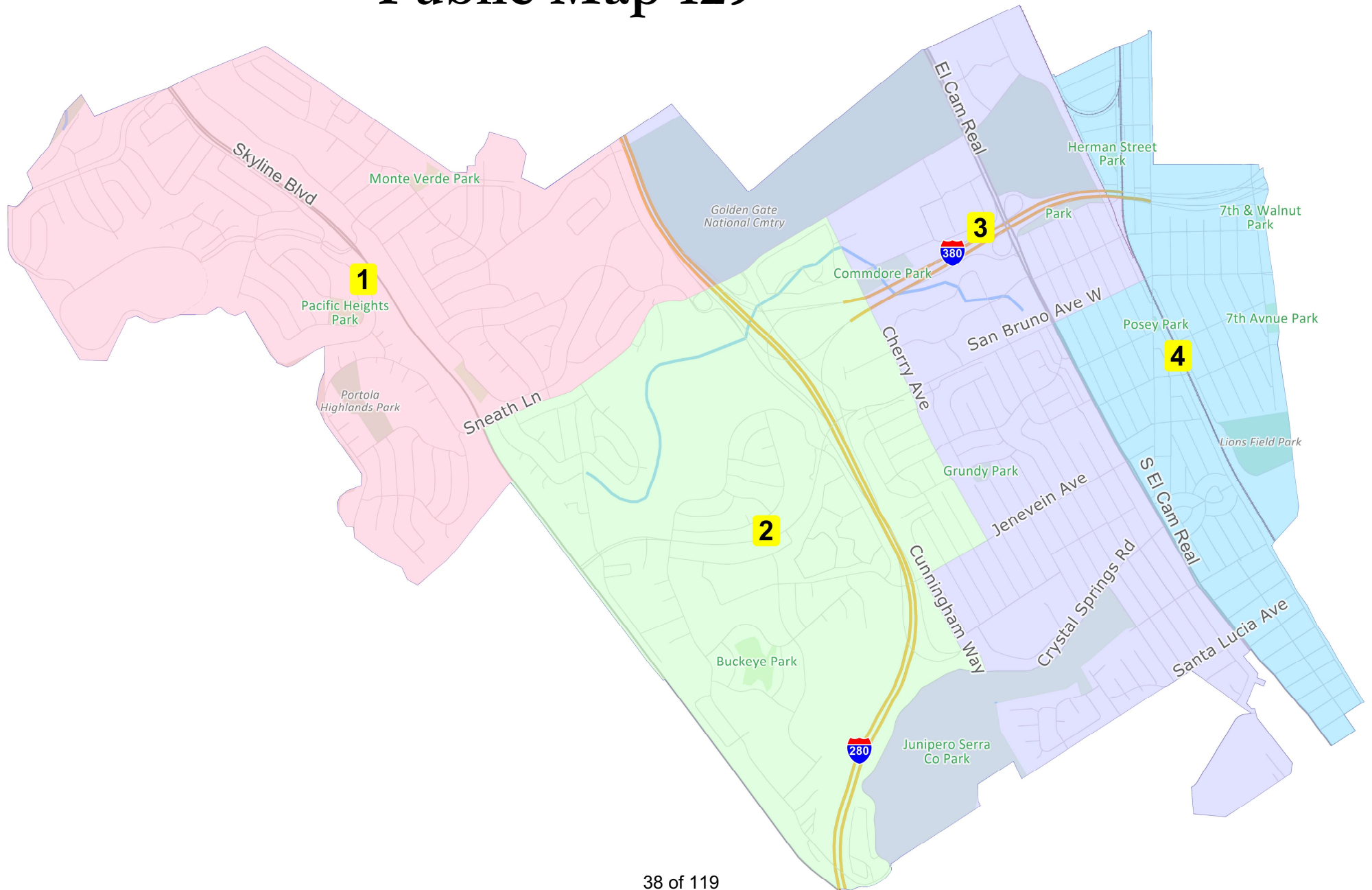
Public Map 124



Public 124						
District		1	2	3	4	Total
	Total Pop	11,583	10,498	10,501	11,365	43,947
	Deviation from ideal	596	-489	-486	378	1,085
	% Deviation	5.42%	-4.45%	-4.42%	3.44%	9.88%
Total Pop	% Hisp	18.3%	17%	23%	52%	28%
	% NH White	27%	43%	34%	15%	30%
	% NH Black	2%	2%	2%	1%	2%
	% Asian-American	47%	32%	35%	21%	34%
Citizen Voting Age Pop	Total	8,098	7,614	6,575	7,489	29,776
	% Hisp	16%	14%	18%	43%	23%
	% NH White	35%	50%	48%	21%	38%
	% NH Black	1%	2%	2%	1%	1%
	% Asian/Pac.Isl.	45%	32%	32%	34%	36%
Voter Registration (Nov 2020)	Total	7,505	6,632	6,064	5,210	25,411
	% Latino est.	25%	18%	21%	42%	26%
	% Spanish-Surnamed	23%	17%	19%	39%	23%
	% Asian-Surnamed	19%	15%	13%	14%	15%
	% Filipino-Surnamed	8%	3%	4%	5%	5%
	% NH White est.	48%	62%	62%	41%	54%
	% NH Black	2%	3%	1%	1%	2%
Voter Turnout (Nov 2020)	Total	6,421	5,729	5,191	4,023	21,364
	% Latino est.	24%	17%	20%	42%	25%
	% Spanish-Surnamed	22%	16%	19%	38%	23%
	% Asian-Surnamed	19%	14%	13%	14%	15%
	% Filipino-Surnamed	8%	3%	4%	4%	5%
	% NH White est.	49%	63%	63%	42%	55%
	% NH Black	2%	3%	1%	1%	2%
Voter Turnout (Nov 2018)	Total	4,570	4,248	3,645	2,521	14,984
	% Latino est.	22%	16%	19%	40%	23%
	% Spanish-Surnamed	21%	15%	18%	38%	21%
	% Asian-Surnamed	16%	12%	10%	10%	12%
	% Filipino-Surnamed	6%	3%	3%	3%	4%
	% NH White est.	54%	66%	67%	47%	59%
	% NH Black est.	2%	4%	1%	1%	2%
ACS Pop. Est.	Total	11,449	10,359	9,747	11,481	43,036
Age	age0-19	20%	17%	22%	23%	21%
	age20-60	56%	57%	61%	62%	59%
	age60plus	24%	26%	17%	15%	21%
Immigration	immigrants	36%	33%	37%	44%	37%
	naturalized	72%	65%	60%	69%	67%
Language spoken at home	english	54%	60%	54%	34%	50%
	spanish	13%	10%	13%	38%	19%
	asian-lang	24%	18%	21%	14%	19%
	other lang	9%	12%	12%	14%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	12%	13%	27%	17%
Education (among those age 25+)	hs-grad	33%	32%	32%	41%	35%
	bachelor	34%	30%	33%	20%	29%
	graduatedegree	15%	20%	18%	6%	15%
Child in Household	child-under18	37%	23%	28%	38%	31%
Pct of Pop. Age 16+	employed	68%	70%	74%	75%	72%
Household Income	income 0-25k	9%	7%	11%	9%	9%
	income 25-50k	7%	13%	12%	17%	12%
	income 50-75k	7%	10%	10%	14%	10%
	income 75-200k	54%	51%	44%	50%	50%
	income 200k-plus	24%	20%	22%	10%	19%
Housing Stats	single family	88%	56%	51%	57%	63%
	multi-family	12%	44%	49%	43%	37%
	rented	23%	35%	49%	58%	41%
	owned	77%	65%	51%	42%	59%
Total population data from the 2020 Decennial Census.						
Surname-based Voter Registration and Turnout data from the California Statewide Database.						
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

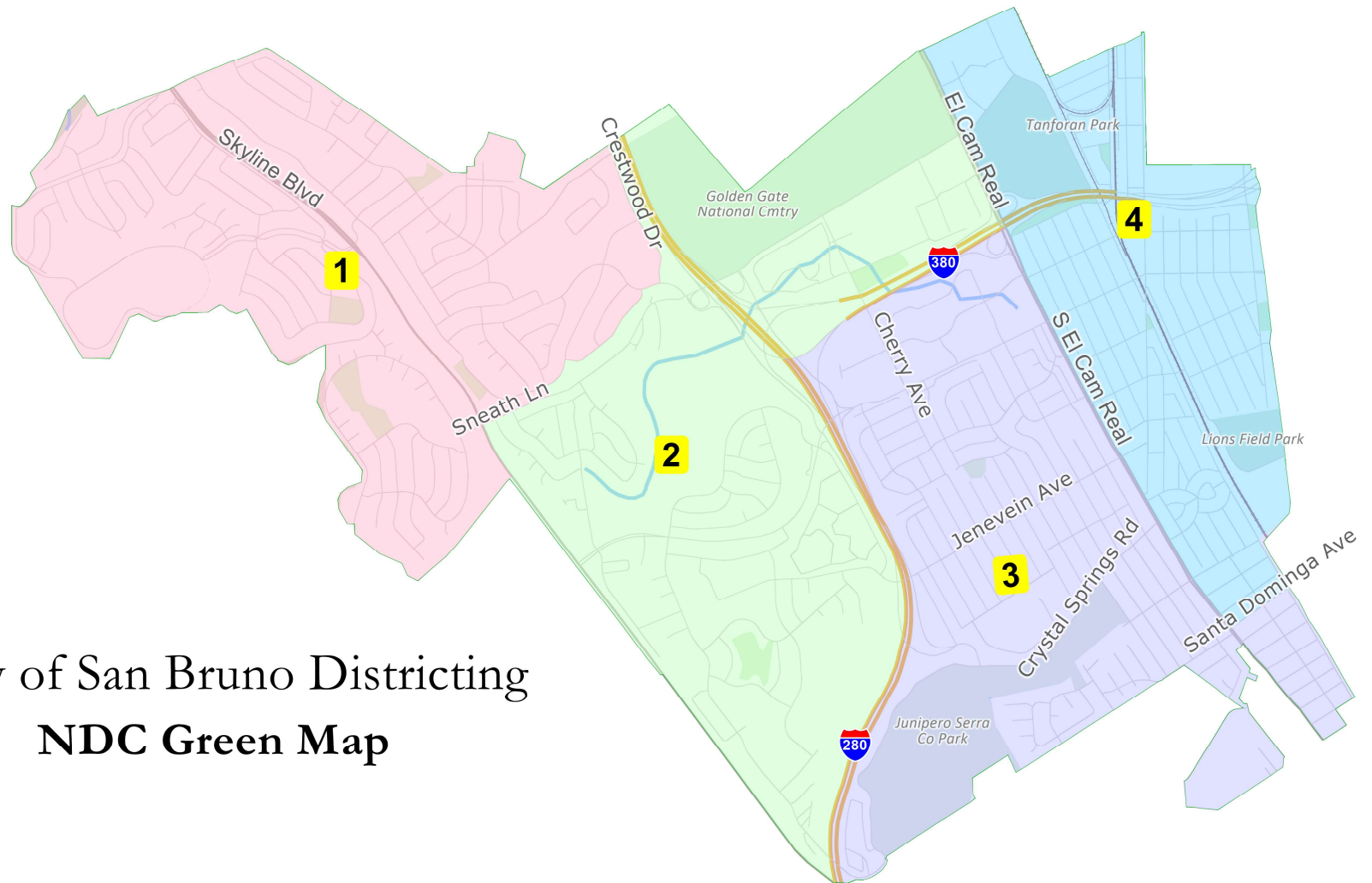
City of San Bruno Districting 2022

Public Map 129



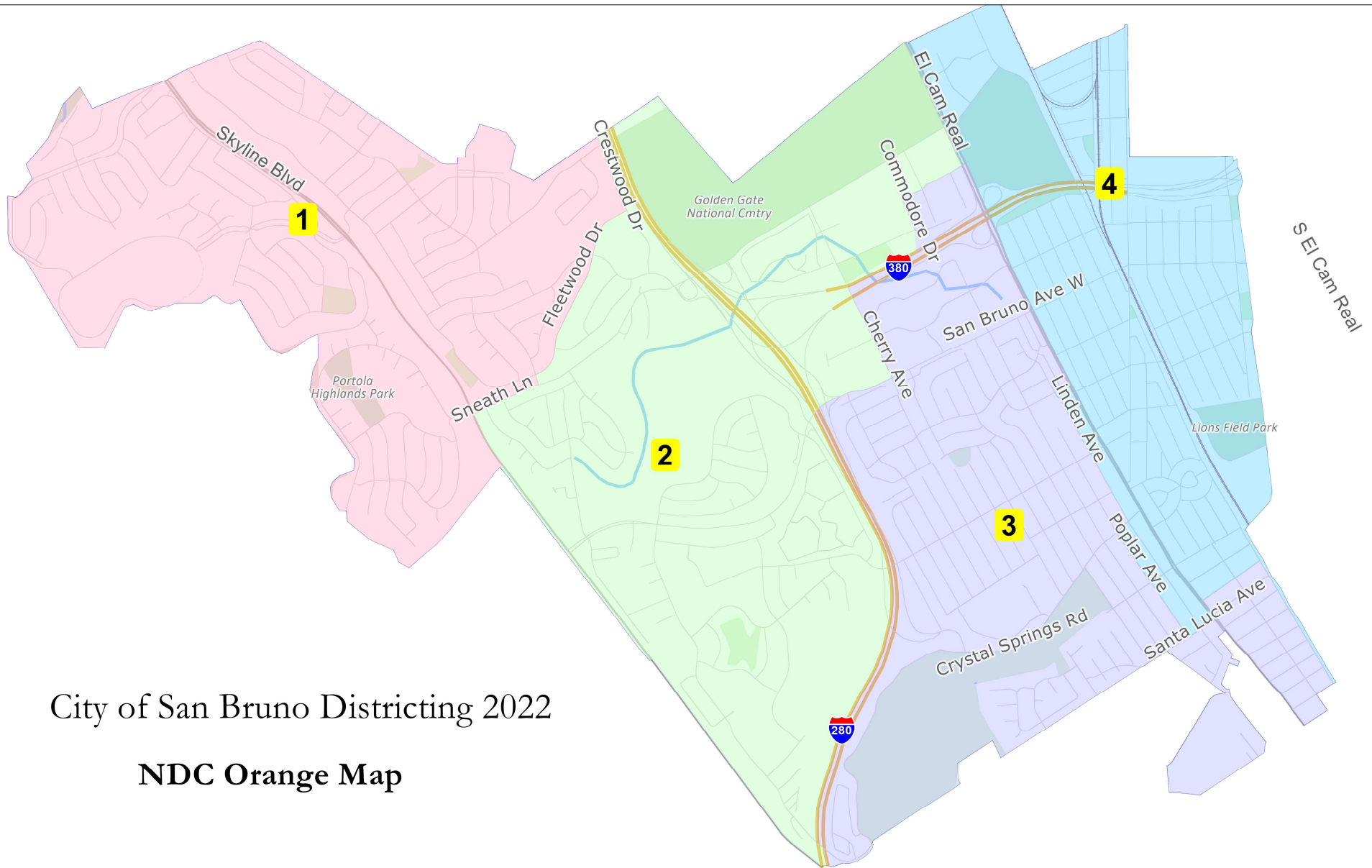
Public 129						
District		1	2	3	4	Total
	Total Pop	11,583	10,848	10,789	10,727	43,947
	Deviation from ideal	596	-139	-198	-260	856
	% Deviation	5.42%	-1.27%	-1.80%	-2.37%	7.79%
Total Pop	% Hisp	18.3%	17%	26%	51%	28%
	% NH White	27%	40%	36%	15%	30%
	% NH Black	2%	2%	2%	2%	2%
	% Asian-American	47%	36%	30%	22%	34%
Citizen Voting Age Pop	Total	8,098	8,001	6,765	6,912	29,776
	% Hisp	16%	14%	24%	40%	23%
	% NH White	35%	48%	48%	21%	38%
	% NH Black	1%	2%	1%	1%	1%
	% Asian/Pac.Isl.	45%	35%	27%	37%	36%
Voter Registration (Nov 2020)	Total	7,505	6,755	6,241	4,910	25,411
	% Latino est.	25%	19%	21%	42%	26%
	% Spanish-Surnamed	23%	17%	19%	39%	23%
	% Asian-Surnamed	19%	15%	12%	14%	15%
	% Filipino-Surnamed	8%	4%	4%	5%	5%
	% NH White est.	48%	60%	64%	41%	54%
	% NH Black	2%	3%	1%	1%	2%
Voter Turnout (Nov 2020)	Total	6,421	5,838	5,295	3,810	21,364
	% Latino est.	24%	18%	20%	42%	25%
	% Spanish-Surnamed	22%	17%	19%	39%	23%
	% Asian-Surnamed	19%	15%	11%	14%	15%
	% Filipino-Surnamed	8%	3%	4%	4%	5%
	% NH White est.	49%	61%	65%	41%	55%
	% NH Black	2%	3%	1%	1%	2%
Voter Turnout (Nov 2018)	Total	4,570	4,250	3,788	2,376	14,984
	% Latino est.	22%	17%	19%	40%	23%
	% Spanish-Surnamed	21%	16%	18%	38%	21%
	% Asian-Surnamed	16%	13%	8%	10%	12%
	% Filipino-Surnamed	6%	3%	3%	3%	4%
	% NH White est.	54%	64%	68%	47%	59%
	% NH Black est.	2%	4%	1%	1%	2%
ACS Pop. Est.	Total	11,449	11,385	9,892	10,310	43,036
Age	age0-19	20%	18%	23%	21%	21%
	age20-60	56%	59%	58%	63%	59%
	age60plus	24%	23%	19%	15%	21%
Immigration	immigrants	36%	30%	38%	46%	37%
	naturalized	72%	65%	61%	69%	67%
Language spoken at home	english	54%	58%	53%	34%	50%
	spanish	13%	11%	16%	37%	19%
	asian-lang	24%	21%	17%	15%	19%
	other lang	9%	11%	14%	13%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	13%	14%	27%	17%
Education (among those age 25+)	hs-grad	33%	31%	34%	43%	35%
	bachelor	34%	30%	33%	19%	29%
	graduatedegree	15%	22%	14%	6%	15%
Child in Household	child-under18	37%	23%	32%	34%	31%
Pct of Pop. Age 16+	employed	68%	72%	71%	76%	72%
Household Income	income 0-25k	9%	9%	8%	11%	9%
	income 25-50k	7%	13%	13%	16%	12%
	income 50-75k	7%	10%	10%	13%	10%
	income 75-200k	54%	49%	46%	50%	50%
	income 200k-plus	24%	19%	23%	10%	19%
Housing Stats	single family	88%	42%	72%	57%	63%
	multi-family	12%	58%	28%	43%	37%
	rented	23%	46%	39%	57%	41%
	owned	77%	54%	61%	43%	59%
Total population data from the 2020 Decennial Census.						
Surname-based Voter Registration and Turnout data from the California Statewide Database.						
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						

City of San Bruno Districting NDC Green Map



<i>City of San Bruno - NDC Green - 2020 Census Adjusted</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	11,269	11,344	10,610	10,724	43,947
	Deviation from ideal	282	357	-377	-263	734
	% Deviation	2.57%	3.25%	-3.43%	-2.39%	6.68%
2020 Total Pop	% Hisp	18%	17%	26%	52%	28%
	% NH White	27%	35%	40%	16%	30%
	% NH Black	2%	2%	2%	1%	2%
	% Asian-American	47%	40%	26%	22%	34%
Citizen Voting Age Pop	Total	7,864	7,689	7,264	6,959	29,776
	% Hisp	16%	13%	20%	44%	23%
	% NH White	36%	45%	49%	22%	38%
	% NH Black	1%	2%	2%	1%	1%
	% Asian/Pac.Isl.	45%	38%	28%	32%	36%
	Total	7,280	6,603	6,597	4,931	25,411
	% Latino est.	24%	20%	20%	43%	26%
	% Spanish-Surnamed	22%	18%	18%	39%	23%
Voter Registration (Nov 2020)	% Asian-Surnamed	19%	16%	12%	13%	15%
	% Filipino-Surnamed	8%	4%	3%	5%	5%
	% NH White est.	49%	58%	64%	42%	54%
	% NH Black	2%	3%	1%	1%	2%
Voter Turnout (Nov 2020)	Total	6,237	5,648	5,648	3,831	21,364
	% Latino est.	24%	20%	19%	42%	25%
	% Spanish-Surnamed	22%	18%	18%	39%	23%
	% Asian-Surnamed	19%	16%	12%	13%	15%
	% Filipino-Surnamed	8%	4%	3%	5%	5%
	% NH White est.	49%	59%	65%	42%	55%
	% NH Black est.	2%	3%	1%	1%	2%
ACS Pop. Est.	Total	11,139	10,779	10,644	10,474	43,036
Age	age0-19	20%	17%	22%	23%	21%
	age20-60	56%	58%	60%	62%	59%
	age60plus	24%	24%	18%	15%	21%
Immigration	immigrants	37%	36%	33%	44%	37%
	naturalized	71%	63%	63%	69%	67%
Language spoken at home	english	54%	55%	57%	33%	50%
	spanish	13%	10%	14%	40%	19%
	asian-lang	24%	24%	19%	11%	19%
	other lang	9%	11%	10%	16%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	13%	14%	26%	17%
Education (among those age 25+)	hs-grad	32%	32%	33%	42%	35%
	bachelor	34%	30%	32%	20%	29%
	graduatedegree	15%	21%	17%	5%	15%
Child in Household	child-under18	37%	21%	33%	36%	31%
Pct of Pop. Age 16+	employed	68%	72%	71%	75%	72%
Household Income	income 0-25k	9%	9%	8%	10%	9%
	income 25-50k	7%	14%	13%	15%	12%
	income 50-75k	7%	11%	9%	14%	10%
	income 75-200k	54%	47%	46%	53%	50%
	income 200k-plus	24%	19%	23%	9%	19%
Housing Stats	single family	88%	36%	75%	62%	63%
	multi-family	12%	64%	25%	38%	37%
	rented	23%	46%	41%	55%	41%
	owned	77%	54%	59%	45%	59%

Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.

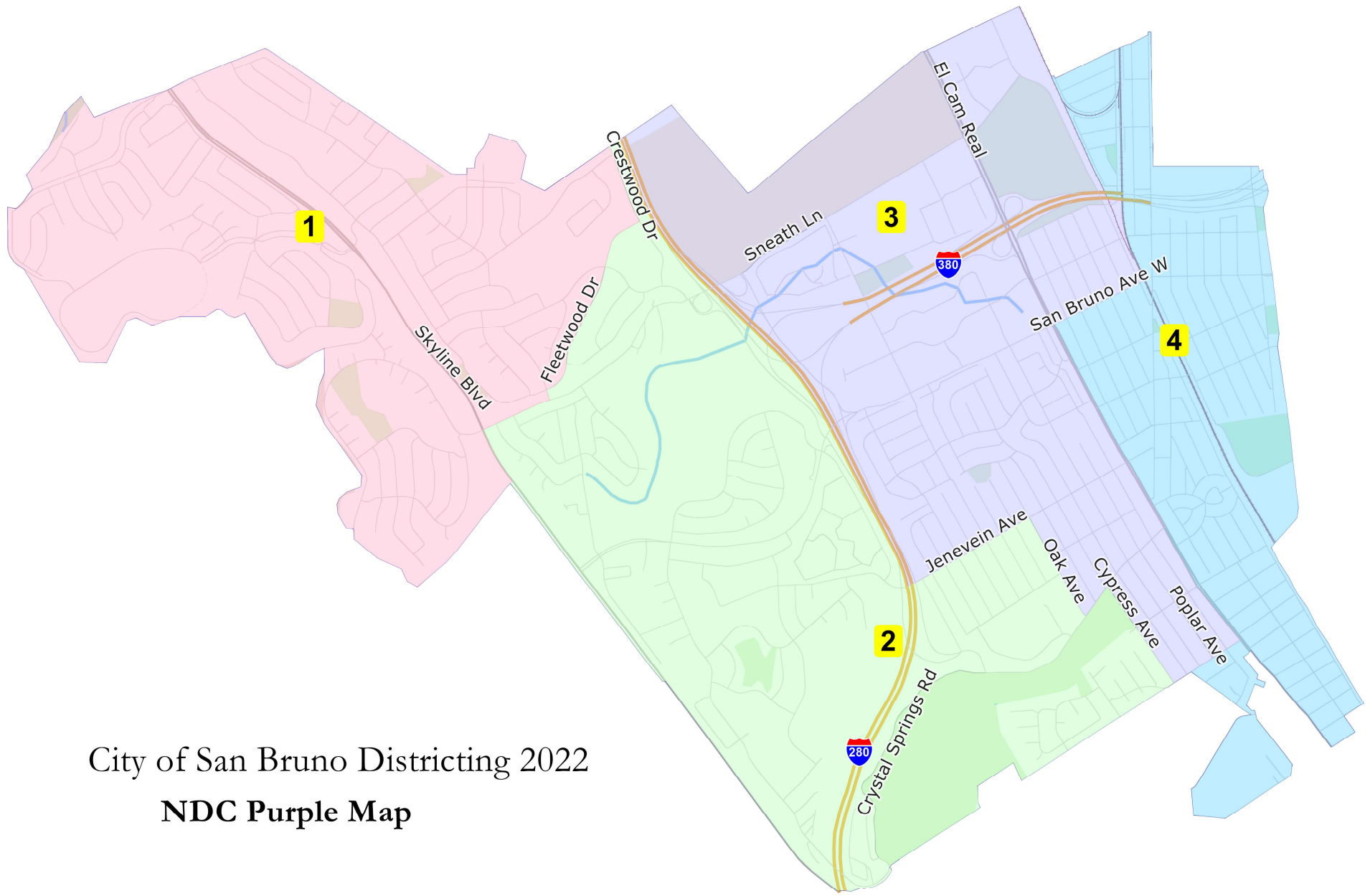


City of San Bruno Districting 2022
NDC Orange Map

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<i>San Bruno - NDC Orange - Demographic Summary</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	10,814	10,987	11,071	11,075	43,947
	Deviation from ideal	-173	0	84	88	261
	% Deviation	-1.57%	0.00%	0.77%	0.80%	2.38%
2020 Total Pop	% Hisp	18%	17%	26%	50%	28%
	% NH White	27%	36%	39%	16%	30%
	% NH Black	2%	2%	2%	1%	2%
	% Asian-American	47%	40%	27%	22%	34%
Citizen Voting Age Pop	Total	7,520	7,569	7,517	7,170	29,776
	% Hisp	16%	14%	19%	44%	23%
	% NH White	36%	45%	49%	23%	38%
	% NH Black	2%	1%	2%	1%	1%
Voter Registration (Nov 2020)	% Asian/Pac.Isl.	45%	38%	29%	32%	36%
	Total	6,987	6,772	6,495	5,157	25,411
	% Latino est.	24%	20%	20%	41%	26%
	% Spanish-Surnamed	22%	19%	19%	38%	23%
	% Asian-Surnamed	19%	17%	12%	14%	15%
	% Filipino-Surnamed	8%	4%	3%	4%	5%
Voter Turnout (Nov 2020)	% NH White est.	49%	58%	64%	42%	54%
	% NH Black	2%	3%	2%	1%	2%
	Total	5,991	5,796	5,560	4,017	21,364
	% Latino est.	24%	20%	19%	41%	25%
	% Spanish-Surnamed	22%	18%	18%	38%	23%
	% Asian-Surnamed	19%	16%	11%	14%	15%
ACS Pop. Est.	% Filipino-Surnamed	8%	4%	3%	4%	5%
	% NH White est.	49%	59%	65%	43%	55%
	% NH Black est.	2%	2%	2%	1%	2%
Age	Total	10,688	10,557	10,988	10,803	43,036
	age0-19	20%	18%	21%	23%	21%
	age20-60	56%	57%	60%	62%	59%
Immigration	age60plus	24%	25%	19%	15%	21%
	immigrants	37%	35%	34%	44%	37%
Language spoken at home	naturalized	71%	64%	63%	69%	67%
	english	55%	56%	56%	34%	50%
	spanish	13%	11%	14%	38%	19%
	asian-lang	24%	23%	20%	10%	19%
Language Fluency	other lang	9%	11%	10%	17%	12%
	Speaks Eng. "Less than Very Well"	15%	14%	14%	26%	17%
Education (among those age 25+)	hs-grad	32%	33%	34%	41%	35%
	bachelor	34%	30%	31%	21%	29%
	graduatedegree	15%	20%	18%	5%	15%
Child in Household	child-under18	37%	22%	31%	36%	31%
Pct of Pop. Age 16+	employed	68%	71%	71%	75%	72%
Household Income	income 0-25k	9%	9%	9%	9%	9%
	income 25-50k	7%	13%	14%	14%	12%
	income 50-75k	7%	11%	10%	13%	10%
	income 75-200k	54%	48%	45%	54%	50%
	income 200k-plus	24%	19%	23%	9%	19%
Housing Stats	single family	87%	40%	66%	64%	63%
	multi-family	13%	60%	34%	36%	37%
	rented	23%	44%	45%	52%	41%
	owned	77%	56%	55%	48%	59%

Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.



City of San Bruno Districting 2022
NDC Purple Map

<i>City of San Bruno - NDC Purple - 2020 Census Adjusted</i>						
District		1	2	3	4	Total
2020	2020 Census (Adjusted)	10,814	11,050	10,900	11,183	43,947
	Deviation from ideal	-173	63	-87	196	369
	% Deviation	-1.57%	0.58%	-0.79%	1.79%	3.36%
2020 Total Pop	% Hisp	18%	18%	26%	50%	28%
	% NH White	27%	42%	34%	16%	30%
	% NH Black	2%	2%	2%	2%	2%
	% Asian-American	47%	34%	33%	23%	34%
Citizen Voting Age Pop	Total	7,520	7,995	7,081	7,181	29,776
	% Hisp	16%	14%	23%	40%	23%
	% NH White	36%	49%	46%	22%	38%
	% NH Black	2%	2%	2%	1%	1%
Voter Registration (Nov 2020)	% Asian/Pac.Isl.	45%	33%	29%	36%	36%
	Total	6,987	7,003	6,262	5,159	25,411
	% Latino est.	24%	19%	22%	41%	26%
	% Spanish-Surnamed	22%	17%	20%	38%	23%
	% Asian-Surnamed	19%	15%	13%	14%	15%
	% Filipino-Surnamed	8%	3%	4%	5%	5%
Voter Turnout (Nov 2020)	% NH White est.	49%	61%	61%	42%	54%
	% NH Black	2%	3%	1%	1%	2%
	Total	5,991	6,035	5,325	4,013	21,364
	% Latino est.	24%	18%	21%	40%	25%
	% Spanish-Surnamed	22%	17%	20%	37%	23%
	% Asian-Surnamed	19%	15%	12%	14%	15%
ACS Pop. Est.	% Filipino-Surnamed	8%	3%	4%	4%	5%
	% NH White est.	49%	62%	62%	43%	55%
	% NH Black est.	2%	3%	1%	1%	2%
	Total	10,688	10,947	10,637	10,763	43,036
Age	age0-19	20%	18%	22%	22%	21%
	age20-60	56%	56%	60%	63%	59%
	age60plus	24%	26%	17%	15%	21%
Immigration	immigrants	37%	33%	36%	44%	37%
	naturalized	71%	66%	61%	69%	67%
Language spoken at home	english	55%	59%	51%	35%	50%
	spanish	13%	11%	16%	36%	19%
	asian-lang	24%	19%	19%	16%	19%
	other lang	9%	11%	13%	13%	12%
Language Fluency	Speaks Eng. "Less than Very Well"	15%	13%	15%	26%	17%
Education (among those age 25+)	hs-grad	32%	33%	33%	42%	35%
	bachelor	34%	30%	32%	20%	29%
	graduatedegree	15%	20%	17%	7%	15%
Child in Household	child-under18	37%	24%	29%	35%	31%
Pct of Pop. Age 16+	employed	68%	70%	73%	76%	72%
Household Income	income 0-25k	9%	8%	9%	11%	9%
	income 25-50k	7%	12%	15%	16%	12%
	income 50-75k	7%	10%	10%	13%	10%
	income 75-200k	54%	51%	44%	51%	50%
	income 200k-plus	24%	19%	22%	10%	19%
Housing Stats	single family	87%	57%	52%	58%	63%
	multi-family	13%	43%	48%	42%	37%
	rented	23%	35%	51%	56%	41%
	owned	77%	65%	49%	44%	59%

Total population data from the California adjustment to the 2020 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Jovan Grogan, City Manager

PREPARED BY: Pamela Wu, Director

SUBJECT: Hold Public Hearing and Waive First Reading and Introduce Ordinance Amending the San Bruno Municipal Code Title 12 (Land Use) Article III (Zoning), Chapter 12.84.030 (Temporary uses), regarding reference to off-site construction staging area

BACKGROUND: The City Council is to consider amending San Bruno Municipal Code, Title 12 (Land Use) Article III (Zoning), Chapter 12.84.030 to remove the requirement of obtaining approval from Planning Commission for any off-site construction staging area. Currently, off-site construction staging area requirements are applied through several processes depending on the type of project (public or private) and if the staging area is in or out of the right-of-way. To unify requirements and citywide standards to improve construction staging area management and appearance, City Council has directed staff to prepare an ordinance amendment in addition to formal application of consistent minimum standards. One of the processes currently used to approve construction staging areas is the approval of a Temporary Use Permit (TUP) granted by the Planning Commission for a period of three months or less, which can be extended to accommodate the overall construction schedule. The proposed ordinance amendment would eliminate the requirement to obtain a TUP for any off-site construction staging areas. Instead, consistent standards and requirements for fencing, material storage and signage would be applied by staff through conditions of approval or through project specifications to all off-site construction staging and storage sites, for both private and public projects. These standards would only apply to projects which would already require fencing and would not affect single family housing projects that do not choose to use screening or where fencing is not required by the Building Division for safety.

Recently, there have been concerns raised about the unsightly appearance of certain temporary construction staging areas throughout the city. Many of these staging areas are along highly visible major thoroughfares. On September 14, 2021, City Council received a report and provided feedback and direction to staff regarding developing consistent standards for construction staging and storage areas. City Council discussed and further directed staff to explore the possibility of eliminating the current requirement to obtain a Temporary Use Permit for any off-site construction staging and storage areas. City Council also discussed the need for more vigilant enforcement of such construction storage and staging sites. Staff took direction from City Council and explored various ways in which these issues could be rectified.

A review of the City's existing construction fencing, and screening requirements found that existing regulations and requirements are applied in the following ways:

1. Any construction staging and storage areas, onsite and offsite, that are to support a Public Capital Improvement Project (CIP) are regulated through Public Works Department specifications. These specifications include work zone fencing and its timely maintenance, daily cleanliness standards, and demobilization procedures.
2. Any construction staging and storage areas that are within the public Right-of-Way are regulated through the issuance of an Encroachment Permit. These specific requirements include the same requirements as CIP projects, as well as compliance with all necessary city street, Caltrans, and ADA requirements.
3. Any onsite construction staging and storage areas for a private development that is conditioned through the entitlement process is required to adhere to the standards stipulated in conditions of approval. Typical conditions of approval include standard requirements for site maintenance and any requirements deemed necessary by each project's unique situation. However, conditioning regarding construction staging areas has been inconsistent.
4. Any offsite construction staging and storage areas for a private development can be approved through the Temporary Use Permit process, pursuant to SBMC Section 12.84.030.E, for up to three months. For the few TUP's processed, conditions have not always been consistent with respect to fencing and screening.

DISCUSSION: Based on staff research, staff found the city does not currently have consistent and detailed standards for construction site and staging area fencing and screening requirements. In researching neighboring city policies, staff found the following:

1. The city's TUP requirement for off-site construction staging areas is unique and inconsistent with the practices of other nearby municipalities. Most nearby cities which were surveyed did not require a TUP for off-site construction staging areas for private projects and none of them required one for public works projects.
2. Most cities identify potential staging areas for public works projects prior to receiving bids. Some neighboring cities, such as Burlingame and Millbrae, have designated City-owned vacant properties that they offer as off-site staging areas to contractors.
3. Some cities have detailed fencing and screening requirements for construction sites and temporary construction storage related to that site.

Based on this research and as directed by City Council, staff has found the current requirement for a TUP for off-site construction staging and storage to be an inefficient and impractical implementation measure as it also increases the overall processing time and project costs.

Hence, the proposed ordinance amendment would eliminate the requirement of obtaining a TUP as listed in SBMC 12.84.030.D & E (Attachment 1). Instead, more stringent requirements to provide a consistent regulatory framework for addressing concerns for all construction site and staging area safety and aesthetics would be implemented by staff (Attachment 2). A summary of the proposed standards found in Attachment 2 are as follows:

- Impose limits on the total amount of construction material quantity and overall time for construction materials stored in the public right-of-way. Storage of equipment in the right-of-way will be limited to the amount needed for five days and must be moved every five days in accordance with the site's construction progress, as well as removed during

the weekends. Cleanliness standards would also be applied.

- Impose fencing and screening requirements for all construction sites and off-site staging areas, which must be adequately maintained. All sites would require a 72-inch tall, galvanized steel chain link fence with securely fixed screening adjacent to all public rights-of-way. These would need to have a two-foot setback and be consistently maintained with no tears, rips, wire protrusions, defacements, weeds, or litter.
- Impose the requirement to post emergency contact signage for the general contractor. These signs would need to be made of a durable, waterproof materials and be securely attached to a public-facing fence with the name and emergency contact telephone number of the general contractor.
- Exclude smaller multi-family (6 or fewer units and single-family homes from the requirements of these standards, unless they choose to utilize fencing during construction or if fencing is required by the Building Division for safety.

Most smaller-scale projects, such as those relating to single-family homes or small multifamily units (6 or fewer units), do not require fencing of the construction site. Recognizing that this would be cost prohibitive, especially for minor projects such as landscaping and interior remodeling, there will be no fencing requirements imposed. However, in the event that construction fences are voluntarily installed at the site of a smaller project, they would be required to maintain it under the proposed standards. Construction fencing may be required by the Building Division for residential projects for safety, such as with the excavation of a new swimming pool.

The proposed ordinance amendment would remove the TUP requirement for certain types of construction staging areas and allow for staff adoption of uniform standards to significantly reduce the unsightly appearance of construction sites and off-site staging areas for future projects. To ensure full implementation, both Public Works Department and Community and Economic Development Department staff will be trained on the new requirements and the importance of maintaining clean construction sites and staging areas.

November 16, 2021 Planning Commission Meeting Summary

Following City Council's direction, an ordinance amendment was presented to the Planning Commission for recommendation on November 16, 2021. The Planning Commission discussed the proposed ordinance amendments and the proposed construction fencing standards. During the public hearing, there were multiple concerns raised by various Commissioners about the proposed fencing standards and their application. Most of the discussion centered around the possible financial burden that could be imposed on single family homeowners. Commissioners were concerned that single family home projects would be required to erect costly fencing, even for such small projects as new landscaping. Staff clarified that the proposed standards would focus mostly on larger construction sites and that there would be no requirements to fence any projects that did not already require construction fencing. For various types of residential street encroachments for dumpsters or material storage, the Planning Commission expressed a need to offer flexibility on time limits for use of the right of way. The Planning Commission continued the discussion to the January 18, 2022 meeting.

January 18, 2022 Planning Commission Meeting Summary

At the January 18, 2022 Planning Commission meeting, staff provided clarifications to remaining concerns such as potential construction cost that may be imposed to home owners while the Commission asked for further clarifications on which type of projects would be subject to the proposed standards. As stated in Attachment 2, the proposed policy would only be subject to new projects after adoption. The Planning Commission unanimously (6-0, with 1 absent) adopted a Resolution (Attachment 1) recommending the City Council adopt an ordinance amendment to San Bruno Municipal Code Title 12 (Land Use) Article III (Zoning), Chapter 12.84.030 (Temporary uses), regarding reference to off-site construction staging area.

FISCAL IMPACT: There is no fiscal impact.

ENVIRONMENTAL IMPACT: The proposed ordinance qualifies for an exemption from the requirements of the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) and 15378 (b)(5), because the ordinance is not a Project that has the potential for causing a significant effect on the environment.

RECOMMENDATION: Hold Public Hearing and Waive First Reading and Introduce Ordinance Amending the San Bruno Municipal Code Title 12 (Land Use) Article III (Zoning), Chapter 12.84.030 (Temporary uses), regarding reference to off-site construction staging area

ALTERNATIVES: 1. Do not approve an ordinance amending the San Bruno Municipal Code removing the requirement of obtaining approval from Planning Commission for any off-site construction staging area.

ATTACHMENTS:

1. Ordinance Amendment
2. Proposed Construction Site Fencing and Screening Standards and Temporary Construction Storage/Staging Areas Standards
3. Planning Commission Resolution 2022-01

ORDINANCE NO. 2022-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BRUNO AMENDING CHAPTER 12.84.030 (TEMPORARY USE PERMITS) OF THE CITY OF SAN BRUNO MUNICIPAL CODE REMOVING REFERENCES TO CONSTRUCTION STAGING

The City Council of the City of San Bruno **ORDAINS** as follows:

SECTION 1. Chapter 12.84.030 (Temporary uses) of Title 12 (Land Use), Article III (Zoning) of the San Bruno Municipal Code is hereby amended

SECTION 2. FINDINGS.

WHEREAS, there has been recent concern over the unsightly appearance of temporary construction staging areas across the City; and

WHEREAS, the Temporary Use Permit review process for construction staging areas requires review by the Planning Commission, increasing the time required for developers and for City Public Works projects to obtain approval; and

WHEREAS, comparable standards can be applied to construction staging area requests through the application of standard requirements; and

WHEREAS, a study of nearby jurisdictions has determined that most nearby cities have more standardized, streamlined approaches to the approval and regulation of construction staging areas; and,

WHEREAS, it is in the public interest for the City to establish consistent and detailed standards for construction sites and construction staging area fencing and screening to ensure the safety and general welfare, proper appearance, and the quality of the city's neighborhoods is preserved while ensuring that development projects may be staged efficiently and appropriately; and,

WHEREAS, City Council authorizes City Staff to apply construction site fencing and screening standards and temporary construction storage/staging area standards, found in Attachment 2, which can be modified as needed;

SECTION 3. REGULATION

San Bruno Municipal Code Chapter 12.80 (Definitions) is amended as shown in underline for additions and ~~strike through~~ for deletions, as follows:

12.84.030 Temporary uses.

A. Before a temporary use that is permitted by this section occurs, a temporary use permit shall be obtained.

B. The purpose of the temporary use permit is to allow the proper integration into the community of uses that may be appropriate only in specific locations in a zoning district, or appropriate only if such uses are established or arranged on the site in a particular manner.

C. The community development director (which refers to the director or his or her designee throughout this section) or planning commission may approve, deny, or conditionally approve an application for a temporary use permit as further specified in this section.

D. The community development director may grant temporary use permits for uses ~~(other than off-site construction staging areas)~~ lasting for a period of three months or less.

1. An application for a temporary use permit shall be made under this subsection D shall conform to the requirements specified in Sections 12.76.060 (Payment of fees required), 12.78.010 (Planning application completeness and close out due to inactivity), and 12.112.020 (Application and plans), and the application shall be made at least sixty days in advance of the intended commencement date of the temporary use.

2. Upon receipt of a complete application for a temporary use permit under this subsection D, the community development director shall approve, deny, or conditionally approve the application within one month.

3. At least ten days prior to approving a temporary use permit under this subsection D, the community development director shall ensure that written notice of the proposed temporary use is: (a) posted in at least three conspicuous places on utility poles on both sides of the property frontage and across the street from the subject property; and (b) is given through the United States mail, with postage prepaid to all persons (including businesses, corporations, or other public or private entities) owning real property within three hundred feet of the exterior boundaries of the property for which the application is being considered, and using addresses from the latest equalized assessment roll, or alternatively, from other records of the assessor or tax collector that, in the opinion of the secretary of the assessor or tax collector, contain more recent addresses. The notice shall specify the type and magnitude of the application to be considered, the place where copies of the application may be reviewed, the timing of approval, and a statement indicating the ability of any interested party to submit comments to the community development director.

4. The community development director shall grant a temporary use permit under this subsection D only if he or she makes the findings required by Section 12.112.050(B).

5. The applicant or any other interested party may appeal to the city manager any order, requirement, decision or determination of the community development director pursuant to this subsection D. Appeals shall be made in writing, accompanied by any required fee, and filed with the city clerk within ten days after the final action of the community development director. The appeal shall clearly state the facts of the case and the grounds for the appeal. Upon receipt of the appeal, the city clerk shall notify the city manager, or designee, who will render a decision within thirty days after the filing of the appeal.

6. The community development director may revoke a temporary use permit granted pursuant to the provisions of this subsection D if any of the conditions or terms of such approval are violated or if any law is violated in connection therewith. At least ten days prior to revoking a temporary use permit under this subsection D, the community development director shall ensure that written notice of the proposed revocation is given to the permittee, and is given through the United States mail, with postage prepaid to all persons (including businesses, corporations, or other public or private entities) owning real property adjacent to the property for which the

revocation is being considered, and using addresses from the latest equalized assessment roll, or alternatively, from other records of the assessor or tax collector that, in the opinion of the secretary of the assessor or tax collector, contain more recent addresses. A permittee or other interested party may appeal a revocation decision to the city manager, as provided in subsection (D)(5) of this section.

E. The planning commission may grant temporary use permits for ~~off-site construction staging areas of any duration less than or equal to one year~~ and for other temporary uses lasting longer than three months but less than or equal to one year.

1. An application for a temporary use permit under this subsection E shall conform to the requirements specified in Sections 12.76.060 (Payment of fees required), 12.78.010 (Planning application completeness and close out due to inactivity), and 12.112.020 (Application and plans), and the application shall be made at least sixty days in advance of the intended commencement date of the temporary use.

2. Upon receipt of a complete application for a temporary use permit under this subsection E, the community development director shall schedule a public hearing before the planning commission within thirty days of receipt of the complete application, and the planning commission shall reach a decision on the application within thirty days of the public hearing.

3. At least ten days prior to such hearing, the planning commission shall ensure that written notice of the proposed temporary use is posted in at least three conspicuous places on utility poles on both sides of the property frontage and across the street from the subject property. The posted notice shall specify the type and magnitude of the application to be considered, the place where copies of the application may be reviewed, the timing of approval, and a statement indicating the ability of any interested party to submit comments to the community development director. In addition, the planning commission shall ensure that at least ten days prior to such hearing, written notice of the proposed temporary use is given through the United States mail, with postage prepaid and using addresses from the latest equalized assessment roll, or alternatively, from other records of the assessor or tax collector that, in the opinion of the secretary of the assessor or tax collector, contain more recent addresses. This notice by mail shall be sent to all persons (including businesses, corporations, or other public or private entities) owning real property within three hundred feet of the exterior boundaries of the property for which the application is being considered.

4. The planning commission (or city council on appeal) shall grant a temporary use permit under this subsection E only if it makes the findings required by Section 12.112.050(B).

5. Appeals of decisions made under this subsection E shall proceed in accordance with the procedures specified in Section 12.78.060.

6. The planning commission may revoke a temporary use permit granted pursuant to the provisions of this subsection E if any of the conditions or terms of such approval are violated or if any law is violated in connection therewith. At least ten days prior to revoking a temporary use permit under this subsection E, the planning commission shall ensure that written notice of the proposed revocation is given to the permittee and is given through the United States mail, with postage prepaid to all persons (including businesses, corporations, or other public or private entities) owning real property adjacent to the exterior boundaries of the property for which the

revocation is being considered, and using addresses from the latest equalized assessment roll, or alternatively, from other records of the assessor or tax collector that, in the opinion of the secretary of the assessor or tax collector, contain more recent addresses.

F. The community development director or planning commission may impose such conditions on temporary use permits as deemed necessary to secure the purposes of this section and to protect adjacent properties and the public interest. The director or commission may impose such requirements and conditions with respect to location, construction, maintenance, operation, site planning, traffic control and time limits. The director or commission may require tangible guarantees or evidence that such conditions are being, or will be, complied with.

G. The issuance of a permit under this section does not entitle a permittee or any other person to a temporary use permit beyond the period of time provided for in the temporary use permit, or to the issuance of another temporary use permit in the future, even at the same location or for the same use.

H. It is unlawful and a violation of the provisions of this section for any person to construct or modify any structure, or expand or alter any approved uses, except in strict conformance with any use permit issued.

SECTION 4. NO MANDATORY DUTY OF CARE. This Ordinance is not intended to and shall not be construed or given effect in a manner that imposes upon the City, or any officer or employee thereof, a mandatory duty of care towards persons or parties within the city or outside of the city, so as to provide a basis of civil liability for damages, except as otherwise imposed by law.

SECTION 5. CONSTITUTIONALITY; SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, invalid or ineffective by a court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause and phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective.

SECTION 6. CEQA EXEMPTION. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) and 15378 (b)(5), that adoption of this Ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that it is not a Project that has the potential for causing a significant effect on the environment. The Council therefore directs that the Planning Division may file a Notice of Exemption with the San Mateo County Clerk.

SECTION 7. EFFECTIVE DATE. This Ordinance shall take effect thirty (30) days from and after the date of its adoption.

SECTION 8. PUBLICATION. The City Clerk is directed to cause publication of this Ordinance as required by law.

APPROVED AS TO FORM:

Marc Zafferano, City Attorney

--oOo--

I hereby certify that the foregoing Ordinance No. 2022 was introduced on February 22, 2022, and adopted at a regular meeting of the San Bruno City Council on March 8, 2022, by the following vote:

AYES: COUNCILMEMBERS: _____

NOES: COUNCILMEMBERS: _____

ABSENT: COUNCILMEMBERS: _____

ATTEST:

Melissa Thurman, MMC
City Clerk

PROPOSED CONSTRUCTION SITE FENCING AND SCREENING STANDARDS AND TEMPORARY CONSTRUCTION STORAGE/STAGING AREA STANDARDS

- A. For construction projects in the public right-of-way the City shall include the following language in its project specifications and/or encroachment permits:

Subject to the approval by the City, construction equipment and materials may be stored within the public right-of-way but must be moved every five (5) days as construction progresses. Material storage at the construction site shall be limited to what is needed for five (5) days construction. No construction material shall be stored over the weekend unless approved by the City Engineer. Operating reflector barricades shall be required for all equipment and material left on the street overnight. At the end of each workday all loose material, parts and debris must be cleaned up and discarded and any stored materials shall be neatly stacked and organized.

- B. For construction projects on public or private property, the City shall include the following language in its project specifications, conditions of approval and/or building permits:

The construction site and any off-site staging areas must be secured by temporary chain linked fencing, with a minimum height of 72 inches, unless the building code requires additional protection. The chain link fence is to be made of galvanized steel and must include a top and bottom rail. The fencing must be adequately anchored to prevent movement and the effects of wind. No visible gaps in the fencing are allowed, including between panels or under them. Gates must be sliding or in-swinging and close tightly with no gaps in or around them.

When the construction site or off-site staging area is adjacent to any public right-of-way, the fence adjacent to the right-of-way shall have a visual/dust barrier or screening. The screen is to be constructed of green knitted polyethylene or canvas securely fixed to the inside face of the fencing and shall be maintained in a taut condition throughout the project. No twisted wire is to protrude on the exterior side of the fence. No tears or rips greater than 2" in any dimension will be allowed. Any screening that is torn or ripped or fencing or barricades that have been defaced will be replaced at the contractor's expense within 48 hours.

In addition to the required screening, any wood barricades or temporary chain link fencing facing a public roadway shall be setback two (2) feet from any property line or sidewalk, if site conditions allow. All areas visible from the public right-of-way shall be maintained free of weeds and litter.

- C. For construction projects on public or private property facing a public roadway, the City shall include the following language in its project specifications, conditions of approval and/or building permit:

Any construction site or staging area fencing facing a public roadway shall include a sign, securely installed on the fence that is made of durable and waterproof materials that provides the following information: the name and emergency contact telephone number of the general contractor. The sign lettering shall be large enough to be read from 10 feet away and the sign shall not extend above the top of the fence. The sign language and graphics need to be approved by City staff prior to installation

- D. These standards would not require single-family or small home projects to install construction fencing unless required to do so for safety by the Building Department. However, in the event that a smaller project (single-family repair, remodel, landscaping or small multi-family project with less than 6 units) chooses to use fencing, they would be required to comply with the standards.
- E. These standards would not apply to encroachment permit time limits issued by the Public Works Department to property owners who need to use the right-of-way for a dumpster or temporary material storage for small projects.

RESOLUTION NO. 2022-01

RESOLUTION OF THE SAN BRUNO PLANNING COMMISSION RECOMMENDING THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING CHAPTER 12.84.030 (TEMPORARY USE PERMITS) OF THE CITY OF SAN BRUNO MUNICIPAL CODE REMOVING REFERENCES TO CONSTRUCTION STAGING

WHEREAS, there has been recent concern over the unsightly appearance of temporary construction staging areas across the City; and

WHEREAS, the Temporary Use Permit review process for construction staging areas requires review by the Planning Commission, increasing the time required for developers and for City Public Works projects to obtain approval; and

WHEREAS, comparable standards can be applied to construction staging area requests through the application of standard requirements; and

WHEREAS, a study of nearby jurisdictions has determined that most nearby cities have more standardized, streamlined approaches to the approval and regulation of construction staging areas; and,

WHEREAS, it is in the public interest for the City to establish consistent and detailed standards for construction sites and construction staging area fencing and screening to ensure the safety and general welfare, proper appearance, and the quality of the city's neighborhoods is preserved while ensuring that projects can be carried out efficiently;

WHEREAS, on November 16, 2021, the Planning Commission held a duly-noticed public hearing on the proposed Zoning Ordinance amendment and on said date the public hearing was opened, held, and continue; and

WHEREAS, on January 18, 2022, the Planning Commission held a duly-noticed public hearing on the proposed Zoning Ordinance amendment and on said date the public hearing was opened, held, and continue; and

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of the City of San Bruno as follows:

1. The Planning Commission has reviewed and considered the staff report and proposed amendments to Title 12 of the Municipal Code related to Temporary Use Permits for off-site construction staging areas.
2. The Planning Commission finds that the proposed amendments as shown in Exhibit A, are in the best interest of the City because it would: 1) provide benefits for City Public Works projects, 2) contribute to the establishment of consistent standards

4. The Planning Commission of the City of San Bruno hereby recommends that the City Council adopt the proposed amendments and additions to Title 12 of the Municipal Code contained in the attached Ordinance (**Exhibit A**) related to Temporary Use Permits for off-site construction staging areas.

5. The Planning Commission further authorizes staff to make a report of the findings and recommendations herein, as required by San Bruno Municipal Code Section 12.136.030 and to send a copy of such report to the City Council and directs the Secretary of the Planning Commission to forward to the City Council a certified copy of this resolution together with an attested copy.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission hereby adopts the resolution recommending that City Council adopt the proposed amendments and additions to Title 12 of the Municipal Code related to Temporary Use Permits for off-site construction staging areas for the City of San Bruno.

Dated:

ATTEST:

- DocuSigned by:

Michael Laughlin

3CF523F5668B484
Planning Commission Secretary
Michael P. Laughlin

- DocuSigned by:

Opws N

Planning Commission Chair

APPROVED AS TO FORM:

- DocuSigned by:

Marc Zaffrano

City Attorney
Marc Zafferano

-o0o-

I, Michael P. Laughlin, Planning Commission Secretary, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the Planning Commission of the City of San Bruno this 18th day of January, 2022 by the following vote:

AYES	Commissioners:	<u>Harmon, Madden, Morgan, Lethin, Biasotti, Durazo</u>
NOES	Commissioners:	<u>None</u>
ABSENT	Commissioners:	<u>None</u>



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: February 7, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Jovan D. Grogan, City Manager

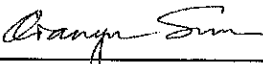
PREPARED BY: Qianyu Sun, Finance Director
Kathleen O'Malley, Accounting & Customer Service Representative

SUBJECT: Accounts Payable Warrant Register

This is to certify that the claims listed on pages 1 to 3 inclusive, and/or claims numbered from 196203 through 196348 inclusive, totaling \$552,690.75 have been checked in detail and approved by the proper officials, and in my opinion, represent fair and just charges against the City in accordance with their respective amounts. The table below summarizes the total paid by Fund.

Fund	Fund Name	Amount
001	General Fund	\$258,620.19
006	American Rescue Plan Act	\$3,957.84
132	Agency on Aging	\$8,514.42
133	Restricted Revenues	\$90.24
137	Developer Project Contributions	\$50,451.29
201	Parks and Facilities Capital	\$7,065.72
203	Street Improvement Projects	\$532.50
611	Water Fund	41,282.91
621	Stormwater Fund	9,367.00
631	Wastewater Fund	1,046.91
641	CityNet Services Fund	106,203.46
701	Central Garage	29,104.10
702	Facility Maintenance Fund	16,110.82
703	General Equipment Revolving	4,223.77
707	Technology Development	16,119.58
TOTAL FOR APPROVAL		\$552,690.75

Respectfully submitted,


Finance Director

2/8/2022
Date

Document group: komalley Bank: apbank 432000438

Vendor Code & Name	Check #	Check Date	Amount
0000858 ADECCO EMPLOYMENT SERVICES	196203	2/7/2022	5,388.48
0001170 AIRGAS USA, LLC	196204	2/7/2022	99.81
0000163 AIRPORT AUTO PARTS INC.	196205	2/7/2022	2,080.77
0097137 ALERT DOOR SERVICE INC	196206	2/7/2022	2,875.00
0110107 ALICE THAI	196325	2/7/2022	53.69
0000372 ALLIED SECURITY ALARMS	196208	2/7/2022	150.00
0000274 ALPINE AWARDS INC	196209	2/7/2022	1,895.42
0110078 ALTA PLANNING + DESIGN, INC.	196210	2/7/2022	532.50
0096700 ANDY'S WHEELS & TIRES	196211	2/7/2022	3,657.46
0109784 AP TRITON CONSULTING	196212	2/7/2022	4,227.00
0096113 AR AUTO GLASS	196213	2/7/2022	625.00
0110090 ARCADIS	196215	2/7/2022	1,240.00
0109134 ARI INVESTIGATIONS, INC.	196216	2/7/2022	2,000.00
0104925 ASIA TV USA, LTD.	196217	2/7/2022	1,240.64
0016123 AT&T	196218	2/7/2022	895.64
0017191 AT&T	196219	2/7/2022	48.36
0105649 ATLAS PLUMBING AND ROOTER, INC.	196220	2/7/2022	5,000.00
0000345 BAKER & TAYLOR BOOKS	196222	2/7/2022	779.55
0108691 BEAR CLOUD TECHNOLOGIES, INC.	196224	2/7/2022	8,556.82
0105553 BELLECCI & ASSOCIATES, INC.	196225	2/7/2022	1,684.00
0109646 BIO CAR CARE	196226	2/7/2022	1,425.00
0109661 BIRITE FOODSERVICE DISTRIBUTORS	196254	2/7/2022	1,504.43
0109185 BOUCHER LAW	196227	2/7/2022	2,192.50
0109642 BRENDAN T O'CONNOR	196284	2/7/2022	12,000.00
0102989 CALIFORNIA DIESEL & POWER	196228	2/7/2022	6,905.89
0106437 CALIX, INC.	196229	2/7/2022	525.00
0106548 CAPITAL ONE TRADE CREDIT	196230	2/7/2022	414.02
0110092 CARMEN ATTARD	196221	2/7/2022	8.05
0018977 CBS TELEVISION STATIONS	196232	2/7/2022	11,428.34
0017679 CDW GOVERNMENT, INC	196233	2/7/2022	3,238.90
0017206 CENTRAL CONCRETE SUPPLY CO. INC	196234	2/7/2022	145.56
0110091 CHERYL CHASE	196235	2/7/2022	85.00
0103677 CHISANN MAN	196278	2/7/2022	61.65
0016324 CINTAS CORPORATION #464	196237	2/7/2022	437.50
0000227 CITY OF SAN BRUNO	196238	2/7/2022	1,082.84
0000386 CITY OF SOUTH SAN FRANCISCO	196239	2/7/2022	2,720.00
0110074 COGENT COMMUNICATIONS, INC.	196241	2/7/2022	23,168.04
0104508 COMCAST SPORTSNET CALIFORNIA	196242	2/7/2022	11,841.88
0109731 COOLRITE REFRIGERATION INC.	196243	2/7/2022	995.00
0109788 CORE & MAIN LP	196244	2/7/2022	2,035.30
0109957 CORETECH LEASING, INC.	196245	2/7/2022	2,583.14
0107652 CUMMINS-ALLISON CORP.	196246	2/7/2022	174.32
0110093 DANIEL CARRILLO	196231	2/7/2022	48.28
0095152 DAVID ARBULU	196214	2/7/2022	26.30
0110101 DENIS LIGER	196274	2/7/2022	16.64
0110106 DEOGRACIAS ALFONSO	196207	2/7/2022	76.80
0107030 DEROTIC EMERGENCY EQUIPMENT	196247	2/7/2022	4,937.65
0101178 DISCOUNT PLUMBING	196248	2/7/2022	9,000.00
0017752 DYETT & BHATIA	196249	2/7/2022	50,451.29
0000046 EWING IRRIGATION PRODUCTS INC	196251	2/7/2022	316.55
0102627 FASTRK VIOLATION PROCESSING DEPT.	196338	2/7/2022	33.00
0109400 FLEETROCK, LLC	196253	2/7/2022	500.00
0017720 FOX TELEVISION STATIONS, INC.	196255	2/7/2022	11,360.63

Document group: komalley Bank: apbank 432000438

Vendor Code & Name	Check #	Check Date	Amount
0109776 FRESH LINE PRODUCE	196256	2/7/2022	741.00
0018272 GALE/CENGAGE LEARNING	196257	2/7/2022	34.27
0016363 GCS ENVIRONMENTAL & EQUIPMENT SVC.	196250	2/7/2022	4,104.67
0104135 GLOBAL TRACKING COMMUNICATIONS, INC.	196331	2/7/2022	389.96
0000162 GRAINGER	196259	2/7/2022	1,162.44
0095966 GREAT AMERICA FINANCIAL SVC.	196260	2/7/2022	2,464.19
0017900 GREAT LAKES DATA SYSTEMS INC	196261	2/7/2022	2,300.00
0109502 HAULAWAY STORAGE CONTAINERS, INC.	196321	2/7/2022	510.72
0108221 HDL COREN & CONE	196262	2/7/2022	3,556.25
0103336 HUB INTERNATIONAL SERVICE INC.	196263	2/7/2022	192.05
0015531 INTERSTATE BATTERY SYS. OF SF	196264	2/7/2022	143.05
0018553 INTERSTATE TRAFFIC CONTROL PRODUCTS	196332	2/7/2022	1,279.69
0110108 ISAAC ERNESTO SAYES	196301	2/7/2022	18.03
0105875 JETMULCH INC.	196265	2/7/2022	3,044.91
0000075 K-119 TOOLS OF CALIFORNIA INC.	196266	2/7/2022	1,572.13
0017661 KATHY M SCHMIDT	196302	2/7/2022	324.00
0110094 KENT LUONG	196277	2/7/2022	23.86
0000317 L.N. CURTIS & SONS	196268	2/7/2022	1,742.93
0109500 LAMPO INVESTIGATIONS-POLYGRAPH	196269	2/7/2022	400.00
0017570 LEHR AUTO ELECTRIC	196272	2/7/2022	925.63
0104424 LIDIA'S ITALIAN DELICACIES	196273	2/7/2022	5,955.00
0109978 LINDE GAS & EQUIPMENT INC.	196275	2/7/2022	176.28
0018177 LOWE'S	196276	2/7/2022	2,629.15
0110096 MATTHEW QUAID	196296	2/7/2022	67.95
0106643 MICHAEL PAULIN	196293	2/7/2022	440.00
0092285 MICROMARKETING LLC	196279	2/7/2022	181.11
0000357 NATIONAL CABLE TV CO-OP, INC.	196281	2/7/2022	7,693.33
0110110 NIHYA NICOLE GONZALES	196258	2/7/2022	56.77
0092263 OFFICE DEPOT INC	196285	2/7/2022	2,188.74
0097567 ONE HOUR DRY CLEANING	196287	2/7/2022	249.60
0104416 OVERDRIVE, INC.	196288	2/7/2022	2,573.96
0000012 PACIFIC GAS & ELECTRIC	196289	2/7/2022	12,590.92
0000101 PACIFIC NURSERIES	196290	2/7/2022	90.24
0106110 PACIFIC OFFICE AUTOMATION	196291	2/7/2022	1,277.53
0106829 PACIFIC OFFICE AUTOMATION INC.	196292	2/7/2022	283.48
0108277 PIVOT GROUP LLC	196294	2/7/2022	4,080.00
0102915 PRECISE PRINTING & MAILING	196295	2/7/2022	617.00
0107432 RED WING BRANDS OF AMERICA, INC	196298	2/7/2022	242.26
0108279 ROBERT BAKER	196223	2/7/2022	7.08
0110105 SAMUEL ZHU	196348	2/7/2022	25.86
0105671 SAN MATEO COUNTY EMS AGENCY	196300	2/7/2022	174.00
0106068 SCOTT'S PPE RECON, INC.	196303	2/7/2022	3,760.10
0108634 SELVIN PLUMBING AND ROOTER	196304	2/7/2022	1,000.00
0018461 SERRAMONTE FORD, INC.	196305	2/7/2022	13,542.39
0102917 SFPUC FINANCIAL SERVICES	196306	2/7/2022	2,038.00
0108792 SHAH KAWASAKI ARCHITECTS	196307	2/7/2022	6,555.00
0104585 SHARLENE CHUNG	196236	2/7/2022	415.00
0097626 SHARP ELECTRONICS CORP.	196308	2/7/2022	877.44
0101667 SHELL DOOR SERVICE	196309	2/7/2022	3,545.00
0018962 SHOE DEPOT INC.	196312	2/7/2022	442.92
0000216 SHOWTIME NETWORKS INC.	196313	2/7/2022	4,432.16
0108673 SIONE'S CONCRETE CONSTRUCTION	196314	2/7/2022	3,000.00
0108823 SIOPE FILIMOEHALA	196252	2/7/2022	900.00
0104548 SLOAN SAKAI YEUNG & WONG LLP	196315	2/7/2022	6,520.50

Document group: komalley Bank: apbank 432000438

Vendor Code & Name	Check #	Check Date	Amount
0105745 SMELLY MEL'S PLUMBING	196316	2/7/2022	3,700.00
0103492 SMITHSONIAN NETWORKS	196317	2/7/2022	441.00
0000102 SONITROL/PACIFIC WEST SECURITY, INC.	196341	2/7/2022	245.00
0097079 SPRINT	196318	2/7/2022	37.99
0018028 STATE WATER RESOURCES CONTROL BOARD(SWF	196299	2/7/2022	139.00
0017857 STERICYCLE, INC.	196319	2/7/2022	190.38
0000801 STEWART AUTOMOTIVE GROUP	196320	2/7/2022	483.31
0110089 STRESSCRETE, INC.	196322	2/7/2022	1,649.00
0105796 SUNRISE FOOD DISTRIBUTOR INC.	196323	2/7/2022	313.99
0109986 SUSAN LARIOS	196270	2/7/2022	155.50
0110104 SUZETTE QUINONES	196297	2/7/2022	51.00
0110109 TARO SHIMIZU	196311	2/7/2022	16.64
0109222 TAUFIQ MOHAMMED	196280	2/7/2022	133.95
0106583 TELEPATH CORPORATION	196324	2/7/2022	4,034.82
0017928 THE EDCCO GROUP, INC.	196326	2/7/2022	175.00
0108402 THE HOME DEPOT PRO	196327	2/7/2022	898.00
0108402 THE HOME DEPOT PRO	196328	2/7/2022	316.39
0110080 THE WILL-BURT COMPANY	196329	2/7/2022	4,272.00
0110098 THEODORE OKEEFE	196286	2/7/2022	20.80
0000831 TONER CARTRIDGE&INKJET EXPRESS	196330	2/7/2022	2,215.96
0103736 TURF STAR, INC.	196333	2/7/2022	745.53
0001362 TV GUIDE MAGAZINE, LLC	196334	2/7/2022	113.98
0018687 TYLER TECHNOLOGIES INC.	196335	2/7/2022	53,195.65
0110100 ULADZISLAU KRYHIN	196267	2/7/2022	12.90
0018618 UNITED SITE SERVICES INC.	196336	2/7/2022	194.73
0102744 UNIVERSAL BUILDING SERVICES	196337	2/7/2022	9,549.14
0109381 VMI INC	196339	2/7/2022	383.47
0110099 WAI LEE	196271	2/7/2022	16.64
0110103 WALID NIMRI	196282	2/7/2022	60.31
0104233 WAVE	196340	2/7/2022	19,450.00
0105955 WEST COAST CODE CONSULTANTS, INC.	196240	2/7/2022	97,723.73
0104660 WEST YOST ASSOCIATES, INC.	196342	2/7/2022	1,190.00
0000612 WESTVALLEY CONSTRUCTION CO.INC	196343	2/7/2022	18,551.31
0018034 WIZARD PLUMBING AND DRAIN, INC	196344	2/7/2022	3,000.00
0093430 WORLD BOOK INC	196345	2/7/2022	1,097.65
0109476 WORLDPAK INC	196346	2/7/2022	78.14
0110097 XAVIER OCAFRAN	196283	2/7/2022	75.51
0110095 XIAO DONG SHI	196310	2/7/2022	67.14
0109122 ZERO TURN POWER WASHING	196347	2/7/2022	9,367.00
GrandTotal:			552,690.75
Total count:			146



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: February 14, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Jovan D. Grogan, City Manager

PREPARED BY: Qianyu Sun, Finance Director
Kathleen O'Malley, Accounting & Customer Service Representative

SUBJECT: Accounts Payable Warrant Register

This is to certify that the claims listed on pages 1 to 3 inclusive, and/or claims numbered from 196349 through 196473 inclusive, totaling \$2,058,969.77 have been checked in detail and approved by the proper officials, and in my opinion, represent fair and just charges against the City in accordance with their respective amounts. The table below summarizes the total paid by Fund.

Fund	Fund Name	Amount
001	General Fund	\$1,065,050.80
006	American Rescue Plan Act	\$5,800.10
111	Police Asset Forfeiture	\$699.85
132	Agency on Aging	\$876.75
137	Developer Project Contributions	\$18,252.25
201	Parks and Facilities Capital	\$66,577.60
203	Street Improvement Projects	\$80,679.64
611	Water Fund	66,451.23
621	Stormwater Fund	2,973.65
631	Wastewater Fund	613,695.72
641	CityNet Services Fund	93,878.51
701	Central Garage	58.63
702	Facility Maintenance Fund	11,263.88
707	Technology Development	6,727.05
711	Self-Insurance	25,984.11
TOTAL FOR APPROVAL		\$2,058,969.77

Respectfully submitted,

Finance Director

02/15/2022

Date

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Vendor Code & Name	Check #	Check Date	Amount
0107560 A PLUS TREE, INC.	196349	2/14/2022	2,075.00
0096852 ABAG PLAN CORPORATION	196350	2/14/2022	12,885.46
0110117 ABAS HAMID	196413	2/14/2022	8.87
0104680 ACCESS 24 COMMUNICATIONS INC.	196351	2/14/2022	622.20
0000858 ADECCO EMPLOYMENT SERVICES	196352	2/14/2022	3,932.48
0000163 AIRPORT AUTO PARTS INC.	196353	2/14/2022	666.94
0110114 ALAN ANDREWS	196361	2/14/2022	142.38
0097645 ALL FENCE COMPANY INC.	196354	2/14/2022	5,960.00
0000372 ALLIED SECURITY ALARMS	196355	2/14/2022	1,107.00
0018976 ALPHA ANALYTICAL LAB. INC.	196356	2/14/2022	5,245.00
0000274 ALPINE AWARDS INC	196357	2/14/2022	1,283.71
0104542 ALTA LANGUAGE SERVICES, INC.	196358	2/14/2022	66.00
0095090 AMERICAN ASPHALT INC.	196359	2/14/2022	17,871.49
0000706 AMERICAN PLANNING ASSOCIATION	196360	2/14/2022	672.00
0110118 ANTHONY TAM	196457	2/14/2022	49.93
0109784 AP TRITON CONSULTING	196362	2/14/2022	6,340.50
0109246 AQUA METRIC SALES, CO.	196363	2/14/2022	20,019.23
0110121 ASHISH GUPTA	196411	2/14/2022	72.26
0016123 AT&T	196364	2/14/2022	67.12
0017191 AT&T	196365	2/14/2022	238.03
0107986 ATLAS PLUMBING AND ROOTER, INC.	196366	2/14/2022	3,500.00
0108381 B METAL FABRICATION, INC.	196367	2/14/2022	170.31
0000345 BAKER & TAYLOR BOOKS	196368	2/14/2022	4,142.14
0100526 BAY ALARM COMPANY	196369	2/14/2022	165.00
0108691 BEAR CLOUD TECHNOLOGIES, INC.	196370	2/14/2022	3,010.50
0108437 BOTTOMLEY DESIGN & PLANNING	196371	2/14/2022	3,148.00
0110116 CAITLIN ZORN	196473	2/14/2022	11.77
0110018 CAL FIRE/STATE FIRE MARSHAL	196372	2/14/2022	600.00
0018048 CALLANDER ASSOCIATES LANDSCAPE ARCHITECT	196425	2/14/2022	5,010.26
0017679 CDW GOVERNMENT, INC	196373	2/14/2022	471.61
0017843 CENTRAL COUNTY FIRE DEPT.	196374	2/14/2022	62,959.60
0017284 CHEMSEARCHFE	196375	2/14/2022	841.46
0016324 CINTAS CORPORATION #464	196376	2/14/2022	616.46
0016324 CINTAS CORPORATION #464	196377	2/14/2022	105.04
0000227 CITY OF SAN BRUNO	196378	2/14/2022	5,464.21
0000386 CITY OF SOUTH SAN FRANCISCO	196379	2/14/2022	589,551.00
0018978 CLEAN HARBORS ENVIRONMENTAL SERVICES, INC	196392	2/14/2022	2,603.37
0000508 CLEARLITE TROPHIES	196380	2/14/2022	263.70
0110074 COGENT COMMUNICATIONS, INC.	196381	2/14/2022	4,230.96
0104508 COMCAST SPORTSNET CALIFORNIA	196382	2/14/2022	32,618.20
0105811 CSAC EXCESS INSURANCE AUTHORITY	196393	2/14/2022	13,160.17
0018331 CSG CONSULTANTS INC.	196386	2/14/2022	6,612.92
0097934 CWEA-TCP	196387	2/14/2022	192.00
0110122 DANIEL ROSAIA	196445	2/14/2022	1,000.00
0108696 DAVID J POWERS AND ASSOCIATES, INC.	196441	2/14/2022	8,904.25
0094204 DEPARTMENT OF CONSUMER AFFAIRS	196388	2/14/2022	180.00
0107953 DEPT. OF THE TREASURY- INTERNAL REVENUE SE	196417	2/14/2022	484.88
0109577 DIRECTWORX	196389	2/14/2022	5,840.03
0001707 EMPLOYMENT DEVELOPMENT DEPT	196390	2/14/2022	921.00
0106349 F.A. POLI, INC.	196394	2/14/2022	880.00
0106348 FAST AGGREGATES PRODUCTS, INC.	196396	2/14/2022	1,229.67
0109510 FIRST ALARM	196398	2/14/2022	142.00
0018117 FLYERS ENERGY, LLC	196399	2/14/2022	13,965.66

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Vendor Code & Name	Check #	Check Date	Amount
0109776 FRESH LINE PRODUCE	196400	2/14/2022	468.75
0108472 FREYER & LAURETA, INC.	196401	2/14/2022	2,915.00
0018272 GALE/CENGAGE LEARNING	196402	2/14/2022	33.39
0109508 GARRETT WHITE	196469	2/14/2022	440.00
0109678 GLOBAL KNOWLEDGE TRAINING LLC	196404	2/14/2022	2,335.50
0018864 GMA NETWORK INC.	196405	2/14/2022	5,243.18
0108415 GOLDEN BAY CONSTRUCTION, INC.	196406	2/14/2022	71,028.27
0106614 GOLDFARB & LIPMAN LLP	196407	2/14/2022	2,482.00
0000162 GRAINGER	196408	2/14/2022	5,093.19
0000541 GRANITE ROCK COMPANY	196409	2/14/2022	1,282.36
0095966 GREAT AMERICA FINANCIAL SVC.	196410	2/14/2022	1,710.66
0000385 HACH COMPANY	196412	2/14/2022	324.51
0096946 HDR ENGINEERING, INC.	196414	2/14/2022	50,701.38
0109121 INFORMATION PROFESSIONALS, INC.	196416	2/14/2022	480.00
0110115 JACQUELINE FARLEY	196395	2/14/2022	16.94
0109545 JORDAN CONSULTING AND INVESTIGATIONS	196384	2/14/2022	2,025.00
0100881 JOYCE GASTROCK	196403	2/14/2022	22.02
0018376 JT2 INTEGRATED RESOURCES	196419	2/14/2022	6,531.00
0093434 JT2 INTEGRATED RESOURCES	196420	2/14/2022	5,646.65
0000075 K-119 TOOLS OF CALIFORNIA INC.	196421	2/14/2022	120.81
0018050 KAISER FOUNDATION HEALTH PLAN	196422	2/14/2022	3,554.83
0018561 LANCE BAYER	196423	2/14/2022	420.00
0109565 LAND LOGISTICS, INC.	196424	2/14/2022	1,232.50
0107463 LAURA RAVELLA	196443	2/14/2022	78.81
0110070 LION GENERAL CONSTRUCTION	196426	2/14/2022	1,000.00
0107892 MANAGEMENT PARTNERS	196427	2/14/2022	2,137.50
0110120 MANUEL MESINA	196431	2/14/2022	33.38
0110124 MARINA ZABRUSKOVA	196470	2/14/2022	534.55
0109532 MATRIX HG, INC.	196429	2/14/2022	16,779.00
0018767 MEGA HERTZ	196430	2/14/2022	19,333.91
0016041 METROMOBILE COMMUNICATIONS	196432	2/14/2022	195.00
0109956 MICHAEL COUGHLIN	196385	2/14/2022	1,000.00
0092285 MICROMARKETING LLC	196433	2/14/2022	37.59
0098639 MUNICIPAL RESOURCE GROUP, LLC	196434	2/14/2022	380.00
0110064 MURIEL JOHNSON	196418	2/14/2022	260.12
0018157 OCLC INC	196435	2/14/2022	412.71
0097567 ONE HOUR DRY CLEANING	196436	2/14/2022	999.95
0018701 ORKIN PEST CONTROL	196437	2/14/2022	637.95
0000012 PACIFIC GAS & ELECTRIC	196438	2/14/2022	60,576.25
0000012 PACIFIC GAS & ELECTRIC	196439	2/14/2022	542.85
0001154 PENINSULA LIBRARY SYSTEM	196440	2/14/2022	3,274.46
0110113 PHUONG TRAM MASSON	196428	2/14/2022	250.00
0000285 PREFERRED ALLIANCE, INC.	196442	2/14/2022	314.00
0110112 RANDY A FINK	196397	2/14/2022	500.00
0104306 ROOTX	196444	2/14/2022	1,898.74
0098474 SAN MATEO COMMUNITY COLLEGE DISTRICT	196383	2/14/2022	877,395.78
0018597 SAN MATEO DAILY JOURNAL	196446	2/14/2022	348.00
0017145 SAN MATEO LAWN MOWER SHOP	196447	2/14/2022	780.77
0103732 SFO MEDICAL CLINIC	196448	2/14/2022	536.00
0110024 SHAW HR CONSULTING, INC.	196449	2/14/2022	875.00
0110111 SHIRLEY A REED TR	196450	2/14/2022	1,000.00
0018962 SHOE DEPOT INC.	196451	2/14/2022	252.94
0017676 SIEMENS INDUSTRY, INC.	196452	2/14/2022	2,343.18
0018214 SIGILLO SUPPLY INC.	196453	2/14/2022	79.97

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Vendor Code & Name	Check #	Check Date	Amount
0105916 SMITH'S PEST MANAGEMENT	196454	2/14/2022	779.16
0016831 STAPLES CREDIT PLAN	196455	2/14/2022	1,721.45
0105796 SUNRISE FOOD DISTRIBUTOR INC.	196456	2/14/2022	408.00
0018073 TEAMSTERS LOCAL 350	196458	2/14/2022	2,208.00
0015691 TEAMSTERS LOCAL 856	196459	2/14/2022	11,720.00
0002025 TELECOMMUNICATIONS ENGINEERING ASSOCIATE	196391	2/14/2022	85.00
0107098 TELSTAR INSTRUMENTS	196460	2/14/2022	1,005.38
0000241 THE ADAM-HILL COMPANY	196461	2/14/2022	122.09
0108402 THE HOME DEPOT PRO	196462	2/14/2022	974.46
0108402 THE HOME DEPOT PRO	196463	2/14/2022	822.60
0000036 THOMSON REUTERS	196464	2/14/2022	853.14
0018313 U.S. BANK	196465	2/14/2022	3,035.00
0099020 U.S. RUBBER TECH INC.	196466	2/14/2022	4,054.78
0102744 UNIVERSAL BUILDING SERVICES	196467	2/14/2022	672.00
0000612 WESTVALLEY CONSTRUCTION CO.INC	196468	2/14/2022	4,733.98
0110119 XIAO MEI HU	196415	2/14/2022	11.93
0110037 ZAYO GROUP, LLC	196471	2/14/2022	1,501.61
0104033 ZCORUM, INC.	196472	2/14/2022	13,043.07
	GrandTotal:		2,058,969.77
	Total count:		125



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

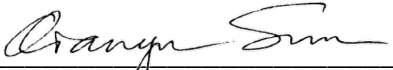
FROM: Jovan D. Grogan, City Manager

PREPARED BY: Benjie Lin, Management Analyst

SUBJECT: Payroll Acceptance

City Council acceptance of the City payroll distributed February 4, 2022 is recommended. The Labor Summary report reflecting the total payroll amount of \$1,586,744.73 for bi-weekly pay period ending January 30, 2022 by fund is shown below:

Fund	Amount
Fund: 001 - GENERAL FUND	\$1,158,889.90
Fund: 006 - AMERICAN RESCUE PLAN ACT	53,764.28
Fund: 122 - SOLID WAIST/RECYCL.	2,332.01
Fund: 132 - AGENCY ON AGING	225.03
Fund: 137 - DEVELOPER PROJECT CONTRIBUTIONS	9,981.35
Fund: 201 - PARKS AND FACILITIES CAPITAL	2,520.25
Fund: 203 - STREET IMPROVE. PROJECTS	4,185.39
Fund: 611 - WATER FUND	84,990.30
Fund: 621 - STORMWATER FUND	25,882.25
Fund: 631 - WASTEWATER FUND	79,500.47
Fund: 641 - CITYNET SERVICES FUND	102,841.04
Fund: 701 - CENTRAL GARAGE	9,865.12
Fund: 702 - FACILITY MAINT.FUND	29,692.77
Fund: 707 - TECHNOLOGY DEVELOPMENT	14,914.14
Fund: 711 - SELF INSURANCE	7,160.43
Total:	\$1,586,744.73


Qianyu Sun, Finance Director

02/17/2022
Date



“The City with a Heart”

Rico E. Medina, Mayor
Marty Medina, Vice Mayor
Tom Hamilton, Councilmember
Linda Mason, Councilmember
Michael Salazar, Councilmember

On December 14, 2021 at 5:00 p.m., the City Council held a Special Meeting, Closed Session regarding Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6. There were no speakers during public comment and no reportable action was taken. The meeting adjourned at 6:45 p.m.

MINUTES

SAN BRUNO CITY COUNCIL

December 14, 2021

7:00 p.m.

1. CALL TO ORDER

- 2. ROLL CALL/PLEDGE OF ALLEGIANCE** – The following members were present at 7:00 p.m.: Rico Medina, Marty Medina, Tom Hamilton and Linda Mason. Councilmember Salazar arrived to the meeting at 7:04 p.m.

Steve Okamoto, Tanforan Assembly Center Memorial Committee Vice-President, led the Pledge of Allegiance.

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

The following members of the public spoke during public comment:

- Jim Evangelist – Spoke in opposition of the appointment of the San Bruno Community Foundation Officers for 2022.
- Peter Hanley – San Mateo High School District Board President – Spoke in opposition of Consent Item 6.n. and asked that the item be tabled for further discussion.
- Harold Freiman – San Mateo High School District Legal Counsel – Spoke in opposition of Consent Item 6.n. and asked that the item be tabled for further discussion.

4. ANNOUNCEMENTS/PRESENTATIONS

- a. Receive Presentation from Tanforan Assembly Center Memorial Committee Vice-President Steve Okamoto

Steve Okamoto, Tanforan Assembly Center Memorial Committee Vice-President, provided the presentation.

- b. Receive Presentation from HIP Housing and Receive the 2022 HIP Housing Calendar

Barbara Liedtke, HIP Housing Representative, provided the presentation.

- c. Learn about San Bruno's district elections process. Past meeting recordings and materials are posted to DistrictingSanBruno.org/Schedule. Residents are encouraged to visit DistrictingSanBruno.org to find the public mapping tools and participate in the districting process by drawing and submitting a proposed district map.
- d. Survey deadline extended! The community perceptions survey for the Safe and Equitable Policing Review Project is now extended through December 31, 2021. The survey is available in English and Spanish, and takes about 10 minutes at www.sanbruno.ca.gov/IJsurvey. A survey kiosk is also available at The Shops at Tanforan near the food court.

- e. Receive Annual Report from the Traffic Safety and Parking Committee

Stephen Seymour, Traffic Safety and Parking Committee Chair, presented the update.

- f. Receive Update on the Recreation and Aquatic Center Construction Project

Rodrigo Macaraeg, Recreation and Aquatic Center Project Manager, presented the update.

5. **CONSENT CALENDAR**

All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion, unless requested.

Tom Hamilton, Councilmember, announced he would recuse himself from voting on Item 6.n. due to a potential conflict of interest.

M/S Salazar/M. Medina to approve the Consent Calendar, excluding Item 6.n. **Motion carried unanimously by roll call vote.**

M/S Salazar M. Medina to approve Item 6.n. **Motion carried 4-0-1 with Councilmember Hamilton recused by roll call vote.**

- a. **Accept Accounts Payable for November 8, November 15, November 22, November 29, and December 6, 2021**
- b. **Accept Payroll of Date November 12 and November 26, 2021**
- c. **Approve Investment Report and Reconciliation of General Ledger to Bank Report dated October 31, 2021**
- d. **Approve the Draft Meeting Minutes for the Special and Regular Meetings of November 8 and November 9, 2021**
- e. **Receive Written Update on the City's Response Efforts to COVID-19**
- f. **Adopt Resolution Amending Bylaws of the Community Preparedness Committee**

- g. **Waive Second Reading and Adopt Chapter 10.26 (Mandatory Organic Waste Disposal Reduction) of the San Bruno Municipal Code in regard to SB 1383, Short-Lived Climate Pollutants in California**
- h. **Adopt Resolution Appropriating \$2,600 from the Restricted Revenues Fund, City Art Fund Fees for Sponsorship of a Community Services Department Chinese New Year Event**

Approve the 2022 City Council Meeting Calendar and Direct Staff to Cancel the Regular City Council Meetings of August 9 and November 22, 2022

Accept Resignation from Traffic Safety and Parking Committee Member Effective November 10, 2021 and Direct the City Clerk to Post a Notice of Vacancy in Accordance with State Law

Adopt Resolution Declaring the Continued State of Local Emergency and Need for the City Council and Other Legislative Bodies Subject to the Ralph M. Brown Act to Continue to Teleconference in Order to Ensure the Health and Safety of the Public Pursuant to AB 361

Confirm Appointment of Vice Mayor to Serve a One-Year Term

Adopt Resolution Approving San Bruno Community Foundation Officers for 2022

Adopt Resolution Regarding Open Space and Recreation Policy OSR-8

Receive Report and Adopt Resolution Accepting Annual Report on Receipt and Use of Development Impact Fees for the Fiscal Year Ending June 30, 2021

6. CONDUCT OF BUSINESS

- a. **Receive First Quarter Financial Update Report for FY2021-22 as of September 30, 2021 and Adopt a Resolution Approving the Carryover of FY2020-21 Purchase Order Encumbrances and FY2021-22 Budget Amendments.**

Qianyu Sun, Finance Director, presented the report.

M/S Salazar/Hamilton to adopt resolution. **Motion carried unanimously by roll call vote.**

7. COMMENTS FROM COUNCIL MEMBERS

- a. **Linda Mason:**
 - 1. Request presentation from San Bruno Community Foundation on the results of their 2021 Community Listening Campaign 2.0

2. Invite the San Bruno Chamber of Commerce to share with the Council their current Organizational Structure, Membership Structure and Membership Drive Efforts and 2022 Calendar of Events.
3. Direct City Manager to schedule interviews for existing applicants of the Culture and Arts Commission and bring back to the City Council for appointment by the first meeting in January

Linda Mason, Councilmember, presented the items.

1. The Council gave majority support to request that the San Bruno Community Foundation provide a presentation on the 2021 Community Listening Campaign 2.0.

2. The Council gave majority support to request that the San Bruno Chamber of Commerce share their current organizational structure, membership structure and membership drive efforts and 2022 calendar of events.

3. Linda Mason said that the recruitment has been open since July and she was concerned about losing interested applicants for the role. Councilmember Mason said she would like to have a full Commission to manage current and future art projects in the city.

Melissa Thurman, City Clerk, announced that there were six applications on file from previous applicants, but four withdrew their applications from consideration and the other two applicants did not respond to numerous outreach efforts regarding their interest in serving on the Commission. The city has not received any new applications for the Culture & Arts Commission, so there are currently no active applications on file for this commission. Further social media posts and community outreach would occur after the holidays to incite interest in the community.

Tom Hamilton, Councilmember, requested that social media posts be shared with the City Council so they may share the outreach with residents.

b. **Marty Medina:**

1. Request to obtain an On Call concrete repair contract

Marty Medina, Vice Mayor, presented the item.

Jovan Grogan, City Manager said that staff would look further into an on-call concrete repair program.

Councilmember Medina also announced food drives on December 15 at Skyline College and December 22, 2021 at Belle Air Elementary.

8. **ADJOURNMENT** – The meeting adjourned at 9:37 p.m.

The next Regular City Council Meeting will be held on November 9, 2021 at 7:00 p.m.

The meeting minutes were prepared by Melissa Thurman, City Clerk for approval at the regular meeting of February 22, 2022.

Vicky Hasha
Deputy City Clerk

Rico E. Medina
Mayor



“The City with a Heart”

Rico Medina, Mayor
Marty Medina, Vice Mayor
Tom Hamilton, Councilmember
Linda Mason, Councilmember
Michael Salazar, Councilmember

MINUTES
SAN BRUNO CITY COUNCIL SPECIAL MEETING
February 8, 2022
5:00 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL** – All Councilmembers were present.
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

There were no speakers during public comment.

4. **CLOSED SESSION**

- a. Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6
Agency Designated Representatives: City Manager
Employee Organizations: Mid-Management Unit, Public Safety Mid-Management Bargaining Unit, San Bruno Police Bargaining Unit, San Bruno Professional Firefighters Association, Miscellaneous Bargaining Unit, San Bruno Management Employees Association

There was no reportable action for this item.

5. **ADJOURNMENT:** The meeting adjourned at 5:28 p.m.

The next Regular City Council Meeting will be held on February 8, 2022 at 7:00 p.m.

The meeting minutes were prepared by **Melissa Thurman, City Clerk**, for approval at the regular meeting of February 22, 2022.

Vicky S. Hasha, Deputy City Clerk

Rico E. Medina
Mayor



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Tom Hamilton, Councilmember
Linda Mason, Councilmember
Michael Salazar, Councilmember

MINUTES
SAN BRUNO CITY COUNCIL SPECIAL MEETING
February 8, 2022
5:30 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL** – All Councilmembers were present.
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

There were no speakers during public comment.

4. **STUDY SESSION**

- a. Conduct Study Session and Provide Direction Regarding Possible Changes to City Cannabis Ordinances

Pamela Wu, Community Development Director and Michael Laughlin, Planning and Housing Manager, presented the report.

The following members of the public spoke regarding the item:

- Paul Wapensky – Spoke in opposition of the item.
- Stephen Seymour – Spoke in favor of the item.
- Sean Kali-Rai – Spoke in favor of the item.

The City Council provided the following direction to staff regarding the item:

- Expand approved site to include Tanforan Mall and allow the owners of the mall to decide if cannabis sales would be allowed on-site.
- Allow two business initially and revisit the number of business allowances at a future time, to potentially increase the total allowed.

Discussion item only. No motion taken.

5. **ADJOURNMENT:** The meeting adjourned at 7:03 p.m.

The next Regular City Council Meeting will be held on February 8, 2022 at 7:00 p.m.

The meeting minutes were prepared by **Melissa Thurman, City Clerk**, for approval at the regular meeting of February 22, 2022.

Vicky S. Hasha, Deputy City Clerk

Rico E. Medina
Mayor



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Tom Hamilton, Councilmember
Marty Medina, Councilmember
Michael Salazar, Councilmember

MINUTES

SAN BRUNO CITY COUNCIL

February 8, 2022

7:00 p.m.

1. CALL TO ORDER

2. ROLL CALL/PLEDGE OF ALLEGIANCE – All Councilmembers were present.

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

The following members of the public spoke during public comment:

- Paul Wapensky – Spoke with questions about the public comment period and how questions from the public may be answered immediately from staff.
- Jeremy Sarnecky – Spoke regarding former President Donald Trump and the need for an Environmental Committee in San Bruno.

4. ANNOUNCEMENTS/PRESENTATIONS

a. Recognition of February as Black History Month.

Rico E. Medina, Mayor, read a proclamation recognizing February as Black History Month.

b. Recognition of Lunar New Year 2022 – The Year of the Tiger.

Rico E. Medina, Mayor, read a proclamation recognizing 2022 as The Year of the Tiger in the Lunar New Year.

5. CONSENT CALENDAR

Linda Mason, Vice Mayor, requested the January 25, 2022 meeting minutes be pulled from consideration to a future meeting date in order to update comments she made during Council Comments to clarify her intent regarding the PG&E probationary period.

Marty Medina, Councilmember, requested that item 5.f. be tabled to a future meeting date. Councilmember Medina asked that the item be brought back to Council for further discussion before being brought back for approval.

M/S Salazar/Mason to approve the Consent Calendar, excluding Item 5.f. and with an approved amendment to the January 25, 2022 meeting minutes. **Motion carried unanimously by roll call vote.**

M/S M. Medina/R. Medina to table Item 5.f. “Adopt Resolution Approving and Finalizing the Draft City Council Policies and Procedures” to a future meeting date. **Motion carried unanimously by roll call vote.**

- a. **Accept** Accounts Payable of January 24 and January 31, 2022.
- b. **Accept** Payroll of January 16, 2022.
- c. **Approve** the Investment Report and Reconciliation of General Ledger to Bank Report Dated December 31, 2021.
- d. **Approve** the Regular Meeting Minutes for the Regular Meetings of January 25, January 31 and February 2, 2022.
- e. **Receive** Written Update on the City's Response Efforts to COVID-19.
- f. **Adopt** Resolution Approving and Finalizing the Draft City Council Policies and Procedures.
- g. **Adopt** Resolution Appropriating \$50,000 from the Restricted Revenues Fund, City Art Fund Fees in Support of the Construction of a Tanforan Assembly Center Memorial at the San Bruno BART Station.
- h. **Adopt** Resolution Approving Amendment to the FY 2021-22 Capital Improvements Program to Include the Regulated Output Streetlight Replacement Project and Appropriating \$500,000 from the General Fund Capital Reserve.
- i. **Adopt** Resolution to:
 1. Authorize the City Manager to Execute a General Service Agreement with State Roofing Systems, Inc. for the Library Roof Replacement in the Amount of \$193,380, Approving a Contingency of \$19,338, and Approving a Total Budget in the Amount of \$212,718;
 2. Authorize The City Manager to Execute a General Services Agreement with Matrix HG, Inc. for the Library HVAC Installation Project in the Amount of \$199,917, Approving a Contingency of \$19,991, and Approving a Total Budget in the Amount of \$219,908; and
 3. Appropriating \$83,626 from the General Fund Capital Reserve Fund Balance to the Library Facility Improvement CIP Project, And Approving a Total Project Budget in the Amount of \$432,626.
- j. **Adopt** Resolution of the City Council of the City of San Bruno Acknowledging Receipt of a Report Made by the Fire Chief of the San Bruno Fire Department Regarding the Inspection of Certain Occupancies Required to Have Annual Inspections Performed Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

6. STUDY SESSION

- a. **Receive** Report and Provide Direction Regarding Proposed Amendments to Public Noticing Procedures for Development Projects.

Michael Laughlin, Planning and Housing Manager, presented the report.

There were no public comments regarding the item.

Discussion item only. No motion taken.

7. CONDUCT OF BUSINESS

- a. Adopt the Following Resolutions Relating to the City of San Bruno Recreation and Aquatic Center Project:
- Approving a Project Budget Increase of \$560,000 to Adjust the Total Project Budget from \$59,980,228 to \$60,540,228;
 - Authorizing the City Manager to appropriate an additional \$346,000 from the Water Fund to fund Water related work and contingency for the project;
 - Authorizing the City Manager to appropriate an additional \$104,000 from the Sewer Fund to fund the Sewer related work and contingency for the project;
 - Authorize the City Manager to appropriate an additional \$110,000 of Park In-Lieu Funding to fund the additional permanent sidewalk improvement for the project;
 - Appropriating Project Budget for the Following Agreements:
 - Good City to Provide Planning and Permit Compliance Services in an Amount Not to Exceed \$150,000;
 - Audrey V. Jones-Taylor to Provide Project Management and Business Plan Services in an Amount Not to Exceed \$127,500;
 - In addition, Authorizing the City Manager to Amend Various Agreements:
 - Group 4 Architects to Provide Design Support through the Construction Phase in the Amount of \$746,062 for a Total Agreement Amount Not to Exceed \$6,585,350;
 - Griffin Structures Inc., to Provide Construction Management Services in the Amount of \$350,000 for a Total Agreement Amount Not to Exceed \$1,279,000;
 - CPM Associates Inc., to Provide Project Management and Construction Coordination Support in the Amount of \$860,250 for a Total Agreement Amount Not to Exceed \$935,250; and
 - Authorizing Utilization of \$1,039,456 of Construction Contingency to Fund the Project Soft Costs

Hae Won Ritchie, City Engineer and Rodrigo Macaraeg, Project Consultant, presented the report.

The following members of the public spoke regarding the item:

- Jeremy Sarnecky – Spoke with questions about the project.
- Jim Evangelist – Spoke in opposition of the proposed funding sources and requested that the San Bruno Community Foundation be asked to fund the remaining balance for the project.

M/S M. Medina/Hamilton to adopt the agreements within the resolution, but to locate other funding sources for the remaining resolution items, and to specifically reach out to the San Bruno Community Foundation to potentially fund the remaining resolution items. **Motion carried 3-2 with Councilmember Salazar and Mayor Medina opposed.**

8. COMMENTS FROM COUNCIL MEMBERS

a. Tom Hamilton:

Update from Downtown Improvement Committee on progress and upcoming events.

Tom Hamilton, Councilmember, provided the update.

- Karen Cunningham, San Bruno resident, is partnering with the Downtown Improvement Committee.
- Announced two meet and greet events in early February to meet downtown merchants.
- Downtown Improvement has partnered with San Mateo County on the Choose Local Initiative.

Marty Medina:

- Reminded residents to shop local.
- Baseball and softball season is beginning in San Bruno.

Linda Mason:

- San Bruno is hosting a volunteer recognition event and nominations are due on February 28, 2022.
- Requested that Council Policies & Procedures be provided to all the city's committees, boards and commission members.
- Requested an update on the recruitment on the Culture & Arts Commission.
- Requested the San Bruno Community Foundation to archive their meeting recordings.

Rico E. Medina:

- The 101 managed lanes from Cunningham to Whipple will be open in early February.
- There will be a Tanforan Assembly Memorial groundbreaking event in early February at the San Bruno BART station.

9. ADJOURNMENT – The meeting adjourned at 9:52 p.m.

The next Regular City Council Meeting will be held on February 22, 2022 at 7:00 p.m.

The meeting minutes were prepared by Melissa Thurman, City Clerk for approval at the regular meeting of February 22, 2022.

Vicky S. Hasha
Deputy City Clerk

Rico E. Medina
Mayor



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Michael Salazar, Councilmember

MINUTES
SAN BRUNO CITY COUNCIL SPECIAL MEETING
February 16, 2022
4:00 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL** – All Councilmembers were present.
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

There were no speakers during public comment.

4. **SPECIAL MEETING**

- a. Study Session on Strategic Initiatives and Organizational Priorities.

Jovan Grogan, City Manager, introduced the item.

The following department directors provided presentations to the City Council:

- Ann Mottolla, Community Services Director
- Ari Delay, Fire Chief
- Qianyu Sun, Finance Director

The remaining directors will provide presentations to the City Council during the special meeting of February 17, 2022.

Discussion item only. No motion taken.

5. **ADJOURNMENT:** The meeting adjourned at 6:47 p.m.

The next Regular City Council Meeting will be held on February 22, 2022 at 7:00 p.m.

The meeting minutes were prepared by **Melissa Thurman, City Clerk**, for approval at the regular meeting of February 22, 2022.

Vicky S. Hasha, Deputy City Clerk

Rico E. Medina
Mayor



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Linda Mason, Councilmember
Michael Salazar, Councilmember

MINUTES
SAN BRUNO CITY COUNCIL SPECIAL MEETING
February 17, 2022
4:00 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL** – All Councilmembers were present.
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

There were no speakers during public comment.

4. **SPECIAL MEETING**

- a. Study Session on Strategic Initiatives and Organizational Priorities.

Jovan Grogan, City Manager, introduced the item.

The following department directors provided presentations to the City Council:

- Jovan Grogan and Jennifer Brizel, City Manager and Assistant City Manager
- Ryan Johanssen, Police Chief
- Matthew Lee, Public Works Director
- Pamela Wu, Community Development Director
- Sandeep Krishnamurthy, CityNet Services Director
- Marc Zafferano, City Attorney

The City Council took a ten-minute recess at 5:56 p.m.

The City Council reconvened at 6:10 p.m.

The City Council chose to continue the discussion regarding City Council Strategic Initiatives to a future meeting date.

Discussion item only. No motion taken.

5. **ADJOURNMENT:** The meeting adjourned at 8:11 p.m.

The next Regular City Council Meeting will be held on February 22, 2022 at 7:00 p.m.

The meeting minutes were prepared by **Melissa Thurman, City Clerk**, for approval at the regular meeting of February 22, 2022.

Vicky S. Hasha, Deputy City Clerk

Rico E. Medina
Mayor



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Jovan Grogan, City Manager

PREPARED BY: Jennifer Dianos, Assistant to the City Manager

SUBJECT: Receive Written Update on the City's Response Efforts to COVID-19

BACKGROUND: This report is to provide an update on the City's response efforts to COVID-19, while the Emergency Operations Center (EOC) is activated. The information provided in this report is as of the time it was produced and may be subject to change.

DISCUSSION: San Mateo County Health provides regular COVID-19 statistic dashboards through their website, smchealth.org. San Mateo County Health reports as of Feb. 10, 2022 there are a total of 1,602 cases within the last 30 days in the City of San Bruno; and as of Feb. 14, 2022 approximately 95.8% of San Bruno residents age 5+ are vaccinated. Additional statistics are attached to this report.

With COVID-19 cases and hospitalization declining across the state, the State of California lifted the indoor mask mandate effective February 16, 2022. Fully vaccinated individuals in 11 Bay Area jurisdictions including, San Mateo County, will not be required to wear a mask in most indoor public settings. Unvaccinated individuals over 2 must still wear a mask in indoor settings.

Masks are still required by the State for everyone, regardless of vaccination status, in the following settings:

- Public transportation
- Health care settings
- Congregate settings, like correctional facilities and homeless shelters; long-term care facilities
- K-12 schools and childcare settings

The City of San Bruno will require masks for all individuals (vaccinated or unvaccinated) in all public lobbies, the Library, the Senior Center and other enclosed public spaces when individual vaccination status cannot be determined. While masks may not be required at all locations, health officials still strongly recommend that masks be used as a tool to help prevent the spread of COVID-19.

There are no additional operational modifications to report.

COVID-19 TESTING AND VACCINE

No-cost PCR testing is available at the Curative kiosk located at Narita Plaza, located between San Bruno City Hall and San Bruno Library. Appointments can be made at cur.tv/Sanbruno or 888-702-9042. Other no-cost County testing sites located throughout San Mateo County can be found at smcgov.org/testing.

For those that are interested in getting vaccinated, visit myturn.ca.gov or 1-833-422-4255. Appointments are suggested and may vary from site to site.

FISCAL IMPACT: There is no fiscal impact.

ENVIRONMENTAL IMPACT: There is no environmental impact.

RECOMMENDATION: Receive Written Update on the City's Response Efforts to COVID-19

ALTERNATIVES: The City of San Bruno's Emergency Operations Center remains activated and there are no alternatives proposed at this time.

ATTACHMENTS:

1. San Mateo County Health Department COVID-19 Data Dashboard



San Mateo County COVID-19 Data Dashboard

Data up to and including February 14, 2022 as of 5:00pm



Select time frame for case data:

Last 30 Days

Historical

Total Cases
116,411

Cases by Sex

Female **58,868**

Male **56,320**

Unknown **1,147**

R-eff

0.59

- R-eff is the average number of people an infected person will infect

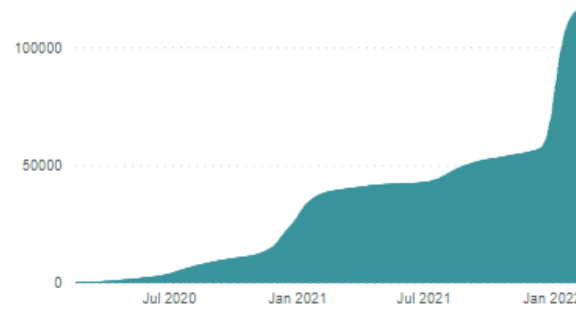
- Represents rate at which COVID-19 is spreading

- Value less than 1 means decreasing spread

- Value greater than 1 means increasing spread

Source: [CalCat](#) ensemble for 2/7/2022, accessed on 2/10/2022

Total Cases by Episode Date



Total Deaths

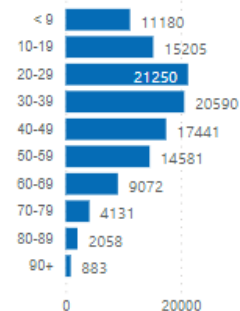
685

Deaths by Sex

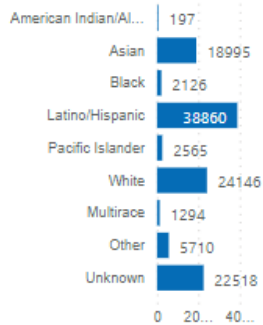
Female **318**

Male **367**

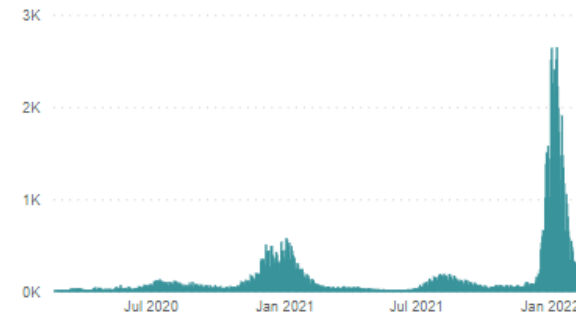
Cases by Age Group



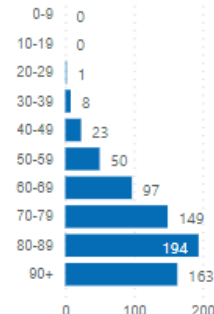
Cases by Race/Ethnicity



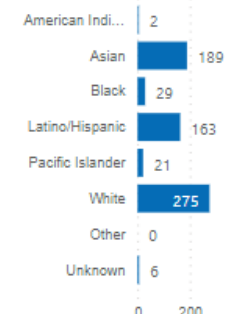
Cases by Episode Date



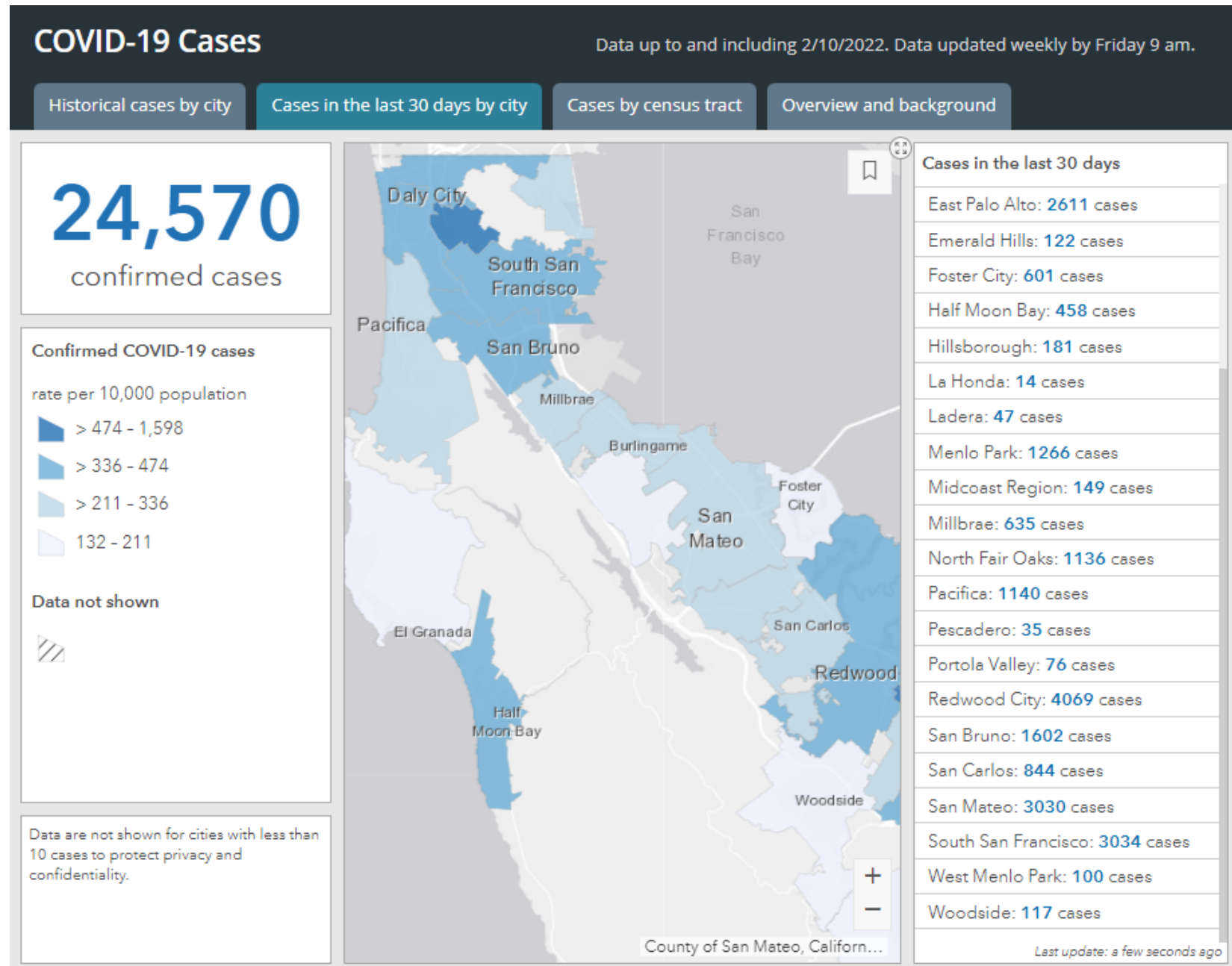
Deaths by Age Group



Deaths by Race/Ethnicity



Because of limited testing capacity, the number of cases detected through testing represents only a small portion of the total number of likely cases in the County. COVID-19 data are reported as timely, accurately, and completely as we have available. Data are updated as we receive information that is more complete and will change over time as we learn more. Cases are lab-confirmed COVID-19 cases reported to San Mateo County Public Health by providers, commercial laboratories, and academic laboratories, including reporting results through the California Reportable Disease Information Exchange. A lab-confirmed case is defined as detection of SARS-CoV-2 RNA in a clinical specimen using a molecular amplification detection test. Cases are counted by episode date; episode date is defined as the earliest of: case symptom onset date, sample collection date, date of laboratory result, or date of death. Deaths reported in this dashboard include only San Mateo County residents; death data last updated February 10, 2022.



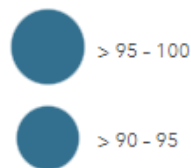
COVID 19 Vaccinations of San Mateo County Residents as of 2/14/2022

 **689,330**

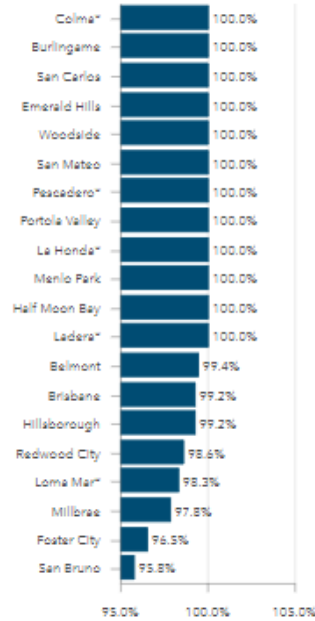
Individuals with at least 1 dose

COVID 19 Vaccinations

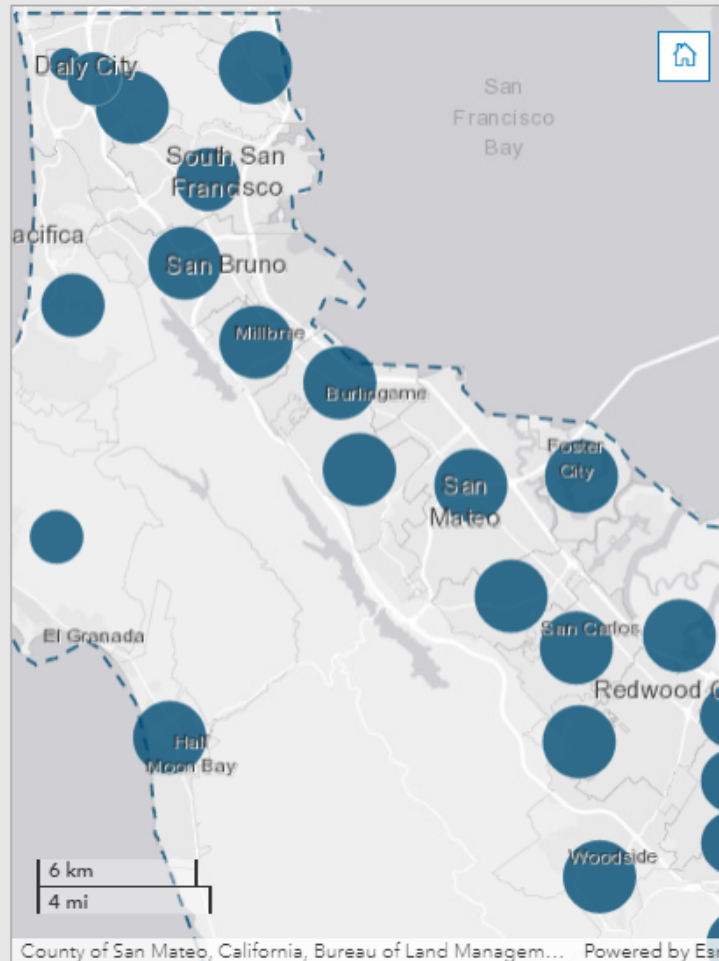
%5+ Vaccinated



Top 20 Vaccinated Cities (%5+ Vaccinated)



Vaccinations by city are calculated by geocoding and aggregating self-reported addresses by city or town. In instances where geocoding is not possible (due to missing street addresses), counts of self-reported city of residence are aggregated with counts of geocoded addresses. Vaccinations with addresses that are not successfully geocoded or where city of residence is missing cannot be assigned to a corresponding city. For geographies with smaller populations, such as Pescadero, there is some likely inaccuracy in calculated vaccination rates due to geocoding errors and instability of vaccination counts and population counts. Please interpret this map with caution.



%5+ Vaccinated

Half Moon Bay: 100.0%

Hillsborough: 99.2%

La Honda*: 100.0%

Ladera*: 100.0%

Loma Mar*: 98.3%

Menlo Park: 100.0%

Midcoast Region: 89.8%

Millbrae: 97.8%

North Fair Oaks: 91.0%

Pacifica: 90.5%

Pescadero*: 100.0%

Portola Valley: 100.0%

Redwood City: 98.6%

San Bruno: 95.8%

San Carlos: 100.0%

San Mateo: 100.0%

South San Francisco: 90.7%

West Menlo Park: 91.5%

Woodside: 100.0%

[Click here for vaccination rates for 10+, 16+, and 65+](#)

*Population estimates are less precise for towns with small populations. The vaccine eligible population may be higher or lower than the ACS estimate.

County Population 5+ years: 735,951

Population by County, Census Bureau, 2010 American Community

Note

About

Total Individuals Vaccinated
689,330

as of

2/14/2022

County Population: **774,990**

County Population 5+ years: **735,951**

%5+ years Vaccinated: **93.7%**

County Population 12+ years: **672,183**

%12+ years Vaccinated: **96.4%**

Date Administered

from

8/1/2020

2/14/2022

Individuals Who Completed
Vaccination Series

636,973

% Completed Vaccination Series



Total Vaccine Doses Administered

1,694,503

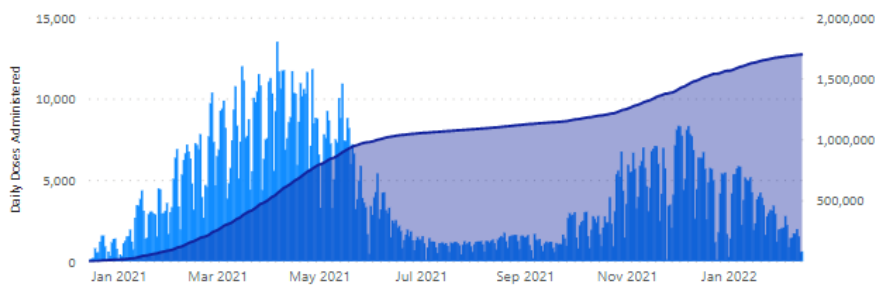
Vaccinations administered as part of federal health care organizations or programs such as the Department of Veterans Affairs (VA) report to federal immunization systems, may not report into CAIR2, and may not be included in vaccination numbers on the dashboard.

COVID 19 Vaccinations of San Mateo County Residents

Vaccinations for San Mateo County residents are reported to SMC Public Health via the California Immunization Registry (CAIR2). COVID-19 vaccine administration data are reported as timely, accurately, and completely as data become available. Previous data will change as new and updated data are received.

Vaccine Doses Administered by Date

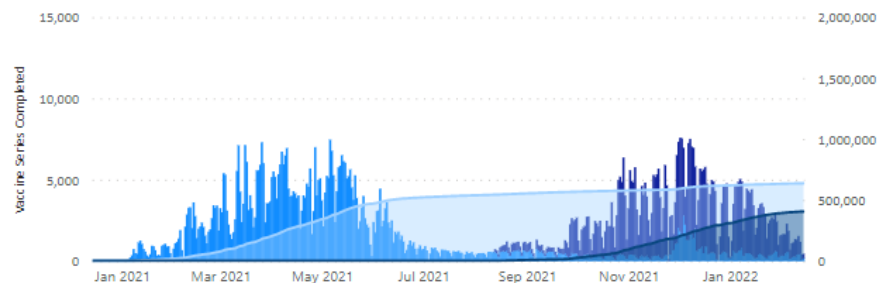
● Vaccine Doses Administered ● Cumulative Vaccine Doses Administered



Note: Vaccine Doses Administered by Date includes any doses administered to residents.

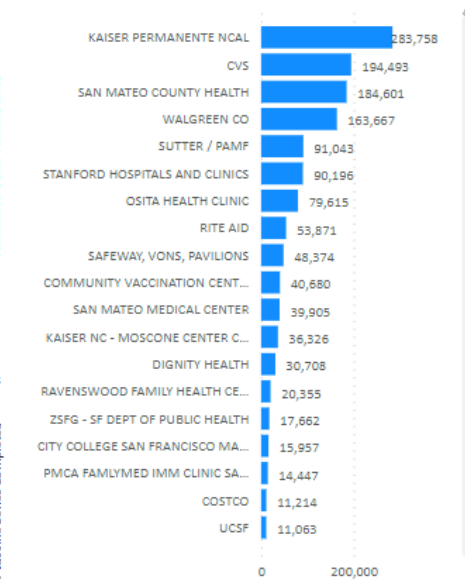
Vaccine Series Completed and Additional/Booster Doses by Date

● Vaccine Series Completed ● Additional/Booster Doses ● Cumulative Vaccine Series Completed ● Cumulative Additional/Booster Doses

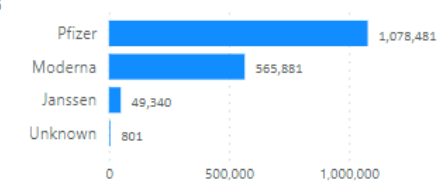


Note: Vaccination Series Completed represents those who have received the second dose of a two dose vaccine (Pfizer and Moderna) and those who have received one dose of a single dose vaccine (Janssen). Additional/Booster Doses include additional doses for immunocompromised individuals and booster doses. Data for boosters and vaccination of 5-11 year olds are preliminary and subject to revision.

Vaccines Administered By



Vaccines Administered





City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Jovan Grogan, City Manager

PREPARED BY: Pamela Wu, Community & Economic Development Director

SUBJECT: Adopt Resolution Regarding Policy Amendments for Public Noticing of Development Projects

BACKGROUND: On February 8, 2022, City Council held a study session and directed staff to proceed with the proposed policy amendments regarding public noticing procedures for development projects. The City Council study session staff report can be found in Attachment 2.

DISCUSSION: The City Council received the report regarding the proposed amendments for development projects public noticing procedures and directs staff to require development projects to comply with implementing the proposed changes as discussed. In particular, City Council directs staff to require development projects comply with the following radius requirement when preparing public notices:

Development Project Type	Policy/Requirement
Single Family Residential	300-ft radius from subject site
Small Multi-family (<6-units) and commercial (<10,000 sq. ft. in size)	300-ft radius from subject site
Projects under 5 acres in size but with proposed building size over 10,000 sq. ft. or 6+ residential units	600-ft radius from subject site
All projects in the TCP area	1,000-ft radius from subject site
Larger rezoning or planning efforts on sites greater than 5 acres or larger in size	1,000-ft radius from subject site

FISCAL IMPACT: An increase in notification requirements would lead to additional staff time and publication costs which may not be recoverable for smaller fixed-fee residential and minor commercial applications unless the current fee of \$1,678 is re-evaluated and possibly increased. However, since larger applications are processed through a developer reimbursement agreement deposit account, additional noticing costs are passed on to the applicant. Costs for additional noticing for city-initiated projects or plans would be borne by the city.

ENVIRONMENTAL IMPACT: The adoption of the proposed resolution is not a project subject to CEQA. City Council's action is not considered a "Project" per CEQA Guidelines and therefore no further environmental analysis is required.

RECOMMENDATION: Adopt Resolution Regarding Policy Amendments for Public Noticing of Development Projects

ALTERNATIVES: Direct staff to not to proceed with the proposed public noticing policy amendments. No further action is required at this time.

ATTACHMENTS:

1. Resolution
2. February 8, 2022 City Council Study Session Staff Report and Attachment

RESOLUTION NO. 2022 - ____

RESOLUTION ADOPTING POLICY AMENDMENTS FOR PUBLIC NOTICING FOR DEVELOPMENT PROJECTS

WHEREAS, Consistent with state law, the City of San Bruno provides public notification for residential and commercial development projects and rezonings as described in San Bruno Municipal Code (SBMC) Section 12.132; and

WHEREAS, Consistent with state law (Specifically Government Code 65091, Planning and Zoning statutes), Chapter 12.132.010 of the SBMC requires mailing of notices of public hearings to property owners within 300' of the site of a proposed planning action at least 10 days prior to a hearing. Both the state statute and the Municipal Code allow for additional notice of a hearing in such manner as deemed "necessary or desirable" ; and

WHEREAS, the City Council finds that increased notification requirements for certain types of new development projects are necessary and desirable due to their potential impact to the community; and

WHEREAS, on February 8, 2022, the City Council held a study session regarding public noticing requirements and directed staff to amend the current noticing policy; and

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council hereby adopts the following notification requirements for proposed development projects in the city:

Development Project Type	Policy/Requirement
Single Family Residential	300-ft radius from subject site
Small Multi-family (<6-units) and commercial (<10,000 sq. ft. in size)	300-ft radius from subject site
Projects under 5 acres in size but with proposed building size over 10,000 sq. ft. or 6+ residential units	600-ft radius from subject site
All projects in the Transit Corridors Plan (TCP) area	1,000-ft radius from subject site
Larger rezonings or planning efforts on sites greater than 5 acres in size	1,000-ft radius from subject site

I, Melissa Thurman, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 22nd Day of February, 2022 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers	_____
ABSENT:	Councilmembers:	_____

ATTEST:

Melissa Thurman, MMC
City Clerk



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: February 8, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Jovan Grogan, City Manager

PREPARED BY: Pamela Wu, Community Development Director

SUBJECT: Receive Report and Provide Direction Regarding Proposed Amendments to Public Noticing Procedures for Development Projects

BACKGROUND: The purpose of the study session is to provide City Council information on current public noticing requirements for various projects and to seek direction on amending the existing procedures for public noticing, particularly larger development projects.

Consistent with state law, the City of San Bruno provides public notification for residential and commercial development projects and rezonings as described in San Bruno Municipal Code (SBMC) Section 12.132. Generally, hearings by the Architectural Review Committee (ARC), Planning Commission or City Council are noticed in the following ways:

- Publication of public hearing agendas in the newspaper at least 10 days prior to the hearing.
- Mailing of Public Notices to property owners within 300-ft for applicable entitlement approvals.
- Public Notice by at least $\frac{1}{4}$ page in the newspaper or placing an insert into a general mailing to affected owners of a proposed rezoning action that will be affecting more than 1,000 property owners.
- Mailing of Public Notices to property owners within 300-ft or, alternatively, noticing in the newspaper and property posting of hearing notices in 3 places for use permits, architectural review permits, planned unit permits, variances and appeals at least 10 days prior to the public hearing.
- Mailing of Public Notice to anyone who has requested notification.

Below is a listing of typical types of notification provided for various types of projects:

Residential Projects

New single-family residences, residential additions that trigger a development threshold and small multi-family residential projects (six units or less) require review by the

Architectural Review Committee (ARC). A Public Notice is mailed 10-days prior to the hearing to property owners within 300-ft. If the ARC decision is final, a Public Notice is also published in the newspaper. If a residential project is also required to be reviewed by the Planning Commission, an additional notice is sent to property owners within 300-ft and a notice is published in the newspaper. The public hearing agenda is posted at City Hall and on the Department website at least 72 hours prior to the meeting. Per the new fee schedule, applicants pay \$1,678 for costs associated with complying with the public noticing requirement, in addition to applicable planning review fees.

Accessory Dwelling Units

Due to recent state law changes, the review of Accessory Dwelling Units (ADU's) is subject to ministerial building permit process only. Public notification is not required, and not provided for these units.

Small Commercial Projects

Small commercial projects which require review by the Architectural Review Committee (ARC) and/or the Planning Commission are noticed 10-days prior to the hearing to property owners and tenants within 300-ft. This includes Conditional Use Permits for new uses in existing commercial spaces. If the ARC decision is final, a notice is published in the newspaper. If a commercial project is also required to be reviewed by the Planning Commission, an additional notice is sent to property owners within 300-ft and a Public Notice is published in the newspaper. Public hearing agenda is posted at City Hall and on the Department website at least 72 hours prior to the meeting. Per the new fee schedule, applicants pay \$1,678 for costs associated with complying with the public requirement in addition to application fees, or, if it is an application type requiring a developer's reimbursement account deposit, costs associated are paid through the account deposit.

Transit Corridors Specific Plan Projects/Bayhill Specific Plan

Projects within the Transit Corridors Plan area are required to submit for a pre-application review whereby the applicant is required to host a community meeting to gain project input. The city often assists by providing the mailing list that are used throughout the entitlement process. By policy, a larger radius of 600-ft has been used to inform property owners, residents and tenants of the project. A similar 600-ft radius was used throughout the Bayhill Specific Plan and YouTube Phase 1 development project process. Noticing or mailing list preparation fees are paid through developer funded deposit accounts.

DISCUSSION: The City Council requested a discussion of public noticing requirement due to concerns expressed about the possible need for additional notification of various types of projects. Consistent with state law (Specifically Government Code 65091, Planning and Zoning statutes), Chapter 12.132.010 of the SBMC requires mailing of

notices of public hearings to property owners within 300-ft of the site of a proposed planning action at least 10 days prior to a public hearing. Both the state statute and the Municipal Code allow for additional notice of a hearing in such manner as deemed “necessary or desirable.” Many local jurisdictions in California mirror the state law requirements in their Municipal Codes but have also developed notification procedures which increase notification for certain types of applications.

In addition to noticing, the Planning Department maintains information on the city website of major development projects or planning initiatives, such as the Bayhill Specific Plan, where information and documents can be accessed by the public. Individuals can request to be added to mailing lists for future projects by contacting the project planner even if they are not within 300’ or 600’ of the project site.

For single-family residential additions, staff finds that the 300’ notification to property owners is sufficient. Interest in residential additions or new residential structures is generally only expressed by nearby or adjacent property owners.

For larger development projects within the Transit Corridors Specific Plan (TCP), or larger infill residential sites, use of a 600-ft radius has been useful for larger projects and can be affirmed by the City Council as a desired policy. Since the TCP allows for greater height of structures often in close proximity to lower density residential zones, additional notification of these development allows the project to be reviewed by a larger audience.

Staff also surveyed surrounding jurisdictions for public noticing requirements, and the following table summarizes their requirements (all include publication of public notice requirement in newspaper 10 days prior, where required):

<i>Jurisdiction</i>	<i>Single Family Residential</i>	<i>Small Multi-family and commercial</i>	<i>Large projects</i>
South San Francisco	300-ft	300-ft	300-ft
Millbrae	300-ft + adjacent neighbor comment	300-ft	300-ft
Pacifica*	500-ft	500-ft	500-ft
Burlingame	300-ft	300-ft if less than 5 units or 10,000 sf; 500-ft if over	500-ft extended to end of blocks plus small, 8 ½”x 11” site posting(s).

*Site posting at 3 locations if project is in the coastal zone.

In considering larger new development projects or planning efforts in San Bruno in the near future, additional noticing considerations can be made for the following types of developments:

- All TCP projects that are adjoining or adjacent to any existing residential or commercial uses;
- Redevelopment of the Engvall school site;
- Redevelopment of the Crestmoor school site; and
- Larger rezoning or planning efforts on sites greater than 5 acres in size.
- Projects under 5-acre in size but contains building over 10,000 s.f. or more than 6-units (such as the vacant site at the Crossings).

With these development types in mind (and possibly other larger projects that are not listed above), staff recommends the following public notice radius in addition to the required newspaper publication requirement:

Development Project Type	Current radius requirement	Proposed Amendments
Single Family Residential	300-ft radius from subject site	None
Small Multi-family (<6-units) and commercial (<10,000 sq. ft. in size)	300-ft radius from subject site	None
Projects under 5 acres in size but with proposed building size over 10,000 sq. ft. or 6+ residential units	300-ft radius from subject site	500-ft radius from subject site
All projects withing the TCP	600-ft radius from subject site (for larger projects that are subject to pre-app only)	600-ft radius from subject site for all project types
Redevelopment of School Sites, 5 acre or larger sites	300-ft radius from subject site	1,000-ft radius from subject site

In addition to the noticing requirements above, staff has been communicating the project status via social media to increase community awareness of larger projects.

The following table summarizes the public notice radius requirements for all types of projects, with the updated notification requirements shown in bold:

Development Project Type	Policy/Requirement
Single Family Residential	300-ft radius from subject site
Small Multi-family (<6-units) and commercial (<10,000 sq. ft. in size)	300-ft radius from subject site
Projects under 5 acres in size but with proposed building size over 10,000 sq. ft. or 6+ residential units	500-ft radius from subject site
All projects in the TCP area	600-ft radius from subject site
Larger rezoning or planning efforts on sites greater than 5 acres or larger in size	1,000-ft radius from subject site

Next steps: If the City Council decides to modify noticing requirements, the next steps would be to 1) adopt a resolution and 2) direct staff to update the TCP preapplication checklist and other application materials.

FISCAL IMPACT: An increase in notification requirements would lead to additional staff time and publication costs which may not be recoverable for smaller fixed-fee residential and minor commercial applications unless the current fee of \$1,678 is re-evaluated and possibly increased. However, since larger applications are processed through a developer reimbursement agreement deposit account, additional noticing costs are passed on to the applicant. Costs for additional noticing for city-initiated projects or plans would be borne by the city.

ENVIRONMENTAL IMPACT: The City Council study session is not a project subject to CEQA. City Council's action is not considered a "Project" per CEQA Guidelines and therefore no further environmental analysis is required.

ALTERNATIVES: Receive the report and discuss the city's public noticing policy. The City Council can direct staff to return at the next meeting with a noticing policy as outlined above and shown in the attached draft resolution (Attachment 1). Alternatively, the Council can receive report and direct staff to make no changes to the current public noticing requirement.

ATTACHMENTS:

1. DRAFT City Council Resolution 2022

RESOLUTION NO. 2022 - ____

RESOLUTION ADOPTING PUBLIC NOTICING POLICY FOR DEVELOPMENT PROJECTS

WHEREAS, Consistent with state law, the City of San Bruno provides public notification for residential and commercial development projects and rezonings as described in San Bruno Municipal Code (SBMC) Section 12.132; and

WHEREAS, Consistent with state law (Specifically Government Code 65091, Planning and Zoning statutes), Chapter 12.132.010 of the SBMC requires mailing of notices of public hearings to property owners within 300' of the site of a proposed planning action at least 10 days prior to a hearing. Both the state statute and the Municipal Code allow for additional notice of a hearing in such manner as deemed "necessary or desirable." ; and

WHEREAS, the City Council finds that increases notification requirements for certain types of new development projects is necessary and desirable due to their potential impact to the community; and

WHEREAS, on February 8, 2022 the City Council held a study session regarding public noticing requirements and directed staff to amend current noticing policy; and

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council hereby adopts the following notification requirements for proposed development projects in the city:

Development Project Type	Policy/Requirement
Single Family Residential	300-ft radius from subject site
Small Multi-family (<6-units) and commercial (<10,000 sq. ft. in size)	300-ft radius from subject site
Projects under 5 acres in size but with proposed building size over 10,000 sq. ft. or 6+ residential units	500-ft radius from subject site
All projects in the Transit Corridors Plan (TCP) area	600-ft radius from subject site
Larger rezonings or planning efforts on sites greater than 5 acres in size	1,000-ft radius from subject site

I, Melissa Thurman, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 22nd Day of XX, 2022 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers _____
ABSENT: Councilmembers: _____

ATTEST:

Melissa Thurman, MMC
City Clerk



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Jovan Grogan, City Manager

PREPARED BY: Matthew Lee, Public Works Director

SUBJECT: Adopt Resolution Authorizing the City Manager to Execute an Amendment to the Agreement with Wilsey Ham for Design and Construction Support Services in the Amount Not to Exceed \$150,000 for the Avenues 2-1 and 2-2 Sewer and Water Replacement Project

BACKGROUND: Water and Sewer Master Plans were approved by the City Council on March 12, 2013 and February 25, 2014, respectively. The City subsequently completed the 10-year prioritized work plan which coordinates the individual improvement projects identified in the master plans into sequenced, bundled construction packages. On June 24, 2014, City Council approved the 10-year Improvement Work Plan which included addressing the following issues in the development of the overall program priorities:

- Regulatory deadlines that require completion of sewer capacity projects by 2018.
- Sewer condition assessments that identify pipelines requiring replacement.
- Replacement of aging and under-sized sewer infrastructure to reduce infiltration/inflow and ongoing maintenance needs.
- Replacement of aging and under-sized water infrastructure that will improve fire flow reliability and reduce pipeline leaks.

Based on these considerations, priorities were developed to focus on the following:

- Implement and complete sewer capacity projects to meet regulatory completion deadlines.
- Replace oldest infrastructure in the downtown area and surrounding neighborhoods.

The Avenues 2-1 and 2-2 Sewer Main Replacement Projects and Avenue 2-1 Water Main Replacement Project were identified as capital improvement projects in this work plan. The separate projects were combined into one overall project and will be constructed concurrently to minimize construction impacts to the public. The primary purposes of the project are to reduce the risk of sanitary sewer overflows and improve the reliability of the water system. This project consists of installing approximately 250 feet of water pipeline along a private easement between 1st Avenue and 4th Avenue, and 12,400 feet of sewer pipeline along various streets and one private easement bounded within 7th Avenue, East San Bruno Avenue, 1st Avenue, and most southerly limits of 1st through 7th Avenues. The existing pavement where the pipeline replacement is proposed will be rehabilitated after

construction of the pipeline facilities.

Completion of this project will provide residents with a more reliable water and sewer infrastructure that will prevent future water leaks and sewer overflows and improved roadway surfaces.

On March 12, 2019, the City Council authorized the City Manager to execute an agreement for design and construction support services with Wilsey Ham in the amount of \$610,000 for the Avenues 2-1 and 2-2 Sewer and Water Replacement Project. Staff is currently in the design phase with 60% of the design complete.

The project includes replacement of sewers lines on 2nd, 3rd, 4th, 5th, and 6th Avenues, East San Bruno Avenue and Pine Street. All of the sewer lines from the Avenues 2-1 project discharge into the larger existing sewer collectors on 7th Avenue and Angus Avenue, as shown in Attachment 2. The larger existing sewer collectors on 7th Avenue and Angus Avenue were replaced within the last 20 years and have significant remaining useful service life that they do not need to be replaced as part of this effort.

DISCUSSION: During the early design stage, staff identified ongoing maintenance issues at the double manhole structure at Angus and 7th Avenues as shown in Attachment 2. Maintenance staff has indicated that sewer flows seem to 'back-up' in this location, requiring frequent maintenance to clear the junction. There were no reportable Sanitary Sewer Overflows due to this issue.

At the request of staff, Wilsey Ham performed a study and provided an option to address the existing Angus and 7th Avenues sewer backup. The design would replace approximately seven hundred feet of sewer line to keep the flow moving in the proper direction. Since the original scope did not include design on the sewer lines on 7th Avenue, staff is requesting an amendment to the agreement with Wilsey Ham to proceed with designing improvements on 7th Avenue to address the identified issue.

The existing pavement where the project's pipeline replacement is proposed will be rehabilitated after construction of the pipeline facilities. Accessible curb ramps will be installed at locations of rehabilitated pavements as required by the Americans with Disability Act. At locations where accessible curb ramps will be installed, several locations have been identified where storm drain inlets, catch basins, and piping may require significant adjustments to construct compliant accessible curb ramps as shown in Attachment 3. Storm drain related adjustments will be required as part of the redesign. Staff is requesting an amendment to the Agreement for design and construction support services with Wilsey Ham in the amount not to exceed \$88,000 for design related to the 7th Avenue sewer line repair and \$62,000 for design related to storm drain adjustment. This amendment will fund the additional services related to survey and basemap work, potholing, field visits, design plans, specifications, construction estimates, updated Basis of Design Memorandum and construction support services.

FISCAL IMPACT: The current fiscal impact for this item is \$150,000 for the additional design effort. \$75,000 for project 31009 and \$75,000 for project 31010. Funds were requested in the Fiscal Year 2021-2022 Mid-year Budget Amendment.

ENVIRONMENTAL IMPACT: The proposed project qualifies for a categorical exemption per Section 15301(b), Existing Facilities, and Section 15303(d) New Construction.

RECOMMENDATION: Adopt Resolution authorizing the City Manager to execute an amendment to the agreement with Wilsey Ham for design and construction support services for the Avenues 2-1 and 2-2 Sewer and Water Replacement Project in the amount not to exceed \$150,000.

ALTERNATIVES:

1. Do not approve the agreement amendment with Wilsey Ham for all the additional work on 7th Avenue. Potential “back ups” and frequent maintenance will continue until a solution is identified and implemented.
2. Approve the agreement amendment with Wilsey Ham for the additional work related to the sewer line repair but not the storm drain adjustments. The installation of accessible curb ramps and pavement rehabilitation would be removed from the project
3. Perform the proposed design work on a future design agreement and construction project. This alternative will require staff to advertise an additional Request for Proposal for design work and advertise an additional construction contract. Additionally, this alternative may increase overall construction costs due to duplicate pipeline work at junction locations.

ATTACHMENTS:

1. Resolution
2. Project Site Map
3. Proposed Storm Drain Inlet Adjustments

RESOLUTION NO. 2022 - ____

RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH WILSEY HAM FOR DESIGN AND CONSTRUCTION SUPPORT SERVICES FOR THE AVENUES 2-1 AND 2-2 SEWER AND WATER REPLACEMENT PROJECT IN THE AMOUNT NOT TO EXCEED \$150,000

WHEREAS, on March 12, 2019, the City Council authorized the City Manager to execute an agreement for design and construction support services with Wilsey Ham in the amount of \$610,000 for the Avenues 2-1 and 2-2 Sewer and Water Replacement Project; and

WHEREAS, the project includes replacement of sewers on 2nd, 3rd, 4th, 5th, and 6th Avenues, East San Bruno Avenue and Pine Street; and

WHEREAS, since the 7th Avenue and Angus Avenue trunk lines were replaced within the last 20 years, the current scope of the Avenues 2-1 and 2-2 Sewer and Water Replacement project does not include improvements to these 7th Avenue and Angus Avenue trunk lines; and

WHEREAS, during the early design stage, staff identified ongoing maintenance issues at the double manhole structure at Angus and 7th Avenues; and

WHEREAS, at the request of staff, Wilsey Ham performed a study and provided an option to address the existing Angus and 7th Avenues sewer backup; and

WHEREAS, since the original scope did not include design or construction support services on Angus and 7th Avenues, staff is requesting an amendment to the agreement with Wilsey Ham to proceed with designing improvements on 7th Avenue; and

WHEREAS, at locations where accessible curb ramps will be installed, several locations have been identified where storm drain inlets, catch basins, and piping may require significant adjustments to construct compliant accessible curb ramps; and

WHEREAS, storm drain related adjustments were not included in the original scope and the proposed amendment will include design and construction support services related to storm drain adjustments; and

WHEREAS, staff is requesting an amendment to the Agreement for design and construction support services with Wilsey Ham in the amount not to exceed \$150,000; and

WHEREAS, this amendment will fund the additional services related to survey and basemap work, potholing, field visits, design plans, specifications, construction estimates, updated Basis of Design Memorandum and construction support services.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council authorizes the City Manager to execute an amendment to the agreement with Wilsey Ham for the design and construction support services for the Avenues 2-1 and 2-2 Sewer and Water Replacement Project in the amount not to exceed \$150,000.

Dated: February 22, 2022

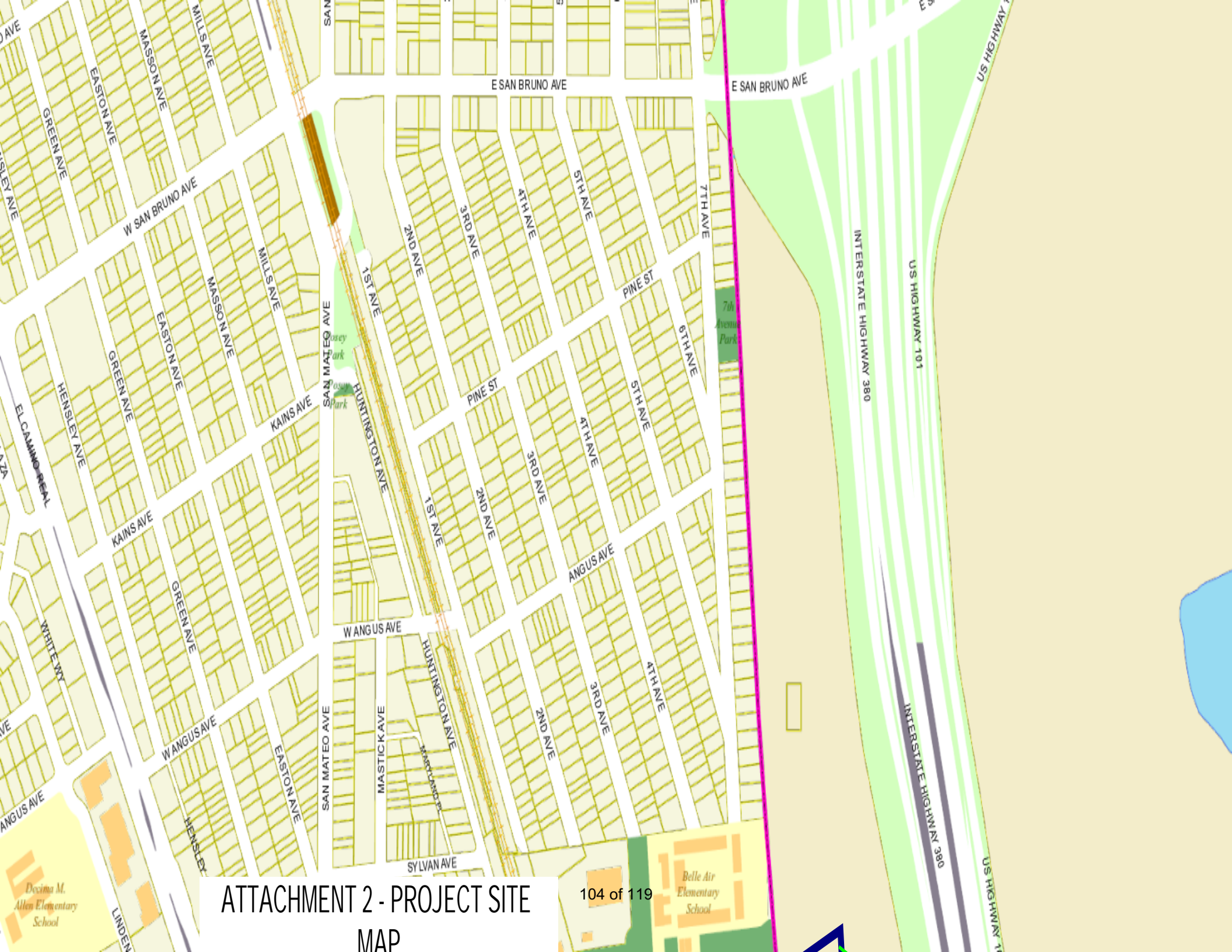
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I, Melissa Thurman, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 22nd day of February 2022 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers	_____
ABSENT:	Councilmembers:	_____

ATTEST:

Melissa Thurman, MMC
City Clerk



ATTACHMENT 2 - PROJECT SITE

MAP

104 of 119

H:\902-San Bruno\902-008 San Bruno Ave. SS & W Repl\Engineering\Construction Drawings\03-KEY MAP.dwg 2-07-22 11:41:03 AM pbusinger



SDI ADJUSTMENT LEGEND

●

SDI TO BE ADJUSTED

●

SDI TO POTENTIALLY ADJUSTED



CITY OF SAN BRUNO
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
567 EL CAMINO REAL
SAN BRUNO, CA 94066
CCN #81009 & 31010

NO.	DATE	ISSUE / REVISIONS	BY

WILSEY HAM

Engineering, Surveying & Planning

3130 La Selva Street, Suite 100
San Mateo, CA 94403
650.349.2151
wilseyham.com



Proj. Mgr.	CTL	2/7/22
Proj. Eng.	RLD	
Designer	RLD	
Checked	BSD	
Drawn	PJB	
Plotted		
BY	DATE	

CITY OF SAN BRUNO

AVENUES 2-1 AND 2-2 SEWER & WATER REPLACEMENT

SDI ADJUSTMENT EXHIBIT

CITY OF SAN BRUNO SAN MATEO COUNTY CALIFORNIA

CALL UTILITY NOTIFICATION CENTER
OF CALIFORNIA

811

Know what's below.
Call before you dig.
CALL 2 BUSINESS DAYS IN ADVANCE BEFORE
YOU DIG, GRADE, OR EXCAVATE FOR THE
MARKING OF UNDERGROUND MEMBER UTILITIES

SHEET	1	of 1
JOB NO.:	902-008	
SCALE:	AS SHOWN	
DATE:	2/7/22	



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Jovan Grogan, City Manager

PREPARED BY: Qianyu Sun, Finance Director

SUBJECT: Receive Mid-Year Financial Update Report for FY2021-22 as of December 31, 2021 and Adopt a Resolution Approving a Second-Quarter Budget Amendment for the FY2021-22 Operating and Capital Budget

BACKGROUND: The City Council approved the FY2021-22 Operating and Capital Improvement Budget on June 22, 2021. The approved budget is the annual plan and resource allocation guiding and ensuring implementation of City Council policies and priorities. The budget implements the vision and direction for the broad range of services that meet the needs of the community in accordance with City Council policy.

The City of San Bruno operates on a July 1 to June 30 fiscal year cycle. This financial review covers the period of October 1, 2021 through December 31, 2021 and serves as the mid-year budget update to the City Council for the current fiscal year. Analysis of the revenues collected and expenditures through December 31st measures the budget's adherence to the established resource allocation plan.

DISCUSSION: Financial Overview

The Adopted Budget incorporates the estimated revenues and planned expenditures for all funds. The attached Mid-Year Financial Update Report as of December 31, 2021 provides a summary of revenues and expenditures summary for the General Fund, Enterprise Funds, and Internal Service Funds. The following discussion focuses on variances from the revenue and expenditure plans and allocations contemplated in the budget.

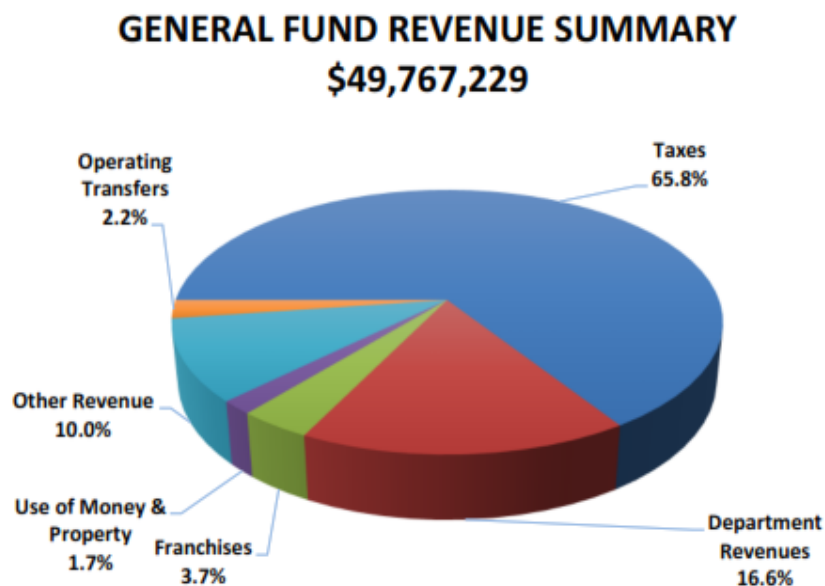
General Fund Budget Overview

The General Fund finances the operations of the City that have no special or dedicated revenue sources and pays for basic municipal services. The FY2021-22 adopted General Fund budget projected \$1,084,261 in operating deficit which the City Council authorized to use available fund balance to cover. With the budget amendments, General Fund is now expected to end the year with a deficit of \$1,112,874. Sufficient fund balance is available to cover the additional deficit.

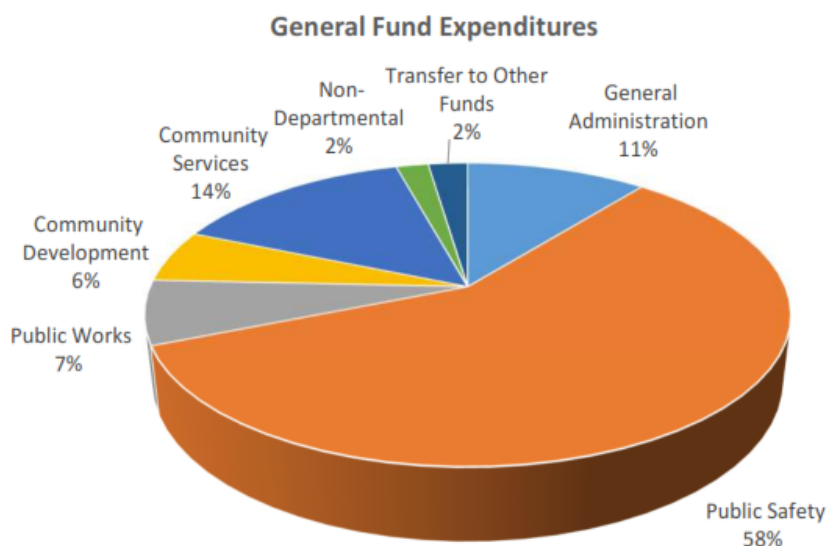
The table below compares the General Fund adopted budget with the mid-year financial update for FY 2021-22:

	ADOPTED BUDGET	MID-YEAR UPDATE
REVENUES	\$49,767,229	\$50,916,429
EXPENDITURES	\$50,851,490	\$52,029,303
SURPLUS/(DEFICIT)	(\$1,084,261)	(\$1,112,874)

The chart below shows the proportional share of the major revenue sources in the City's General Fund for the adopted FY2021-22 budget, with property tax and sales tax being the most significant sources.



The chart below shows the major City functions the General Fund goes to fund in the FY2021-22 adopted budget. A majority of General Fund sources go to pay for the public safety functions of the city at 58% of all spending.



Staff routinely use conservative budget projection methods when preparing financial projections, including estimating more stable revenues, such as property and business license taxes, at moderate growth rates compared to prior years and discounting higher fluctuating revenues, such as sales tax and building permit revenues, to account for timing and variability issues.

Revenue and expenditure data over the first six-months of the fiscal year begins portraying trends for actual year-end. General Fund revenue and expenditure percentages through December 31, 2021 can be found in attachment 2 (Mid-Year Financial Report). A detailed review of revenues and expenditures is presented below. Overall, staff is anticipating the General Fund will have an overall net operating deficit of \$974,550 at this time.

Notable General Fund Revenues

Each major General Fund revenue source is discussed below. Those that significantly contribute to the projected shortfall are explained with additional detail.

Property Tax: (FY2021-22 Q2: 51% of budget compared to 53% in FY2020-21). The City receives the majority of the property tax revenue in December and April payments. There is a slight decrease of \$7,410 from same period last year.

Sales Tax: (FY2021-22 Q2: 52% of budget compared to 26% in FY2020-21). Sales tax receipts returned to the normal pace, 52% of the budget at mid-year, versus 26% in the year earlier. In 2020, business owners were granted tax filing extensions as a result of COVID and consequential business closures, therefore sales taxes were received slight later than normal. Overall sales tax received to date was \$3,074,000 higher than the same period last year.

Hotel/Motel Occupancy Tax: (FY2021-22 Q2: 56% of budget compared to 47% in FY2020-21). Transient Occupancy Tax (TOT) revenue was budgeted \$783,000 higher in FY2021-22 than FY2020-21, under the assumption that hotel tax revenues would increase about 80% from previous year. By mid-year, the City received \$524,399 more in TOT than same period last year. Staff are cautiously optimistic that the hospitality industry may continue the trend of improvements.

Motor Vehicle License Fee and Property Taxes in Lieu of Vehicle Fees (VLF): (FY2021-22 Q2: 47% of budget compared to 50% in FY2020-21). Staff increased the revenue budget by \$1.16 million in Q1 financial update after receiving the VLF update from the County of San Mateo. VLF revenue is received as property tax in-lieu, due in two installments in December and April in conjunction with the County's property tax payments. As of December, the City received 50% of VLF allotment for FY 2021-22. The amended budget includes catchup payments for prior years which will be distributed to the City in later dates.

Regulatory Card Room Tax: (FY2021-22 Q2: 50% of budget compared to 50% in FY2020-21). Regulatory Card Room Tax are billed to Artichoke Joe's quarterly. Revenue received to date is \$103,556 higher than the previous fiscal year.

Business License Taxes: (FY2021-22 Q2: 88% of budget compared to 100% in FY2020-21). Business taxes are due to the City when applications are submitted and annually on July 1st. The City has received majority of the business license taxes due in the current fiscal year. Negotiation with a large vendor for a new business license tax agreement is under way and the City requested the vendor to make an advance payment based on estimates. When the agreement is finalized, the City may receive additional payment from the vendor. Afterwards, the vendor should pay business license tax as scheduled.

Departmental Revenues: (FY2021-22 Q2: 46% of budget compared to 48% in FY2020-21). In aggregate, department revenues received to date is \$687,850 higher than last year. The biggest contributor to the increase was revenue deferral of the Police Department Cost Recovery Agreement with YouTube (\$770,000). Other notable department revenues received to date include:

1. Police Department Federal Assistance FEMA Grant \$95,800
2. Fire Department Permit Fees \$109,800
3. Fire Department Strike Team Reimbursements \$130,700
4. Building Permits \$776,100
5. Building Plan Checks \$241,200

Notable General Fund Expenditures

Total Expenditures: (FY2021-22 Q2: 52% of budget compared to 52% in FY2020-21). Mid-Year expenditures were \$26,900,000. Most departments are within an acceptable range of expenditures to date compared to the budget as of the end of the

second quarter. Expenditure to date increased by \$781,332 from the same period last year.

Enterprise Funds

Four Enterprise Funds make up the City's business type operations. The Water Fund, Stormwater Fund, Wastewater Fund, and CityNet Fund are City municipal operations designed to fully recover costs through user fees.

Water: (FY2021-22 Q2: 42% of budget compared to 46% in FY2020-21). Revenues for mid-year were \$7,093,400 compared to \$7,963,100 in the prior year. The City did not increase the water rate this year. Water consumption for mid-year decreased by 12% from the same period last year. Water operation revenue decreased by about \$840,000 and water capacity charges decreased by \$30,000.

Wastewater: (FY2021-22 Q2: 48% of budget compared to 44% in FY2020-21). Revenues for the mid-year were \$8,585,700 compared to \$7,869,900 in the prior year. Same as water operations, the City did not increase rates for wastewater operations this year. Wastewater operations are updated in the billing system every July, based on the prior winter month water usages. Wastewater operations increased by 10% in the amount of \$774,600 offset by reduced sewer capacity charges of (\$59,400) for FY2021-22.

Both Water and Wastewater Utility accounts have significant delinquencies as a result of the pandemic. The City applied to the State Water Resource Board for water arrearages assistance for the period from March 2020 to June 2021 and has recently received a check for Water arrearages in the amount of \$453,900 which will be applied to the respective accounts. We will apply for the same assistance program for wastewater arrearages in the next few weeks.

Stormwater: (FY2021-22 Q2: 50% of budget compared to 50% of budget in FY2020-21). Stormwater fees are collected through the County property tax roll with the first payment in December. The year-to-date revenue increase reflects the ARPA Funds monthly transfer for a total of \$1,000,000 by fiscal year end to help the Stormwater Fund per FY2021-22 Adopted Budget.

CityNet Services: (FY2021-22 Q2: 43% of budget compared to 49% in FY2020-21). Actual revenues of \$4,241,000 are less than last year by \$321,900. The shortfall is due to the decrease in 200 TV subscriptions and resulting collected revenues over the reporting period though accompanied with an increase of 128 internet subscriptions driven by a promotional rate. This shortfall points to an improving operating margin for the enterprise due to the addition of higher margin internet subscriptions and the loss of lower margin TV subscriptions

Revenue Category	Variance	Explanation
------------------	----------	-------------

Cable Operations	(9%)	Basic and Expanded Basic TV subscriber base reduced by a total of 200 TV subscriptions or \$20,000/month in total revenues with a gross margin of \$3,600 per month
Internet Service Fees	(2.6%)	While internet subscribers have increased by 128, the current decline in collected revenues is due to a 3 month promotion extended to new subscribers after which the expected average revenue per user (ARPU) will rise to \$52 per month from the current promotional rate of \$15 per month. At the regular ARPU, the gross margin on new subscribers will be \$5,658 per month
Other Cable Receipts	(60%)	Lower non program service revenue collection in mid-year for FY2022. In same time period FY2021 we had higher revenues due to credits from prior periods
Premium Channels	(12.8%)	Loss of 200 TV subscriber base by 200 subscriptions
Digital Equipment Service	(9%)	Reduction of TV subscriber base by 200 subscriptions
Revenue YTD	(7%)	Reduction in collected TV subscription revenue due to reduced subscription was not offset through subscriber and revenue growth in internet subscriptions

Internal Service Funds

Internal Service Funds, which include the Central Garage, Building and Facilities Maintenance, Self-Insurance, and Technology Support also operate as business activities, exclusively supporting the City's internal operations. Charges for each of the Internal Service Funds are by monthly allocation based on the adopted budget.

Central Garage: (FY2021-22 Q2: 47% of budget compared to 52% in FY2020-21) The expenditure was slightly higher by \$1,300 compared to last year.

Buildings & Facilities: (FY2021-22 Q2: 45% of budget compared to 41% in FY2020-21) Expenditure was \$212,923 higher than last year.

Self-Insurance Fund: (FY2021-22 Q2: 74% of budget compared to 65% in FY2020-21) The expenditure by mid-year of FY2021-22 is \$433,600 higher than FY2020-21. Workers Compensation premiums claims were \$39,300 higher than the same period last year. General Liability premium increased by \$400,800 from last year. Insurance premiums are typically paid in the beginning of the fiscal year.

Technology Support: (FY2021-22 Q2: 43% of budget compared to 45% in FY2020-21) Expenditure \$174,027 higher than last year. The City enhanced the technology support budget for FY 2021-22 after many technological needs were delayed due to COVID.

Budget Amendments

The table below summarizes the budget amendments being requested:

Item	Fund	Program / Request	Revenue Increase / (Decrease)	Expense Increase / (Decrease)
A	General Fund	Human Resources		\$ 8,000
B	General Fund	Community Services: Recreation	76,189	54,314
C	General Fund	Community Services: Senior Services	(61,786)	
D	General Fund	Community Services: Library		54,000
E	ARPA		(290,000)	(281,842)
F	Equipment Reserves	Police Department		70,000
Total Operating Budget Amendments Requests			(\$275,597)	(\$95,628)

CIP Budget Amendment Requests:		Expense Increase / (Decrease)
G	Avenues 3-1 (#11009) – Water for construction	1,000,000
H	Avenues 3-1 (#31012) – Wastewater for construction	1,000,000
I	Avenues 2-1 (#31009) – Wastewater for design	100,000
J	Avenues 2-2 (#31010) – Wastewater for design	100,000
Total CIP Budget Amendment Requests:		\$2,200,000

An explanation of the proposed budget amendments for the mid-year of FY2021-22 is below.

A. Human Resources is requesting to increase the expenditure budget by \$8,000 to fill the vacant Management Analyst position at a level II Step 5 which was previously budgeted at Level I Step 5.

B. **Recreation** is projecting an increase in revenues for Recreation fees and charges, Aquatic programs, facility rentals, sports and contract fee classes totaling \$76,189. Expenditures need to increase by \$54,314, when the printing cost is estimated to grow by \$118,000. Recreation has cost savings somewhere else to partially offset the printing cost increase.

C. **Senior Services** is requesting to reduce the revenues by \$61,786 when facility closures at the beginning of the fiscal year contributed to lower rental revenues and class registrations.

D. **Library** is asking for an increase in expenditures in the amount of \$54,000 with increase in operation hours. During Q1 budget amendment, Council approved \$14,000 in additional office supplies. In addition, Library needs to increase books and materials to main reasonable collections to meet the needs of San Bruno residents.

E. **ARPA** Before receiving the first ARPA disbursement, \$290,000 was recorded as revenue in FY 2020-21 to support San Bruno small businesses under the San Mateo County Strong Restaurant, Brewery and Winery Relief Program; hence the need to reduce the FY 2021-22 revenue budgets. Much of ARPA appropriations are to enhance the City's staffing resources. As the recruitments are going on, some positions are taking longer than originally planned, therefore creating a saving of \$281,942 in expenditures.

F. **Police Department** is asking for a budget amendment to outfit police vehicles. The Police Department currently needs funding to outfit five vehicles in its fleet. The vehicles and price of outfitting were previously approved per the last budget. However, due to vehicle shortages, delayed delivery dates, changes to the Ford Explorer body type and needed equipment to match those body type changes, the updated current price to outfit the five vehicles is more than the previously approved budget amount and previously closed Purchase Order. Due to these facts, the Department is requesting a budget appropriation request in the amount of \$70,000.00 to outfit the five Police Department vehicles.

G & H. **Avenues 3-1** was originally budgeted for water main improvement (\$4.9 million) and sewer main improvement (\$5.06 million). Both were based on estimates. The actual bids received on the construction are higher and additional funding are required.

I & J. **Avenues 2-1 and 2-2** sewer main improvements were originally budgeted for \$400,000 and \$370,000 respectively. Additional funding is required for services related to survey, basemap work, potholing, field visits, design plans, specifications, construction estimates, updated Basis of Design Memorandum and construction support services.

FISCAL IMPACT: Approval of the budget amendments will increase the General Fund operating deficit by \$28,613 to \$1,112,874. ARPA operating surplus will decrease by

\$8,058. Equipment reserve will increase by \$70,000 and CIP appropriation will increase by \$2.2 million.

ENVIRONMENTAL IMPACT: There is no environmental impact.

RECOMMENDATION: Receive Mid-Year Financial Update Report for FY2021-22 as of December 31, 2021 and Adopt a Resolution Approving a Second-Quarter Budget Amendment for the FY2021-22 Operating and Capital Budget.

ALTERNATIVES: .

1. Do not approve of the proposed budget balancing strategy for FY2021-22 for the General Fund and provide direction to staff.
2. Do not approve the proposed budget amendments and maintain budgeted amounts as approved in the FY2021-22 budget.
3. Amend the proposed budget adjustments by adding to or eliminating any proposed budget changes.

ATTACHMENTS:

1. Resolution
2. Mid-Year Financial Report as of December 31, 2021

RESOLUTION NO. 2022-_____

**RESOLUTION APPROVING A SECOND QUARTER BUDGET AMENDMENT FOR THE
FY2021-22 OPERATING AND CAPITAL BUDGET**

WHEREAS, the City prepares and adopts its budgets with the intent of providing a planned policy program for City services and a financial system to carry out the planned program of services; and

WHEREAS, the City Council approved Resolution no. 2021-22 adopting the FY2021-22 Operating and Capital Budget on June 22, 2021; and

WHEREAS, the City Council may amend the budget as necessary to account for changing conditions; and

WHEREAS, amendments for revenues and expenditures impacting the various funds should be approved consistent with the operating requirements and previous City Council actions and consistent with the information provided with the mid-year financial status report received by the City Council on February 22, 2022:

Item	Fund	Program / Request	Revenue Increase / (Decrease)	Expense Increase / (Decrease)
A	General Fund	Human Resources		\$ 8,000
B	General Fund	Community Services: Recreation	76,189	54,314
C	General Fund	Community Services: Senior Services	(61,786)	
D	General Fund	Community Services: Library		54,000
E	ARPA		(290,000)	(281,842)
F	Equipment Reserves	Police Department		70,000
Operating Budget Amendment Requests			(\$275,597)	(\$95,628)

CIP Budget Amendment Requests:		Expense Increase / (Decrease)
G	Avenues 3-1 (#11009) – Water for construction	1,000,000
H	Avenues 3-1 (#31012) – Wastewater for construction	1,000,000
I	Avenues 2-1 (#31009) – Wastewater for design	100,000
J	Avenues 2-2 (#31010) – Wastewater for design	100,000
Total CIP Budget Amendment Requests:		\$2,200,000

WHEREAS, amendments will increase the General Fund operating deficit by \$28,613 to \$1,112,874, decrease ARPA surplus by \$8,058, increase Equipment reserve by \$70,000 and increase CIP appropriation by \$2.2 million.

NOW THEREFORE, the City Council of the City of San Bruno hereby resolves to amend the FY2021-22 General Fund, Special Revenue Funds, and Capital Improvement Program Budgets and that specific revenue and expenditure line items enumerated are hereby amended.

—o0o—

I hereby certify that foregoing Resolution No. 2022-_____ was introduced and adopted by the San Bruno City Council at a regular meeting on February 22, 2022 by the following vote:

AYES:

NOES:

ABSENT:

Melissa Thurman, MMC
City Clerk

City of San Bruno
Mid-Year Financial Report
As of December 31, 2021

GENERAL FUND	FY2021-22					FY2020-21			FY2021-22 V FY2020-21	
	December 31, 2021			Pojection		December 31, 2020			Yr to Yr Change (\$)	Yr to Yr Change (%)
	Amended Budget	YTD 12/31/2021	% of Budget	Q2 Update	Annual Projection	Final Budget FY2021	YTD 12/31/2020	% of Budget		
Revenues										
GENERAL GOVERNMENT										
Property Tax	12,370,268	6,280,315	51%	-	12,370,268	11,931,981	6,287,725	53%	(7,410)	0%
Sales Tax	10,713,464	5,544,878	52%	-	10,713,464	9,468,926	2,470,876	26%	3,074,002	124%
Hotel/Motel Occupancy Tax	1,733,041	974,285	56%	-	1,733,041	950,000	449,885	47%	524,399	117%
Motor Vehicle License Fee and In Lieu										
Property Tax Fees	4,634,507	2,180,387	47%	-	4,634,507	3,804,406	1,902,203	50%	278,184	15%
Regulatory (Card Room) Tax	2,218,567	1,110,296	50%	-	2,218,567	2,006,000	1,006,740	50%	103,556	10%
Business Taxes	2,159,000	1,889,415	88%	-	2,159,000	1,930,334	1,930,334	100%	(40,919)	-2%
Franchise Fees	1,839,000	667,459	36%	-	1,839,000	1,871,561	640,521	34%	26,938	4%
Use of Money and Property	754,524	565,243	75%	-	754,524	754,837	628,199	83%	(62,956)	-10%
Charges for Services	4,565,759	2,282,893	50%	-	4,565,759	4,184,957	2,092,482	50%	190,411	9%
Recoveries & Other Revenue	518,474	84,778	16%	-	518,474	4,720,501	132,627	3%	(47,848)	-36%
Sub Total	41,506,604	21,579,949	52%	-	41,506,604	41,623,503	17,541,591	42%	4,038,358	23%
DEPARTMENTAL										
Police	2,527,327	1,811,534	72%	-	2,527,327	2,688,255	1,061,072	39%	750,463	71%
Fire	783,474	454,370	58%	-	783,474	388,138	262,292	68%	192,078	73%
Public Works	1,140,300	692,310	61%	-	1,140,300	1,834,125	1,054,416	57%	(362,106)	-34%
Planning	285,000	53,781	19%	-	285,000	166,300	75,611	45%	(21,830)	-29%
Building	4,007,647	1,217,557	30%	-	4,007,647	2,317,967	1,107,106	48%	110,451	10%
Recreation	390,521	60,589	16%	76,189	466,710	61,037	2,578	4%	58,011	2250%
Parks	3,500	1,470	42%	-	3,500	40,914	38,538	94%	(37,068)	-96%
Senior Services	251,500	13,662	5%	(61,786)	189,714	1,678	1,678	100%	11,983	714%
Library	6,153	3,605	59%	-	6,153	22,737	17,737	78%	(14,132)	-80%
Sub Total	9,395,422	4,308,878	46%	14,403	9,409,825	7,521,151	3,621,028	48%	687,850	19%
Total Revenues	50,902,026	25,888,827	51%	14,403	50,916,429	49,144,654	21,162,619	43%	4,726,208	22%
Expenditures										
General Administration										
City Council	174,354	66,456	38%	-	174,354	158,444	49,849	31%	16,607	33%
City Clerk	560,230	247,397	44%	-	560,230	651,285	242,969	37%	4,428	2%
City Attorney's Office	653,753	261,463	40%	-	653,753	562,443	334,049	59%	(72,586)	-22%
City Manager's Office	1,308,502	638,416	49%	-	1,308,502	1,219,683	642,533	53%	(4,117)	-1%
Human Resources	893,956	443,556	50%	8,000	901,956	687,915	334,735	49%	108,821	33%
Finance - Administration	1,440,751	685,553	48%	-	1,440,751	1,432,608	683,567	48%	1,985	0%
Finance - Revenue Services	1,333,736	658,011	49%	-	1,333,736	1,084,765	637,211	59%	20,800	3%
Police	19,679,963	10,203,594	52%	-	19,679,963	19,594,878	10,341,117	53%	(137,523)	-1%
Fire	11,589,497	6,941,417	60%	-	11,589,497	12,086,529	6,902,734	57%	38,683	1%
Public Works	3,940,639	1,778,816	45%	-	3,940,639	4,538,695	1,921,612	42%	(142,796)	-7%
Planning	1,651,847	678,590	41%	-	1,651,847	1,916,854	729,044	38%	(50,454)	-7%
Building	1,702,059	700,521	41%	-	1,702,059	1,873,168	906,649	48%	(206,128)	-23%
Recreation	1,641,487	830,907	51%	54,314	1,695,801	1,498,066	745,474	50%	85,433	11%
Parks	2,718,520	1,210,889	45%	-	2,718,520	2,856,585	1,508,435	53%	(297,546)	-20%
Senior Services	1,239,307	619,561	50%	-	1,239,307	1,161,724	575,819	50%	43,742	8%
Library	2,160,411	1,127,248	52%	54,000	2,214,411	2,272,024	1,192,739	52%	(65,491)	-5%
Non-Departmental	-776,023	-192,385	25%	-	(776,023)	-3,063,216	-1,629,859	53%	1,437,474	-88%
Last Round of Position Reductions	0	0	0%	-	0	-729,000	0	0%	0	0%
Total Expenditures	51,912,989	26,900,010	52%	116,314	52,029,303	49,803,450	26,118,678	52%	781,332	3%
Operating Surplus/(Deficit)	-1,010,963			(101,911)	-1,112,874					

City of San Bruno
Mid-Year Financial Report
As of December 31, 2021

Other	FY2021-22					FY2020-21			FY2021-22 V FY2020-21	
	December 31, 2021				Projection	December 31, 2020			Yr to Yr Change (\$)	Yr to Yr Change (%)
	Amended Budget	YTD 12/31/2021	% of Budget	Q2 Update	Annual Projection	Final Budget FY2021	YTD 12/31/2020	% of Budget		
Measure G										
Revenues	3,509,000	1,206,643	34.39%	-	3,509,000	2,911,017	1,134,983	38.99%	71,660	6.31%
Expenditures	1,790,000	240,000	13.41%	-	1,790,000	2,555,000	75,000	2.94%	165,000	220.00%
Total	1,719,000			-	1,719,000	356,017	1,059,983		-	-
American Rescue Plan Act										
Revenues	5,120,172	4,830,172	94.34%	(290,000)	4,830,172	-	-	0.00%	4,830,172	0.00%
Expenditures	4,542,814	1,146,466	25.24%	(281,942)	4,260,872	-	-	0.00%	1,146,466	0.00%
Total	577,358				569,300	-	-	0.00%	-	-
Equipment Reserve										
Expenditures	1,049,283	132,003	12.58%	70,000	1,119,283	427,735	319,818	74.77%	(187,815)	-58.73%
Total	1,049,283	132,003	12.58%	70,000	1,119,283	427,735	319,818	74.77%	(187,815)	-58.73%

City of San Bruno
Mid-Year Financial Report
As of December 31, 2021

**ENTERPRISES & INTERNAL
SERVICE FUNDS**

SERVICE FUNDS	FY2021-22			FY2021-22		FY2020-21			FY2021-22 V FY2020-21	
	December 31, 2021					December 31, 2020			Yr to Yr Change (\$)	Yr to Yr Change (%)
	Amended Budget	YTD 12/31/2021	% of Budget	Q2 Update	Projection	Final Budget FY2021	YTD 12/31/2020	% of Budget		
Central Garage										
Revenue	882,154	453,574	51%		882,154	575,000	287,508	50%	166,066	58%
Expenditure	799,814	375,608	47%		799,814	719,441	374,305	52%	1,303	0%
Buildings & Facilities Maintenance										
Revenue	1,965,163	1,062,332	54%		1,965,163	1,814,000	862,002	48%	200,330	23%
Expenditures	2,040,217	911,811	45%		2,040,217	1,701,618	698,888	41%	212,923	30%
Self-Insurance										
Revenue	2,928,085	1,464,042	50%		2,928,085	2,846,554	1,423,284	50%	40,758	3%
Expenditure	2,928,085	2,173,587	74%	-	2,928,085	2,663,415	1,739,989	65%	433,598	25%
Technology Support										
Revenue	1,166,010	712,497	61%		1,166,010	1,058,000	529,014	50%	183,483	35%
Expenditure	1,496,833	648,671	43%		1,496,833	1,054,805	474,644	45%	174,027	37%
Water Enterprise										
Revenue	17,077,121	7,093,405	42%	-	17,077,121	17,403,083	7,963,101	46%	(869,696)	-11%
Expenditure	10,490,155	4,644,622	44%	-	10,490,155	10,670,809	5,219,942	49%	(575,319)	-11%
Stormwater Enterprise										
Revenue	1,659,500	826,086	50%	-	1,659,500	693,000	349,587	50%	476,500	136%
Expenditure	1,468,038	583,895	40%	-	1,468,038	1,202,302	501,057	42%	82,838	17%
Wastewater Enterprise										
Revenue	17,989,376	8,585,652	48%	-	17,989,376	17,954,376	7,869,894	44%	715,758	9%
Expenditure	9,858,895	4,659,036	47%	-	9,858,895	9,754,227	4,551,230	47%	107,806	2%
CityNet Enterprise										
Revenue	9,810,775	4,241,044	43%	-	9,810,775	9,399,433	4,562,943	49%	(321,900)	-7%
Expenditure	9,852,227	4,430,887	45%	-	9,852,227	9,699,370	4,229,727	44%	201,160	5%