
**CITY COUNCIL
REGULAR MEETING**



**October 11, 2023
7:00 P.M.**

REGULAR MEETING AGENDA

**Location: Rancho Santa Margarita City Hall, Council Chambers
22112 El Paseo, Rancho Santa Margarita, California 92688**

Any person wishing to address the City Council on any matter, whether or not it appears on this Agenda, is asked to complete a "Speaker Request Form" available at the side table. The completed form is to be submitted to the City Clerk prior to the calling to order of the meeting or as soon as possible thereafter.

Per Council Policy 4.4, the Public Comments Period on items not on the agenda but within the City Council's subject matter jurisdiction shall not exceed (30) thirty minutes, and shall be divided into two equal segments on the regular meeting agenda, not to exceed 15 minutes each. Members of the public shall have three (3) minutes to speak during this comment period, however, a member of the public addressing the City Council on an issue within the subject matter jurisdiction of the City Council during the first segment of the Public Comments Period is prohibited from addressing the City Council on the same issue during the second segment of the Public Comments period. Additionally, the City Council is prohibited by law from discussing or taking any action on any matter not on the Agenda.

If you are commenting on a scheduled agenda item, your comments will be heard during the time that item is scheduled on the Agenda.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS:

Holloway, Jerry, Mayor
Gamble, Carol A., Mayor Pro Tempore
Beall, L. Anthony, Council Member
Figueroa, Anne D., Council Member
McGirr, Bradley J., Council Member

1. SCHEDULE OF FUTURE EVENTS

- 1.1 ELECTRONIC WASTE DISPOSAL AND DOCUMENT SHREDDING EVENT –
SATURDAY, OCTOBER 14, 2023, FROM 8:00 A.M. TO 12:00 P.M., LOCATED
AT APPLIED MEDICAL'S R100 BUILDING PARKING LOT

- 1.2 HALLOWEEN FAMILY FESTIVAL – TUESDAY, OCTOBER 31, 2023, FROM 2:00 TO 5:00 P.M., LOCATED AT CENTRAL PARK

2. PRESENTATIONS AND PROCLAMATIONS

- 2.1 ORANGE COUNTY SHERIFF'S DEPARTMENT BEHAVIORAL HEALTH BUREAU PRESENTATION
- 2.2 CERTIFICATE OF RECOGNITION – BUSINESS RECOGNITION TO LATTE DA BAGELRY & GRILL
- 2.3 PROCLAMATION – NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH, OCTOBER 2023
- 2.4 PROCLAMATION – ORANGE COUNTY FIRE AUTHORITY "FIRE PREVENTION WEEK", OCTOBER 8-14, 2023

3. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person and a time limit of fifteen minutes for this segment of the Public Comments portion of the Agenda.

4. CONSENT CALENDAR

(All matters on the Consent Calendar are to be approved in one motion unless a Council Member, staff or a member of the public, requests a separate action on a specific item on the Consent Calendar.)

- 4.1 WAIVE READING IN FULL OF ALL ORDINANCES ON THE AGENDA

RECOMMENDATION: Waive reading in full of all ordinances on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

- 4.2 APPROVAL OF A CERTIFICATE OF RECOGNITION AND PROCLAMATIONS (Diaz)

RECOMMENDATION: Approve the following:

- 1) Certificate of Recognition – Business Recognition to Latte Da Bagelry & Grill; and
- 2) Proclamation – National Domestic Violence Awareness Month, October 2023; and
- 3) Proclamation – Orange County Fire Authority "Fire Prevention Week", October 8-14, 2023.

4.3 APPROVAL OF MINUTES (Diaz)

RECOMMENDATION: Approve the September 27, 2023 City Council Regular meeting minutes.

4.4 APPROVAL OF WARRANT REGISTERS DATED SEPTEMBER 25, 2023 AND OCTOBER 2, 2023 (Turner)

RECOMMENDATION: Approve the warrant registers totaling \$469,620.07.

4.5 AWARD OF A PUBLIC WORKS CONSTRUCTION CONTRACT FOR THE W/B SANTA MARGARITA PARKWAY BRIDGE GUARDRAIL REPAIR TO C & W CONSTRUCTION SPECIALTIES, INC. IN THE AMOUNT OF \$37,433.00 (Nguyen)

RECOMMENDATION:

- 1) Approve the plans and specifications for the W/B Santa Margarita Parkway Bridge Guardrail Repair Project; and
- 2) Find that the Project is categorically exempt from the California Environmental Quality Act (CEQA), as a Class 1 Existing Facilities, pursuant to CEQA Guidelines, Section 15301; and
- 3) Award a Public Works Construction Contract to the lowest responsive, responsible bidder C & W Construction Specialties, Inc. of Ventura, California, in the amount of \$37,433.00, and reject all other bids; and
- 4) Authorize the Mayor to execute the proposed Public Works Construction Contract.

4.6 APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH JACOB GREEN AND ASSOCIATES, INC. FOR PUBLIC WORKS MANAGEMENT CONSULTING SERVICES (Cervantez)

RECOMMENDATION:

- 1) Approve a proposed Professional Services Agreement with Jacob Green and Associates, Inc. for public works management consulting services, with a six-month term in the total maximum not-to-exceed contract amount of \$90,000; and
- 2) Authorize the City Manager to execute the proposed Professional Services Agreement with Jacob Green and Associates, Inc. for public works management consulting services.

ITEMS REMOVED FROM THE CONSENT CALENDAR

5. PUBLIC HEARING ITEMS

- 5.1 FIFTH PUBLIC HEARING AND SECOND READING AND ADOPTION OF ORDINANCE NO. 23-02 ADDING SECTIONS 2.01.080 AND 2.01.090 TO CHAPTER 2.01 OF TITLE 2 OF THE CITY OF RANCHO SANTA MARGARITA MUNICIPAL CODE IMPLEMENTING BY-DISTRICT ELECTIONS OF COUNCIL MEMBERS FROM FOUR COUNCIL DISTRICTS, ESTABLISHING BOUNDARY LINES THEREFOR, WITH THE MAYOR ELECTED AT-LARGE (Simonian)

RECOMMENDATION:

- 1) Receive the staff presentation and report.
- 2) Council questions of staff.
- 3) Open the Public Hearing.
- 4) Receive public testimony.
- 5) Close the Public Hearing.
- 6) Council discussion and deliberation.
- 7) Approve Second Reading and Adopt Ordinance No. 23-02, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RANCHO SANTA MARGARITA, CALIFORNIA, ADDING SECTIONS 2.01.080 AND 2.01.090 TO CHAPTER 2.01 OF TITLE 2 OF THE CITY OF RANCHO SANTA MARGARITA MUNICIPAL CODE IMPLEMENTING BY-DISTRICT ELECTIONS OF COUNCIL MEMBERS FROM FOUR COUNCIL DISTRICTS, ESTABLISHING BOUNDARY LINES THEREFOR, WITH THE MAYOR ELECTED AT-LARGE

6. CONTINUED ITEMS

- 6.1 APPROVAL OF PROPOSED AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH GLENN A. RICK ENGINEERING AND DEVELOPMENT CO., FOR PROFESSIONAL CIVIL ENGINEERING AND LANDSCAPING ARCHITECTURAL DESIGN CONSULTING SERVICES RELATED TO THE ANTONIO PARKWAY GATEWAY IMPROVEMENTS PROJECT AND DESIGN REVIEW FOR THE ANTONIO PARKWAY GATEWAY IMPROVEMENTS PROJECT (Nguyen)

RECOMMENDATION:

- 1) Approve proposed Amendment No. 2 to the current Professional Services Agreement with Glenn A. Rick Engineering and Development Co., to provide for additional work and services, and to increase the total contract amount by \$29,640.00 from \$102,433.00 to \$132,073.00 in order to provide for additional services and continued civil engineering and landscape architectural design and as-needed construction support services necessary for the proposed Antonio Parkway Gateway Improvements Project; and

- 2) Authorize the Mayor to execute the proposed Amendment No. 2 to the Professional Services Agreement with Glenn A. Rick Engineering and Development Co.; and
- 3) Provide input and policy direction regarding the final parkway design, as appropriate.

7. NEW BUSINESS

8. PUBLIC COMMENTS

This is the time to address the City Council on any matter not listed on this Agenda that is within the subject matter jurisdiction of the City Council. Public Comments are limited to three minutes per person. This segment of the Public Comments portion of the Agenda shall not exceed a total of fifteen minutes.

9. CITY MANAGER REPORT

10. MATTERS PRESENTED BY MAYOR AND COUNCIL MEMBERS

10.1 COMMITTEE ASSIGNMENT REPORTS

RECOMMENDATION: Receive an Oral Report on the following City Council Committee Assignment:

- 1) ORANGE COUNTY FIRE AUTHORITY (Mayor Pro Tempore Gamble) – September 28, 2023 Regular Meeting

10.2 COUNCIL MEMBER REPORTS/COMMENTS

ADJOURNMENT


The next Regular Meeting of the City Council will be held Wednesday, October 25, 2023, at 7:00 p.m. in the City Council Chambers, City Hall, located at 22112 El Paseo, Rancho Santa Margarita, California.

CERTIFICATION

I, AMY DIAZ, City Clerk of the City of Rancho Santa Margarita, do hereby certify that a copy of the foregoing Agenda was posted at Rancho Santa Margarita City Hall, Fire Station No. 45, and Trabuco Canyon Water District on October 6, 2023, by 6:00 p.m.



AMY DIAZ, CITY CLERK



DATE

Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (949) 635-1800. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Staff Reports

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 22112 El Paseo, Rancho Santa Margarita, California, during normal business hours.